



LINCOLN UNIVERSITY CRESSON HALL RENOVATIONS [TECHNICAL SUBMITTAL]
PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES PROJECT NO. DGS C-1101-0054.1 PHASE 1



BANCROFT
CONSTRUCTION

1300 N. GRANT AVENUE, SUITE 101
Wilmington, DE 19806

2324 W ZION ROAD, SUITE 108
Salisbury, MD 21801

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pennsylvania
DEPARTMENT OF GENERAL SERVICE

333 MARKET STREET #2
Harrisburg, Pennsylvania 17101



Lincoln University
LEARN. LIBERATE. LEAD.

REQUEST FOR PROPOSAL FOR

**CRESSON HALL RENOVATIONS
LINCOLN UNIVERSITY**

Project No. DGS C-1101-0054.1 PHASE 1

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KEY CONTACT

Kelli Racca, AIA

Project Executive

302.530.3014

kracca@bancroftusa.com

Technical Section 1: Project Team Qualification's, Experience and Past Performance



T-1A INTRODUCTION TO THE PROJECT TEAM



Your Partner For A Successful Project...

Our personnel, our approach, and the services we provide continue to elevate our reputation with owners, architects, engineers, and consultants as a who have found us to be professional CM and vital team members. We have a Bancroft team assigned to manage your project that has a recognized history of collaborating successfully to deliver projects on schedule and on budget to the great satisfaction of our customers.



Kelli Racca, AIA
Project Executive



John Stevenson
Senior Project Manager



Mike Manuel
Superintendent

T-1A INTRODUCTION TO THE PROJECT TEAM



Kelli Racca, AIA
Project Executive

As Project Executive, Kelli Racca will maintain an active presence on your project from the Pre-Project Planning Workshop through the completion of the Construction Phase and project closeout. Kelli will ensure that goals are being met and that the Bancroft Team has all the resources needed to maintain the level of service expected for your project. Kelli has consistently demonstrated that she is truly a front-line leader and never hesitates to provide valuable insight, guidance, and assistance whenever needed.

Kelli will also assist the Project Team in coordinating with and expediting the necessary approvals with the various regulatory agencies having jurisdiction over the project. We will utilize Kelli's strong relationships and partnering approach with these various agencies to effectively help drive the regulatory process. As a registered architect, she provides a complete view in the experiences of project processes from early conceptual planning through active management of owner occupancy to existing building assessment.



John Stevenson
Senior Project Manager

Since joining Team Bancroft over 8 years ago, John has managed several renovation, addition, and new construction projects for higher educational institutions including both Lincoln University and the University of Delaware. John has over been on project teams completing over \$80,000,000 worth of higher education construction during this time.

T-1A INTRODUCTION TO THE PROJECT TEAM



Mike Manuel
Superintendent

Mike brings nearly 30 years of industry experience to the Bancroft team who would manage the Cresson Hall Renovations project. Mike has managed several large scale renovation, fit-out, and addition project for higher education institutions including Lincoln University, University of Delaware, and Delaware Technologic Community College.

T-1A INTRODUCTION TO THE PROJECT TEAM

History of Working Relationship

Bancroft Construction has provided to the Pennsylvania Department of General Services and Lincoln University a proposed project team with an established track record of recently and successfully completed construction projects. Below are a sampling of projects that have been managed by members of our core proposed project team throughout Pennsylvania, Delaware, and Maryland.



Rendall Hall Renovation
Lincoln University



Tower at STAR
University of Delaware



Tower at STAR Fit-Out
University of Delaware



Drake Hall Lab Addition
University of Delaware



Colburn Lab Renovation
University of Delaware



Cannon Lab HVAC Renovation
University of Delaware



CHS Memorial Labyrinth
University of Delaware



Student Success Center
DE Technical Community College



3300 Concord Pike Renovations
C&Z Real Estate II, LLC

T-1A INTRODUCTION TO THE PROJECT TEAM

Understanding of the Services

Our proposal is responsive to the criteria listed in the RFP and we understand that the General Trades Prime will be responsible for all coordination and schedule for all of the other Prime contracts (HVAC Construction .2 contract, Plumbing Construction .3 contract, and Electrical .4 contract) selected for the Cresson Hall Renovation Project.

Focus on Quality and Schedule will be critical for this project. We understand the goals of the project include renovations to a historic four-story dormitory building, which has now been unoccupied for nearly 10 years. The new design plan developed by Voith & Mactavish Architects restores many of the characteristics of the original building, and creates both usable and accessible living spaces as well as student exhibit and collaboration space.

There are significant structural issues created by water intrusion. Shoring and protecting the building will be of high importance early in the project. For example, abatement of hazardous materials during the overall demolition of the interior will need the attention of a skilled and experienced firm and we are engaging a trade partner with this level of experience. Masonry restoration, period appropriate slate roofing, and custom millwork will also contribute to the overall success of this renovation project. Door and window replacement will complete the exterior envelope scope. Adding an elevator in an existing building will required coordination across all trades.

For execution, we have a history of work with Colleges and Universities within the public sector as well as with the private institutions. Working on a campus in and among students, staff, and campus community is a key consideration on any campus but with Lincoln, we understand that most if not all students live on campus and the culture of the campus is one of safety and student success. All work planning around this project will be executed with that consideration clearing in the foreground. ALL Decisions from scheduling, logistics, as well as start times for daily work will be made prioritizing student experience and safety.

Existing
Conditions



T-1A INTRODUCTION TO THE PROJECT TEAM

Maintaining the Project Schedule

We have a history of public work with the higher education facilities associated with the State of Pennsylvania including West Chester University as well as work on the Lincoln University campus. We have managed multi-prime contracts for these projects and have crafted well communicated schedules and quality control plans to help all trade partners succeed.

Our scheduling process outlined in our proposal includes a Pull Planning process for all trade partners and working from the “goal” backwards we develop strong milestones that all can buy into. Then on a week-by-week basis, we will produce weekly work plans showing “last week, this week and next week” so that all are tracking the work completed, expected, and projected each week. Monthly our actual schedule will be reconciled against the milestone schedule originally created through the pull planning process. Below is a breakdown of the general milestones we see for the project and the way we would propose to organize the work:

- » Notice to Proceed
- » Mobilization
- » Demolish Existing 3 Story Building
- » Sitework
 - + Install E&E controls
 - + Grading
 - + Preparation for New Building Construction
 - + Provide all utility work for New Addition
 - + Set up Building Pad with all Underground in Place
- » Complete Demolition on interior of Library slated to remain
- » Erect New Building
- » Erect Connector to Existing Library to remain
- » Complete Envelop for New Addition
- » Begin interior work and exterior on existing Library block
- » Complete interior work on new addition
- » Final Cleaning
- » Final Exterior Improvements including Landscaping and Paving
- » Final Inspections
- » Substantial Completion
- » Punchlist and Close-out
- » Lincoln University Move-in

T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Similar Building Types

Bancroft Construction has successfully completed a variety of restoration, renovation, and addition projects very similar in scope to the planned Cresson Hall Renovation project. Bancroft's understands the care and attention to detail that must be taken when dealing with construction in and around facilities of a historic nature. Below are a select listing of projects with buildings similar to the existing Cresson Hall facility:



Schellhase Commons
Ursinus College



P.S. duPont Middle School
Brandywine School District



Knauer Performing Arts Center
Uptown! Entertainment Alliance



George Read II House
Delaware Historical Society



Webb Farmhouse
Longwood Gardens

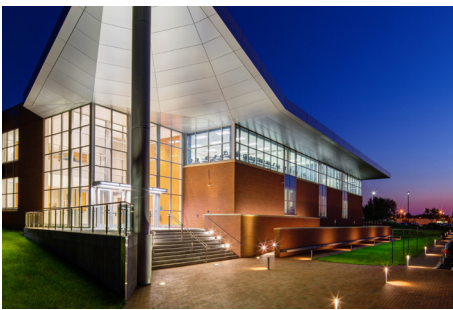


Main Fountain Revitalization
Longwood Gardens

T-1A INTRODUCTION TO THE PROJECT TEAM

Experience Working in an Active University Setting

Bancroft Construction has considerable experience in the execution of complex projects within an active university setting. Bancroft clearly understands that it is imperative that Lincoln University MUST be able to continue all operations throughout the duration of this project. We also understand that security and safety as they relate to the work to take place are very high concerns as well.



Allied Health Wing
DE Technical Community College



Allied Health Wing
DE Technical Community College



Life Science Research Facility
University of Delaware



Center for Biomedical Imaging
University of Delaware



Health Sciences Complex
University of Delaware



Drake Hall Addition
University of Delaware



Photography by Bancroft of the Center for Biomedical and Brian Imaging and Drake Hall Lab Addition projects located in the heart of the University of Delaware's Science District.

T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Multiple Projects Occurring Simultaneously

Bancroft Construction has years of experience managing construction projects of all sizes and complexities simultaneously for clients on their campuses as well as those in very close proximity to one another. Below is a drone image of the ongoing Longwood Reimagined project in Kennett Square, PA showcasing the four components of the larger project, which will transform Longwood's existing grounds. These projects are being managed by four separate Bancroft Teams. Please see below for a select listing of clients and locations where Bancroft has managed projects simultaneously :



T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Multi-Prime Delivery Method + Contractors

Bancroft has experience with projects where there are multiple prime contractors including previous work with Lincoln University. It is imperative that there is teamwork and a commitment to the overall goals of the university from all Prime Contractors on the project. It will be Bancroft's responsibility to manage the overall schedule and coordinate among trades to meet the project requirements.



Rendall Hall Renovation
Lincoln University



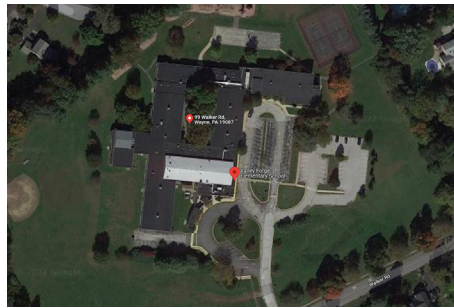
Langston Hughes Library - Ph. 1
Lincoln University



Roger & Agnes Ware Plaza
West Chester University



C.F. Patton Cafeteria/Kitchen
Unionville - Chadds Ford SD



AC Renovations @ Valley Forge ES
Tredyffrin/Easttown School District



AC Renovations @ Beaumont ES
Tredyffrin/Easttown School District

T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Slate Roofing & Masonry Restoration

Bancroft has extensive experience on projects for higher education and other market sector clients on projects including metal roof and cornice work, slate roof construction, and masonry restoration of brick and stone. Please see below for a select sampling of these projects featuring the elements above:



DuPont Hall
University of Delaware



Colburn Lab
University of Delaware



47 Kent Way - President's House
University of Delaware



Warner Hall
University of Delaware



Drake Hall
University of Delaware



Drake Hall
University of Delaware



Main Fountain Revitalization
Longwood Gardens



Webb Farmhouse
Longwood Gardens



Reflecting Pool Restoration
Nemours Mansion & Garden

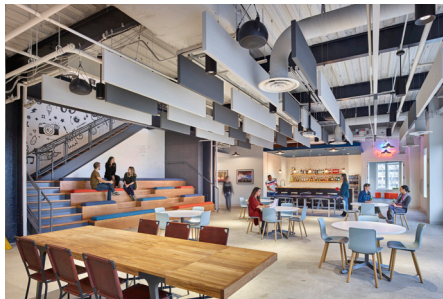
T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Acoustic Separations and Treatments

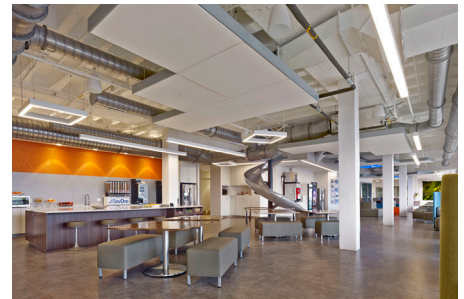
Bancroft has experience with projects where there are multiple prime contractors including previous work with Lincoln University. It is imperative that there is teamwork and a commitment to the overall goals of the university from all Prime Contractors on the project. It will be Bancroft's responsibility to manage the overall schedule and coordinate among trades to meet the project requirements.



Cell Biologics Facility
Bristol-Myers Squibb



The Archer Group HQ (Bounteous)
CBRE



Technology & Innovation Center
SevOne, Inc.



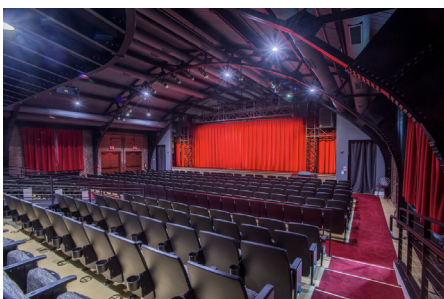
Cell Biologics Facility
Bristol-Myers Squibb



Lovett Terminal C
W.L. & Associates



Lovett Terminal C
W.L. & Associates



Knauer Performing Arts Center
Uptown! Entertainment Alliance



C.F. Patton Cafeteria/Kitchen
Unionville - Chadds Ford SD



Tower at STAR Audion
University of Delaware

T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Selective Building Demo Adjacent to a Historic Building

Bancroft Construction has built a reputation of being one of the premier Construction Managers for renovations to historic facilities throughout Delaware and Pennsylvania. Our team understands the process needed to manage careful demolition to structures while keeping intact the historical integrity of the buildings. Please see below for recent examples of demolition adjacent and within historic facilities:



Schellhase Commons
Ursinus College



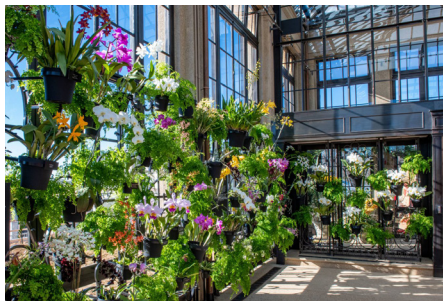
Main Fountain Revitalization
Longwood Gardens



Knauer Performing Arts Center
Uptown! Entertainment Alliance



George Read II House
Delaware Historical Society



Orchid House Restoration
Longwood Gardens



Webb Farm House
Longwood Gardens



LONGWOOD
GARDENS

In February 2022 the historic Orchid House in the middle of Longwood's sprawling Kennett Square, PA campus reopened after a \$5,200,000 renovation by Bancroft Construction.

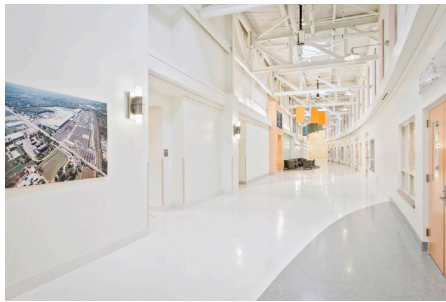
T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Interior Finishes (Custom Millwork and Patterned Tile)

Bancroft Construction has considerable experience in the execution of projects with a fine attention to detail with materials such as custom millwork, plaster, tile, and terrazzo. Please see below for a sample of sampling of projects featuring extensive work with the above mentioned materials:



WJC 7th Floor Fit-Out
State of Delaware



Health Sciences Complex
University of Delaware



Tower at STAR
University of Delaware



George Read II House
Delaware Historical Society



PS DuPont Middle School
Brandywine School District



Axalta N. American HQ
CBRE



Allied Health Wing
DE Technical Community College



Wells Fargo Consolidation
CBRE



BRM Addition and Renovation
Brandywine River Museum

T-1A INTRODUCTION TO THE PROJECT TEAM

Experience with Installing Elevators in Existing Buildings

Bancroft Construction installed a new 12-story elevator in a fully occupied senior living facility in Wilmington, DE. The new masonry elevator shaft was installed the full twelve stories on the outside of the existing building footprint but structurally connected to the existing building. With careful logistics planning with the facility management, staff personnel and the residents, Bancroft created the elevator door openings into the elevator shaft through the former exterior walls on each of the twelve floors. At this time, new elevator door frames were installed and safed off with temporary doors, signage, and barricades to protect the residents. With extensive logistics planning and coordination, elevator rails were installed floor by floor. The elevator cab platform was then built and electrically powered to allow each of the twelve permanent elevator doors to be installed with access to the work from inside and outside the new masonry shaft. Upon final completion of the new elevator rails, cab, doors, and controls, the carpeted flooring and wall paint finishes were installed to complete the project. The new elevator provided an exceptionally convenient vertical transportation means to get for all residents to reach their apartments.



APPENDIX F

PRIME CONTRACTOR QUALIFICATION STATEMENT

APPENDIX F

PRIME CONTRACTOR QUALIFICATION STATEMENT

COVER SHEET

DGS Project Name Cresson Hall Renovation Lincoln University

DGS Project Number DGS C-1101-0054 Phase 1

Check One:

☒ Corporation,

☐ Partnership,

☐ Individual,

☐ Joint Venture,

☐ Other _____

Name of Firm Bancroft Construction

Address 1300 N Grant Avenue, Suite 101, Wilmington, DE 19806

Principal Office 1300 N Grant Avenue, Suite 101, Wilmington, DE 19806

Owner or Authorized Representative Greg Sawka

SECTION 1 – INFORMATION ON FIRM**1.1 Background Information**

a) How many years has the firm been in business? 47 years

b) How many years has the firm been doing business in proposed contract field? 47 years

Under what former names has the firm conducted business?

Bancroft Builders

c) Provide an **Attachment 1** to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

d) If the firm is a corporation, provide the following information:

Date of incorporation January 14, 1980

State of incorporation Delaware

President's name Greg Sawka

Vice President's name(s) Bart Nave, Mike Petka, & Cindy Campanella

Secretary's name Casey McCabe

Treasurer's name Casey McCabe

e) If the firm is a partnership, provide the following information:

Date of formation _____

Type of partnership _____

Names of partners _____

f) If the firm is individually owned, provide the following information:

Date of formation _____

Name of owner _____

g) If the form of the firm is other than those listed above, describe it and name the principals:

N/A

SECTION 2 - EXPERIENCE AND PERFORMANCE

2.1 General

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- | | | |
|------|------|----------------|
| Year | 2021 | \$ 134,637,431 |
| Year | 2020 | \$ 118,603,618 |
| Year | 2019 | \$ 111,800,000 |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force N/A
- c) List the categories of work that the firm normally performs with its own forces on similar projects.

2.2 Project Experience and References

Submit as **Attachment 2** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

2.3 Contractor Safety Record

Submit as **Attachment 3** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	2021	1.205
Year 2:	2020	1.223

Year 3: 2019 0.938

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2021 0

Year 2: 2020 0

Year 3: 2019 0

*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: 2021 0

Year 2: 2020 0

Year 3: 2019 1.76

*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 4** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

SECTION 3 - REQUIRED DISCLOSURES

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes ___ No ✓

- 3.2 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes ___ No ✓

- 3.3 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes ___ No ✓

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes ✓ No ___

- 3.5 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes ___ No ✓

- 3.6 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes ___ No ✓

- 3.7 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes ___ No ✓

- 3.8 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes ___ No ✓

- 3.9 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes ___ No ✓

*Note: information regarding health and safety violations is addressed in a previous section.

- 3.10 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ___ No ✓

- 3.11 Has the firm been the subject to any bankruptcy proceeding?

Yes ___ No ✓

SECTION 4 - REQUIRED REPRESENTATIONS

In submitting this Qualifications Statement, along with the representations and authorizations listed on the Proposal Signature page and in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.
- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.
- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.
- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.

- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Attachment 1

Provide an Attachment 1 to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

State of Maryland Out of State Contractor (License #07628001)

State of Delaware General Contractor (License #1989019252)

City of Wilmington (License #642)

City of Newark Contractor Registration (Registration #2964)

City of Lewes (License #20-01659)

Town of Middletown (License #20-12170)

Borough of Collegeville (Registration #2020-06)

Bristol Township (Registration #MISC-206587)

Commonwealth of Pennsylvania (Registration #PA100783)

Commonwealth of Pennsylvania - Certificate of Authority

State of New Jersey - Registered to Perform Work (Business Reg. Cert. #1342056)

State of New Jersey - DPMC Classification for General Construction

Please find attached your Home Improvement Contractor's Certificate suitable for framing along with a wallet card copy.

If you have any questions or have changes to the information you provided on your registration form, contact the Pennsylvania Office of Attorney General at 717-772-2425 or HIC@attorneygeneral.gov. For further information on the home improvement law visit www.attorneygeneral.gov.




Josh Shapiro, Pennsylvania Attorney General

CASEY C MCCABE
1300 N GRANT AVE STE 101
WILMINGTON DE 19806-2456

This form acknowledges receipt of your \$50.00 application fee, required under Pennsylvania's Home Improvement Consumer Protection Act. Please keep this form for your records.

COMMONWEALTH OF PENNSYLVANIA
OFFICE OF ATTORNEY GENERAL

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

PA100783
REGISTRATION NUMBER
5/22/2023
VALID UNTIL


Josh Shapiro, Pennsylvania Attorney General

SIGNATURE OF REGISTRATION CERTIFICATE HOLDER

Commonwealth of Pennsylvania
Office of Attorney General

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

5/22/2023
VALID UNTIL

PA100783
REGISTRATION NUMBER

SIGNATURE OF REGISTRATION CERTIFICATE HOLDER


JOSH SHAPIRO, PENNSYLVANIA ATTORNEY GENERAL

Attachment 2

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
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- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

ATTACHMENT 2

LINCOLN UNIVERSITY RENDALL HALL RENOVATION

The Lincoln University Rendall Hall Renovation project was a fast-track, multi-prime project with an accelerated project schedule that included weekends and night shifts to ensure completion and turnover allows for the students to occupy the hall in time for the 2016 fall semester.

The three-story renovation project included structural concrete and steel improvements, upgrades in all residency room, bathrooms, common areas, new acoustical ceilings, carpet, VCT and epoxy flooring finishes, painting, doors frames and hardware, plumbing and electrical upgrades, new light fixtures, voice and data cabling, new sprinkler and fire alarm systems.

Owner Contact:	Contract Price	Project Completion
Kathy Comisak	\$ 1,554,815 - Original	August 2016 - Original
Capital Project Manager (Former)	\$ 1,554,815 - Final	August 2016 - Final
Lincoln University		
1570 Baltimore Pike		
Lincoln University, PA 19352		



ATTACHMENT 2

URSINUS COLLEGE SCHELLHASE COMMONS

Established as a Welcome Center for prospective students and their families as well as a new hub for social activity on campus, Schellhase Commons now provides an identifiable main entrance – a gateway for the Ursinus College campus in Collegeville, PA. Comprised of 17,305 SF worth of construction, Schellhase Commons features spaces for students and community interaction as well as office areas for admissions and other student services. The project artfully preserved and renovated the historic Keigwin Hall located directly on Main Street. The new facility wraps the historic structure providing the needed program space but maintaining Keigwin’s presence in the town. Keigwin Hall now houses a coffee shop with a multi-level terrace that overlooks Main Street. Adjoining Keigwin on its north is a college admissions suite that includes meeting spaces for college and public use. A two-story addition houses a bookstore on the lower level and an entertainment space on the second floor. The adjacent terrace looks out onto the Ursinus front lawn, the Philip & Muriel Berman Museum of Art, and Bomberger Hall.

Owner Contact:

Steve Gehringer, Director of Facilities
Ursinus College
601 East Main Street
Collegeville, PA 19426
610.409.3598
sgehringer@ursinus.edu

Contract Price

\$ 7,782,554 - Original
\$ 6,814,971 - Final

Project Completion

April 2020 - Original
June 2020 - Final





ATTACHMENT 2

UNIVERSITY OF DELAWARE TOWER AT STAR

The Tower at STAR Campus consisted of the construction of a 10-story, 130,000 SF building based on the science of health with an emphasis on prevention and wellness. This one-of-a-kind space fosters innovation by being accessible, inviting and interconnected across disciplines and research areas for collaboration. The research underway in the Tower at STAR directly influences the healthcare provided in the adjoining UD Health clinics: the Delaware Physical Therapy Clinic, Speech-Language-Hearing Clinic, and the Nurse Managed Primary Care Center. The Tower at STAR supports the College of Health Sciences mission of training the next generation of healthcare professionals. Floors 2 through 7 of the Tower at STAR Campus serve as an expansion for the University of Delaware's Health Sciences Complex. The space provides extensive opportunities for the community to be engaged in research in the areas of prevention and wellness. Many of the spaces give undergraduate and graduate students from across the university the chance to collaborate with clinical partners on research and learning opportunities.

Owner Contact:

Kathleen S. Matt, PhD, Dean CHS
University of Delaware
100 Discovery Boulevard
Newark, DE 19713
302.831.2381
ksmatt@udel.edu

Contract Price

\$ 46,024,515 - Original
\$ 45,350,115 - Final

Project Completion

November 2018 - Original
November 2018 - Final





ATTACHMENT 2

UNIVERSITY OF DELAWARE HEALTH SCIENCES COMPLEX

Located on the 272-acre Science Technology and Advanced Research (STAR) Campus, the Health Sciences Complex project involves the complete transformation of the former Chrysler Assembly Plant into a world-class research institution for the University of Delaware College of Health Sciences. Phase 1 of the overall project involved the construction of a 103,000 SF facility. The nearly \$20MM facility features cutting-edge laboratories encompassing the latest in medical technology for advanced research in health sciences; including Biomechanics and Bioengineering Labs, PT Motion Analysis Labs, Wet Labs, Clinical Examination Rooms, an Anatomy Lab, a Bone Density Suite, and a Robotics Fabrication Lab. Over the course of this fast-tracked project, Bancroft managed approximately \$2.2 MM of construction activity per month. The project was completed on time and within the established budget. For the development of the Health Sciences Complex, Bancroft formed a partnership with Delle Donne & Associates.

Owner Contact:

Kathleen S. Matt, PhD, Dean CHS
University of Delaware
100 Discovery Boulevard
Newark, DE 19713
302.831.2381
ksmatt@udel.edu

Contract Price

\$ 22,469,121 - Original
\$ 19,875,795 - Final

Project Completion

December 2013 - Original
December 2013 - Final





Attachment 3

Submit as Attachment 3 to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable.

Please see the following pages for a copy of Bancroft Construction's completed OSHA 300A Summary of Work-Related Injuries & Illnesses for the years 2021, 2020, and 2019.

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20 21



U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases			
Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(G)	(H)	(I)	(J)

Number of Days	
Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

Injury and Illness Types			
Total number of (M)			
(1) Injuries	<u>0</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Bancroft Construction Company

Street 1300 N Grant Ave (Suite 101)

City Wilmington State DE Zip 19804

Industry description (e.g., Manufacture of motor truck trailers)

Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)

423810

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 125

Total hours worked by all employees last year 233,854.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive [Signature] Title CFO

Phone 302 655-3434 Date 1/13/22

Reset

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20 20



U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

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Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

Injury and Illness Types

Total number of (M)	
(1) Injuries <u>0</u>	(4) Poisonings <u>0</u>
(2) Skin disorders <u>0</u>	(5) Hearing loss <u>0</u>
(3) Respiratory conditions <u>0</u>	(6) All other illnesses <u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 38 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Bancroft Construction
Street 1300 North Grant Ave Suite 110
City Wilmington State De Zip 19806

Industry description (e.g., *Manufacture of motor truck trailers*)

Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)

4 2 3 8 1 0

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 119

Total hours worked by all employees last year 252,337.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature] Title CFO
Company executive
Phone 302-655-3434 Date 1/26/21

Reset

Summary of Work-Related Injuries and Illnesses



Form approved OMB no. 1218-0176

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	2
(G)	(H)	(I)	(J)

Total number of _____			
(M)			
(1) Injury	<u>2</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

1-14-2020
Date

Attachment 4

Provide in an Attachment 4 to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

Bancroft Construction reached a settlement with the U.S. Department of Labor regarding OSHA Inspection 1530775 held on November 8, 2021 in the amount of \$14,336.00. Bancroft Construction was cited with a General Duty Clause - 5(a)(1).

Attachment 5

If any question is answered in the affirmative, the firm shall submit in an Attachment 5 to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes. In October 2021, after we were unable to finalize a mutually sought-after Separation Agreement with a developer, Bancroft's contract with said developer was terminated "for cause"; but we are in the process of disputing that it should be "for convenience".

T-1C DESIGNATED CRITICAL WORK

Appendix G: Qualifications, Experience, and Past Performance

Bancroft Construction offers the following completed Appendix G forms and past project experience below in managing construction projects for clients including the disciplines under the General Construction (.1) contract made up of the following:

- Masonry
- Slate Roofing
- Interior & Exterior Millwork

Past Project Experience Samples

- » Longwood Gardens Main Fountain Garden Revitalization - \$ 84,000,000
- » University of Delaware Center for Biomedical and Brain Imaging - \$ 5,500,000
- » University of Delaware Colburn Lab Renovation - \$ 2,600,000
- » P.S. duPont School Restoration and Renovation - \$ 38,000,000
- » University of Delaware DuPont Hall Laboratory Addition - \$ 29,300,000
- » Urisnus College Schellhase Commons - \$ 6,800,000
- » Williams Justice Center 7th Floor Fit-Out - \$ 7,300,000
- » Axalta Coating Systems N. American Headquarters - \$ 2,500,000

T-1C DESIGNATED CRITICAL WORK

Appendix G: Qualifications, Experience, and Past Performance

Bancroft Construction has worked on an list of project similar in nature to the Lincoln University Cresson Hall Renovation project. Below are a select listing of trade partners that would fall under the General Construction (.1 contract) umbrella that could potentially be awarded contracts for this work. We plan to utilize only trade contractors who are confident can perform the work and delivery expert quality and craftsmanship when complete their selected scope for the Cresson Hall Renovation.

Masonry

- » Enterprise Masonry
- » Joseph Rizzo & Sons
- » Mara Restoration
- » Joseph Dugan. Inc.

Slate Roofing

- » HK Griffith, Inc.
- » CMR Construction & Roofing
- » G. Fedale Roofing & Siding
- » Perry Hoberg
- » Fergus Sweeny

Interior and Exterior Millwork

- » GTI Millwork (*Formerly Group Three Incorporated*)
- » Taylor Kline Inc.
- » G.R. Mitchell

APPENDIX G
DESIGNATED CRITICAL WORK
QUALIFICATIONS STATEMENT

COVER SHEET

DGS Project Name Lincoln University Cresson Hall Renovations

DGS Project Number DGS C-1101-0054

DESIGNATED CRITICAL WORK: For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

☒ Masonry
☐ Slate Roofing
☐ Interior & Exterior Millwork

HVAC Construction (.2 contract)

☐ Testing, Adjusting and Balancing
☐ Geothermal System
☐ Building Automation Systems

Plumbing Construction (.3 contract)

☐ Sump Pumps & Alarm Systems
☐ Fire Protection Systems with pumps

Electrical Construction (.4 contract)

☐ Audio Visual
☐ Security Systems

Name of Firm Bancroft Construction

Address 1300 N Grant Avenue, Suite 101, Wilmington, DE 19806

Principal Office 1300 N Grant Avenue, Suite 101, Wilmington, DE 19806

Owner or Authorized Representative _____

SECTION 1 – INFORMATION ON FIRM

1.1 Background Information

a) How many years has the firm been in business? 47 years

b) How many years has the firm been doing business in proposed contract field? 47 years

Under what former names has the firm conducted business?
Bancroft Builders

c) Provide an **Attachment 1** to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

d) If the firm is a corporation, provide the following information:

Date of incorporation January 14, 1980

State of incorporation Delaware

President's name Greg Sawka

Vice President's name(s) Bart Nave, Mike Petka, & Cindy Campanella

Secretary's name Casey McCabe

Treasurer's name Casey McCabe

e) If the firm is a partnership, provide the following information:

Date of formation _____

Type of partnership _____

Names of partners _____

f) If the firm is individually owned, provide the following information:

Date of formation _____

Name of owner _____

g) If the form of the firm is other than those listed above, describe it and name the principals:

N/A

SECTION 2 - EXPERIENCE AND PERFORMANCE

2.1 General

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- | | | |
|------|------|----------------|
| Year | 2021 | \$ 134,637,431 |
| Year | 2020 | \$ 118,603,618 |
| Year | 2019 | \$ 111,800,000 |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force N/A
- c) List the categories of work that the firm normally performs with its own forces on similar projects.

2.2 Project Experience and References

Submit as **Attachment 2** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

2.3 Contractor Safety Record

Submit as **Attachment 3** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	2021	1.205
Year 2:	2020	1.223

Yes ___ No ☒

- 3.6 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes ___ No ☒

- 3.7 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes ___ No ☒

- 3.8 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes ___ No ☒

- 3.9 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes ___ No ☒

*Note: information regarding health and safety violations is addressed in a previous section.

- 3.10 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ___ No ☒

- 3.11 Has the firm been the subject to any bankruptcy proceeding?

Yes ___ No ☒

SECTION 4 - REQUIRED REPRESENTATIONS

In submitting this Qualifications Statement, along with the representations and authorizations listed on the Proposal Signature page and in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.

- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.

- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Attachment 1

Provide an Attachment 1 to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

State of Maryland Out of State Contractor (License #07628001)

State of Delaware General Contractor (License #1989019252)

City of Wilmington (License #642)

City of Newark Contractor Registration (Registration #2964)

City of Lewes (License #20-01659)

Town of Middletown (License #20-12170)

Borough of Collegeville (Registration #2020-06)

Bristol Township (Registration #MISC-206587)

Commonwealth of Pennsylvania (Registration #PA100783)

Commonwealth of Pennsylvania - Certificate of Authority

State of New Jersey - Registered to Perform Work (Business Reg. Cert. #1342056)

State of New Jersey - DPMC Classification for General Construction

Please find attached your Home Improvement Contractor's Certificate suitable for framing along with a wallet card copy.

If you have any questions or have changes to the information you provided on your registration form, contact the Pennsylvania Office of Attorney General at 717-772-2425 or HIC@attorneygeneral.gov. For further information on the home improvement law visit www.attorneygeneral.gov.




Josh Shapiro, Pennsylvania Attorney General

CASEY C MCCABE
1300 N GRANT AVE STE 101
WILMINGTON DE 19806-2456

This form acknowledges receipt of your \$50.00 application fee, required under Pennsylvania's Home Improvement Consumer Protection Act. Please keep this form for your records.

COMMONWEALTH OF PENNSYLVANIA
OFFICE OF ATTORNEY GENERAL

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

PA100783
REGISTRATION NUMBER
5/22/2023
VALID UNTIL


Josh Shapiro, Pennsylvania Attorney General
SIGNATURE OF REGISTRATION CERTIFICATE HOLDER

Commonwealth of Pennsylvania
Office of Attorney General

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

5/22/2023
VALID UNTIL

PA100783
REGISTRATION NUMBER

SIGNATURE OF REGISTRATION CERTIFICATE HOLDER


JOSH SHAPIRO, PENNSYLVANIA ATTORNEY GENERAL

Attachment 2

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

ATTACHMENT 2

LONGWOOD GARDENS MAIN FOUNTAIN GARDEN REVITALIZATION

Aptly titled “New Heights: The Fountain Revitalization Project,” the Main Fountain Garden features grand allées, hand-carved Italian limestone, undulating boxwood, and more than 1,700 fountain jets and streams that soar as high as 175 feet in the air, lit up by a rainbow of colors via a brand-new lighting system and set to a backdrop of music. Other fountain highlights include a complete restoration of 4,000 pieces of limestone, new mechanical and electrical infrastructure, and the design of brand-new garden experiences for visitors. New areas include the secluded Grotto, the Pumphouse Plaza, and the Historic Pump Room and Gallery exhibit, which highlights the garden’s original construction. Drawing heavily upon European influences and utilizing state-of-the-art technology, the two-year, ne\$90 million project was the largest fountain preservation project of its kind taking place in the United States. The Main Fountain Garden is one of the most expansive and magnificent groupings of fountains in a landscaped setting in the United States.

Owner Contact:
Penny Person
Director, Construction Management
1001 Longwood Road
Kennett Square, PA 19348
610.388.5393
pperson@longwoodgardens.org

Contract Price
\$ 84,586,606 - Original
\$ 84,684,547 - Final

Project Completion
May 2017 - Original
May 2017 - Final





ATTACHMENT 2

UNIVERSITY OF DELAWARE CENTER FOR BIOMEDICAL & BRAIN IMAGING

This 11,600 SF facility houses the first research fMRI scanner in the State of Delaware serving researchers campus and statewide. Construction of the Center for Biomedical and Brain Imaging (CBBI) project included an 11,600 SF addition to the existing Life Sciences Research Center, previously completed by Bancroft Construction in 2012. The first floor of the facility houses a Siemens 3T Magnetom Prisma scanner with the capability to map brain activity. The instrument can also provide ultra-high-resolution images of muscles and skeletal structures. The second floor includes a teaching/conference area and bench top imaging instruments. The addition, which occupies a former parking lot was constructed on an extremely tight site along busy E. Delaware Avenue. The facility features extensive masonry work and includes Glen-Gery Brick, Sioux City Brick, Belden Brick, Glazed Brick, and Palmetto Brick.

Owner Contact:

Marci Hutton, PMP, LEED AP
Planning & Project Delivery
210 S College Avenue
Newark, DE 19716
302.218.0880
hudson@udel.edu

Contract Price

\$ 5,499,220 - Original
\$ 5,504,174 - Final

Project Completion

March 2016 - Original
March 2016 - Final



ATTACHMENT 2

UNIVERSITY OF DELAWARE COLBURN LABORATORY RENOVATION

Home to the Department of Chemical Engineering and located in a highly trafficked area of the University of Delaware campus, the Colburn Laboratory Renovation project involved structural and architectural repairs and upgrades to the building’s masonry envelop including precast concrete panels, windows, coping, flashing, and more. The project also involved removal and replacement of the entire roof system along with modifications to the existing rooftop HVAC equipment.

Owner Contact:
Dave McNamara
University of Delaware (Formerly)
mcnamard@tcnj.edu

Contract Price
\$ 2,617,014 - Original
\$ 2,617,014 - Final

Project Completion
December 2016 - Original
December 2016 - Final



DuPont Hall Addition/Renovation
University of Delaware



Public Safety Building Addition
Sussex County



Webb Farmhouse Restoration
Longwood Gardens



Life Science Research Facility
University of Delaware



Attachment 3

Submit as Attachment 3 to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable.

Please see the following pages for a copy of Bancroft Construction's completed OSHA 300A Summary of Work-Related Injuries & Illnesses for the years 2021, 2020, and 2019.



OSHA's Form 300A (Rev. 04/2004)

Year 20 21

Summary of Work-Related Injuries and Illnesses

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Note: You can type input into this form and save it.
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Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G) 0	(H) 0	(I) 0	(J) 0

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(K) 0	(L) 0

Injury and Illness Types

Total number of...	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(M)	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

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Establishment information

Your establishment name Bancroft Construction Company

Street 1300 N Grant Ave (Suite 101)

City Wilmington State DE Zip 19804

Industry description (e.g., *Manufacture of motor truck trailers*)

Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)

423810

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 125

Total hours worked by all employees last year 233,854.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive [Signature] Title CFO

Phone 302 655-3434 Date 1/13/22

Reset

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of (M)	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
0	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.



Year 20 20

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Establishment information

Your establishment name Bancroft Construction

Street 1300 North Grant Ave Suite 110

City Wilmington State De Zip 19806

Industry description (e.g., *Manufacture of motor truck trailers*)
Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)
4 2 3 8 1 0

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 119

Total hours worked by all employees last year 252,337.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Signature [Signature] Title CFO

Company Executive Date 1/26/21

Phone 302-655-3434

Reset

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete making sure you've added the entries from every page of the log. If you had no cases write "0."

Using the Log, count the individual entries you made for each category. Then write the totals below.

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Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0 (G)	0 (H)	0 (I)	2 (J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0 (K)	0 (L)

Injury and Illness Types

Total number of (M)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
2	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.



Year 2019

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0175

Establishment information

Your establishment name Bancroft Construction Company

Street 1300 N Grant Ave Suite 101

City Wilmington State Delaware Zip 19804

Industry description (e.g., Manufacture of motor truck trailers)
Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

8 7 4 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees 112
Total hours worked by all employees last year 226,728

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

John C. Bancroft
Company executive

CFO
Title

302-655-3434
Phone

1-14-2020
Date

Attachment 4

Provide in an Attachment 4 to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

Bancroft Construction reached a settlement with the U.S. Department of Labor regarding OSHA Inspection 1530775 held on November 8, 2021 in the amount of \$14,336.00. Bancroft Construction was cited with a General Duty Clause - 5(a)(1).

Attachment 5

If any question is answered in the affirmative, the firm shall submit in an Attachment 5 to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes. In October 2021, after we were unable to finalize a mutually sought-after Separation Agreement with a developer, Bancroft's contract with said developer was terminated "for cause"; but we are in the process of disputing that it should be "for convenience".

COVER SHEET

Owner or Authorized Representative

SECTION 1 – INFORMATION ON FIRM

1.1 Background Information

a) How many years has the firm been in business? 47 years

b) How many years has the firm been doing business in proposed contract field? 47 years

Under what former names has the firm conducted business?
Bancroft Builders

c) Provide an **Attachment 1** to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

d) If the firm is a corporation, provide the following information:

Date of incorporation January 14, 1980

State of incorporation Delaware

President's name Greg Sawka

Vice President's name(s) Bart Nave, Mike Petka, & Cindy Campanella

Secretary's name Casey McCabe

Treasurer's name Casey McCabe

e) If the firm is a partnership, provide the following information:

Date of formation _____

Type of partnership _____

Names of partners _____

f) If the firm is individually owned, provide the following information:

Date of formation _____

Name of owner _____

g) If the form of the firm is other than those listed above, describe it and name the principals:

N/A

SECTION 2 - EXPERIENCE AND PERFORMANCE

2.1 General

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- | | | |
|------|------|----------------|
| Year | 2021 | \$ 134,637,431 |
| Year | 2020 | \$ 118,603,618 |
| Year | 2019 | \$ 111,800,000 |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force N/A
- c) List the categories of work that the firm normally performs with its own forces on similar projects.

2.2 Project Experience and References

Submit as **Attachment 2** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

2.3 Contractor Safety Record

Submit as **Attachment 3** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	2021	1.205
Year 2:	2020	1.223

Yes ___ No ☒

- 3.6 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes ___ No ☒

- 3.7 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes ___ No ☒

- 3.8 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes ___ No ☒

- 3.9 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes ___ No ☒

*Note: information regarding health and safety violations is addressed in a previous section.

- 3.10 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ___ No ☒

- 3.11 Has the firm been the subject to any bankruptcy proceeding?

Yes ___ No ☒

SECTION 4 - REQUIRED REPRESENTATIONS

In submitting this Qualifications Statement, along with the representations and authorizations listed on the Proposal Signature page and in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.

- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.

- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Attachment 1

Provide an Attachment 1 to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

State of Maryland Out of State Contractor (License #07628001)

State of Delaware General Contractor (License #1989019252)

City of Wilmington (License #642)

City of Newark Contractor Registration (Registration #2964)

City of Lewes (License #20-01659)

Town of Middletown (License #20-12170)

Borough of Collegeville (Registration #2020-06)

Bristol Township (Registration #MISC-206587)

Commonwealth of Pennsylvania (Registration #PA100783)

Commonwealth of Pennsylvania - Certificate of Authority

State of New Jersey - Registered to Perform Work (Business Reg. Cert. #1342056)

State of New Jersey - DPMC Classification for General Construction

Please find attached your Home Improvement Contractor's Certificate suitable for framing along with a wallet card copy.

If you have any questions or have changes to the information you provided on your registration form, contact the Pennsylvania Office of Attorney General at 717-772-2425 or HIC@attorneygeneral.gov. For further information on the home improvement law visit www.attorneygeneral.gov.




Josh Shapiro, Pennsylvania Attorney General

CASEY C MCCABE
1300 N GRANT AVE STE 101
WILMINGTON DE 19806-2456

This form acknowledges receipt of your \$50.00 application fee, required under Pennsylvania's Home Improvement Consumer Protection Act. Please keep this form for your records.

COMMONWEALTH OF PENNSYLVANIA
OFFICE OF ATTORNEY GENERAL

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

PA100783
REGISTRATION NUMBER

5/22/2023
VALID UNTIL

SIGNATURE OF REGISTRATION CERTIFICATE HOLDER

Josh Shapiro, Pennsylvania Attorney General

Commonwealth of Pennsylvania

Office of Attorney General

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

5/22/2023
VALID UNTIL

PA100783
REGISTRATION NUMBER

SIGNATURE OF REGISTRATION CERTIFICATE HOLDER


JOSH SHAPIRO, PENNSYLVANIA ATTORNEY GENERAL

Attachment 2

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

ATTACHMENT 2

P.S. DUPONT SCHOOL RESTORATION/RENOVATION

The largest school renovation in Delaware state history at the time – Bancroft completed the P.S. DuPont School project on-schedule and within budget. The scope of work included the replacement of mechanical/electrical/plumbing systems, exterior repairs and upgrades, security upgrades, renovation and restoration of the main lobby, classrooms, administration area, library, cafeteria and auditorium as well as a separate 13,000-SF natatorium.

Bancroft was successful in retaining and restoring 90% of the original wood trim, plaster ceilings, and terrazzo and oak floors throughout the 206,000 SF historic facility. The project also entailed the removal of the existing slate roof on the existing school built in 1935 by the City of Wilmington. Due to budget restraints, the slate roof was replaced with asphalt shingles to enhance longevity.

Owner Contact:
John Read, Director of Facilities
Brandywine School District
1311 Brandywine Boulevard
Wilmington, DE 19809
302.793.5000
john.read@bsd.k12.de.us

Contract Price
\$ 38,000,000 - Original
\$ 38,000,000 - Final

Project Completion
August 2008 - Original
August 2008 - Final



ATTACHMENT 2

UNIVERSITY OF DELAWARE DUPONT HALL ADDITION

DuPont Hall Engineering Lab, located on the campus of the University of Delaware, is a three-story facility designed for the College of Engineering. The building features laboratories, clean rooms, class rooms and offices. The 65,000 square foot addition was designed to retain the campus’ historic look with a brick exterior, limestone steps, decorative cast cornice work, copper roofing and rain gutters and much more. Overhead service areas are featured in all of the laboratories (containing lines for two to six gases as well as other services), rendering them multi-purpose for the end-users. With the attention to detail and historical relevance, DuPont Hall stands as one of the university’s most revered buildings. The addition consisted of three (3) types of roofing systems. The flat roof (hidden from public view) was EPDM material in keeping with the revised University roofing standards. The exposed sloped roof and dormers were completed with traditional slate material in keeping with the historical buildings represented on “The Green”, and the eyebrow roofing material over the curved windows was completed in soldered copper.

Owner Contact:
Gina Sinovich
University of Delaware (Formerly)
210 S College Avenue
Newark, DE 19716
610.388.5438

Contract Price
\$ 29,300,000 - Original
\$ 29,300,000 - Final

Project Completion
June 2002 - Original
June 2002 - Final



Attachment 3

Submit as Attachment 3 to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable.

Please see the following pages for a copy of Bancroft Construction's completed OSHA 300A Summary of Work-Related Injuries & Illnesses for the years 2021, 2020, and 2019.



OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20 21

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of ...	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(M)	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

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Establishment information

Your establishment name Bancroft Construction Company

Street 1300 N Grant Ave (Suite 101)

City Wilmington State DE Zip 19804

Industry description (e.g., *Manufacture of motor truck trailers*)

Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)

423810

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 125

Total hours worked by all employees last year 233,854.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive [Signature] Title CFO

Phone 302 655-3434 Date 1/13/22

Reset

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

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Number of Cases

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0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of (M)	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
0	0	0	0	0	0	0

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Year 20 20

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Establishment information

Your establishment name Bancroft Construction

Street 1300 North Grant Ave Suite 110

City Wilmington State De Zip 19806

Industry description (e.g., *Manufacture of motor truck trailers*)
Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)
4 2 3 8 1 0

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 119

Total hours worked by all employees last year 252,337.00

Sign here

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I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Signature [Signature] Title CFO

Company Executive Date 1/26/21

Phone 302-655-3434

Reset

OSHA's Form 300A (Rev. 01/2004)

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Number of Cases				
Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of cases with other recordable cases	Total number of cases
0 (G)	0 (H)	0 (I)	2	2 (J)

Number of Days	
Total number of days away from work	Total number of days of job transfer or restriction
0 (K)	0 (L)

Injury and Illness Types					
Total number of (M)	(1) Injury	2	(4) Poisoning	0	
(2) Skin Disorder	0	(5) Hearing Loss	0		
(3) Respiratory Condition	0	(6) All Other Illnesses	0		

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name

Bancroft Construction Company

Street

1300 N Grant Ave Suite 101

City

Wilmington

State

Delaware

Zip

19804

Industry description (e.g., Manufacture of motor truck trailers)

Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

8741

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees

112

Total hours worked by all employees last year

226,728

Sign here

Knowing falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

John Caban

Company executive

CFO

Title

302-655-3434

Phone

1-14-2020

Date

Attachment 4

Provide in an Attachment 4 to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

Bancroft Construction reached a settlement with the U.S. Department of Labor regarding OSHA Inspection 1530775 held on November 8, 2021 in the amount of \$14,336.00. Bancroft Construction was cited with a General Duty Clause - 5(a)(1).

Attachment 5

If any question is answered in the affirmative, the firm shall submit in an Attachment 5 to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes. In October 2021, after we were unable to finalize a mutually sought-after Separation Agreement with a developer, Bancroft's contract with said developer was terminated "for cause"; but we are in the process of disputing that it should be "for convenience".

APPENDIX G
DESIGNATED CRITICAL WORK
QUALIFICATIONS STATEMENT

COVER SHEET

DGS Project Name Lincoln University Cresson Hall Renovations

DGS Project Number DGS C-1101-0054

DESIGNATED CRITICAL WORK: For proper evaluation, the Proposer MUST submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. NOTE: The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

 Masonry
 Slate Roofing
 X Interior & Exterior Millwork

HVAC Construction (.2 contract)

 Testing, Adjusting and Balancing
 Geothermal System
 Building Automation Systems

Plumbing Construction (.3 contract)

 Sump Pumps & Alarm Systems
 Fire Protection Systems with pumps

Electrical Construction (.4 contract)

 Audio Visual
 Security Systems

Name of Firm Bancroft Construction

Address 1300 N Grant Avenue, Suite 101, Wilmington, DE 19806

Principal Office 1300 N Grant Avenue, Suite 101, Wilmington, DE 19806

Owner or Authorized Representative _____

SECTION 1 – INFORMATION ON FIRM

1.1 Background Information

a) How many years has the firm been in business? 47 years

b) How many years has the firm been doing business in proposed contract field? 47 years

Under what former names has the firm conducted business?
Bancroft Builders

c) Provide an **Attachment 1** to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

d) If the firm is a corporation, provide the following information:

Date of incorporation January 14, 1980

State of incorporation Delaware

President's name Greg Sawka

Vice President's name(s) Bart Nave, Mike Petka, & Cindy Campanella

Secretary's name Casey McCabe

Treasurer's name Casey McCabe

e) If the firm is a partnership, provide the following information:

Date of formation _____

Type of partnership _____

Names of partners _____

f) If the firm is individually owned, provide the following information:

Date of formation _____

Name of owner _____

g) If the form of the firm is other than those listed above, describe it and name the principals:

N/A

SECTION 2 - EXPERIENCE AND PERFORMANCE

2.1 General

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- | | | |
|------|------|----------------|
| Year | 2021 | \$ 134,637,431 |
| Year | 2020 | \$ 118,603,618 |
| Year | 2019 | \$ 111,800,000 |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force N/A
- c) List the categories of work that the firm normally performs with its own forces on similar projects.

2.2 Project Experience and References

Submit as **Attachment 2** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

2.3 Contractor Safety Record

Submit as **Attachment 3** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	2021	1.205
Year 2:	2020	1.223

Yes ___ No ☒

- 3.6 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes ___ No ☒

- 3.7 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes ___ No ☒

- 3.8 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes ___ No ☒

- 3.9 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes ___ No ☒

*Note: information regarding health and safety violations is addressed in a previous section.

- 3.10 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ___ No ☒

- 3.11 Has the firm been the subject to any bankruptcy proceeding?

Yes ___ No ☒

SECTION 4 - REQUIRED REPRESENTATIONS

In submitting this Qualifications Statement, along with the representations and authorizations listed on the Proposal Signature page and in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.

- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.

- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Attachment 1

Provide an Attachment 1 to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

State of Maryland Out of State Contractor (License #07628001)

State of Delaware General Contractor (License #1989019252)

City of Wilmington (License #642)

City of Newark Contractor Registration (Registration #2964)

City of Lewes (License #20-01659)

Town of Middletown (License #20-12170)

Borough of Collegeville (Registration #2020-06)

Bristol Township (Registration #MISC-206587)

Commonwealth of Pennsylvania (Registration #PA100783)

Commonwealth of Pennsylvania - Certificate of Authority

State of New Jersey - Registered to Perform Work (Business Reg. Cert. #1342056)

State of New Jersey - DPMC Classification for General Construction

Please find attached your Home Improvement Contractor's Certificate suitable for framing along with a wallet card copy.

If you have any questions or have changes to the information you provided on your registration form, contact the Pennsylvania Office of Attorney General at 717-772-2425 or HIC@attorneygeneral.gov. For further information on the home improvement law visit www.attorneygeneral.gov.




Josh Shapiro, Pennsylvania Attorney General

CASEY C MCCABE
1300 N GRANT AVE STE 101
WILMINGTON DE 19806-2456

This form acknowledges receipt of your \$50.00 application fee, required under Pennsylvania's Home Improvement Consumer Protection Act. Please keep this form for your records.

COMMONWEALTH OF PENNSYLVANIA
OFFICE OF ATTORNEY GENERAL

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

PA100783
REGISTRATION NUMBER
5/22/2023
VALID UNTIL


Josh Shapiro, Pennsylvania Attorney General
SIGNATURE OF REGISTRATION CERTIFICATE HOLDER

Commonwealth of Pennsylvania
Office of Attorney General

THIS IS TO CERTIFY THAT

BANCROFT CONSTRUCTION COMPANY
1300 GRANT AVE
SUITE 101
WILMINGTON DE 19806

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

5/22/2023
VALID UNTIL

PA100783
REGISTRATION NUMBER

SIGNATURE OF REGISTRATION CERTIFICATE HOLDER


JOSH SHAPIRO, PENNSYLVANIA ATTORNEY GENERAL

Attachment 2

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

ATTACHMENT 2

URSINUS COLLEGE SCHELLHASE COMMONS

Established as a Welcome Center for prospective students and their families as well as a new hub for social activity on campus, Schellhase Commons now provides an identifiable main entrance – a gateway for the Ursinus College campus in Collegeville, PA. Comprised of 17,305 SF worth of construction, Schellhase Commons features spaces for students and community interaction as well as office areas for admissions and other student services. The project artfully preserved and renovated the historic Keigwin Hall located directly on Main Street. The new facility wraps the historic structure providing the needed program space but maintaining Keigwin’s presence in the town. Keigwin Hall now houses a coffee shop with a multi-level terrace that overlooks Main Street. Adjoining Keigwin on its north is a college admissions suite that includes meeting spaces for college and public use. A two-story addition houses a bookstore on the lower level and an entertainment space on the second floor. The adjacent terrace looks out onto the Ursinus front lawn, the Philip & Muriel Berman Museum of Art, and Bomberger Hall.

Owner Contact:
Steve Gehringer, Director of Facilities
Ursinus College
601 East Main Street
Collegeville, PA 19426
610.409.3598
sgehringer@ursinus.edu

Contract Price
\$ 6,814,971 - Original
\$ 6,814,971 - Final

Project Completion
April 2020 - Original
June 2020 - Final





ATTACHMENT 2

WILLIAMS JUSTICE CENTER 7TH FLOOR FIT-OUT

Bancroft completed a fit-out to 7th & 3rd floor shell space within the Leonard L. Williams Justice Center in downtown Wilmington, DE. The fit-out of the 30,790 SF space included three hearing rooms and five courtrooms as well as judges’ chambers, administrative space, an intake counter, offices, file space, security spaces and infrastructure, and staff support spaces. Clad in sound-absorbing wood panels, the courtrooms on the 7th floor contain significant millwork components creating a solid aesthetic within the rooms. Millwork represented nearly 20% of the total construction cost for this project, a noteworthy portion by any standard. A large share of the beautiful walnut courtroom millwork, including the judge’s bench and attorney tables, required close coordination with state-of-the-art communications equipment installed throughout the room. One significant design aspect was incorporating historic millwork pieces from Room 301 of the former Herrmann Courthouse. These historic pieces were stored directly across the street at the Delaware Historical Society. The pieces were cataloged and inspected before refinishing and installation.

Owner Contact:
Jaime Dolan, State of Delaware
Operations Policy Coordinator
405 N King Street, Ste. 507
Wilmington, DE 19801
302.255.0025
Jaime.Dolan@delaware.gov

Contract Price
\$ 7,395,265 - Original
\$ 7,395,265 - Final

Project Completion
March 2020 - Original
December 2020 - Final

*Project Delays due to
the COVID-19 Pandemic.*





ATTACHMENT 2

AXALTA COATING SYSTEMS N. AMERICAN HEADQUARTERS

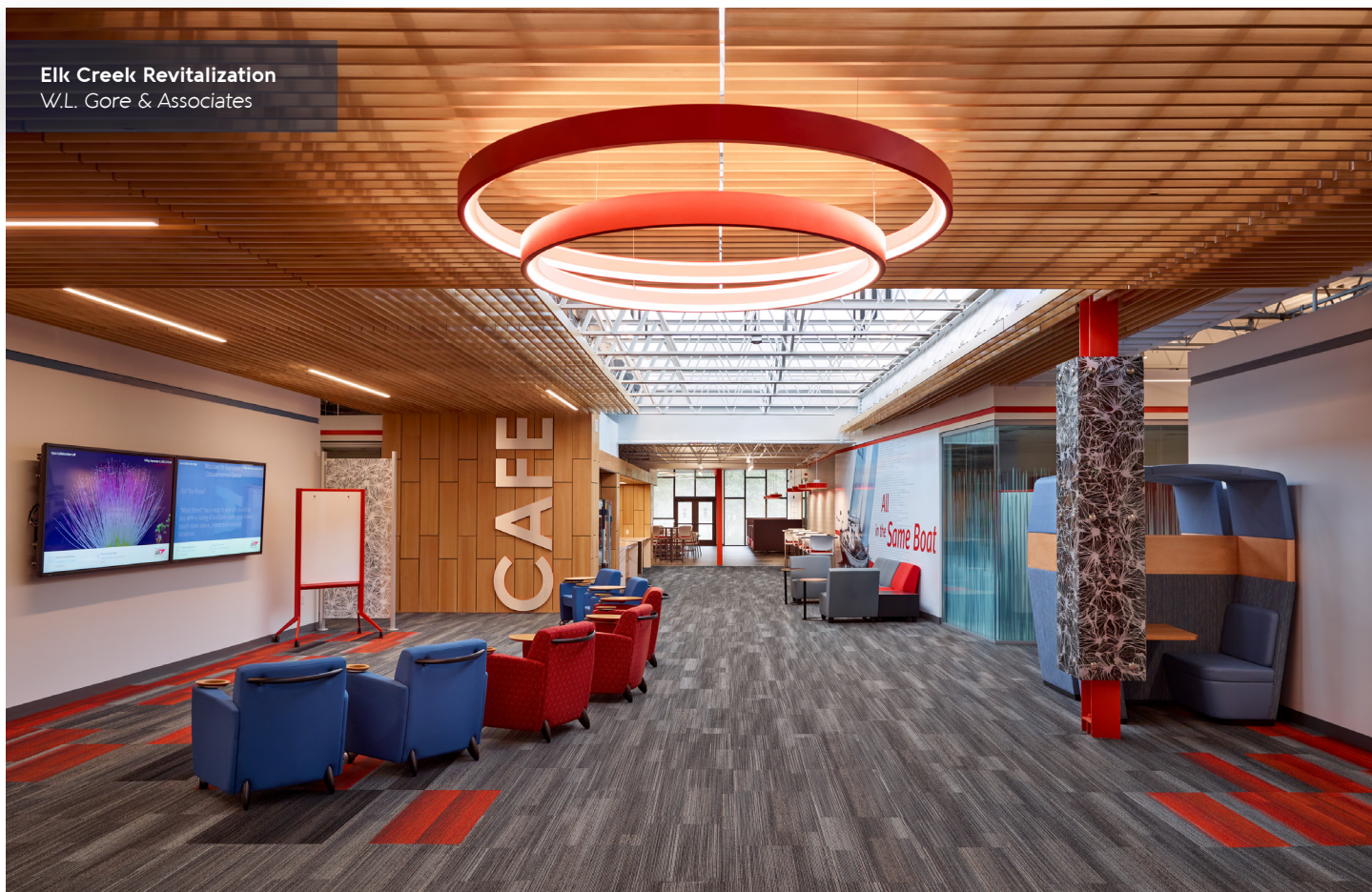
This fast-tracked project involved the complete fit-out of an empty 50,000 SF office floor into the North American Headquarters for Axalta Coating Systems. Located on the third floor of an occupied office building, the Headquarters features high-end finishes along with state-of-the-art technology throughout the offices and meeting spaces. The office space features 33 private offices, an executive boardroom, 13 large and small conference rooms, huddle spaces, cubicles, common space, a wellness room, and IT workroom, and a breakroom.

The finished space not only features Axalta’s colorful coating products, but also many flexible meeting areas meant to promote a dynamic and collaborative work environment. Even though Bancroft’s Project team had to coordinate around the working hours of the tenants of the building, the project was completed on time and within the Owner’s established budget.

Owner Contact:	Contract Price	Project Completion
Scott D. Allen	\$ 2,584,474 - Original	October 2013 - Original
Senior Director	\$ 2,584,474 - Final	October 2013 - Final
CBRE		
Scott.Allen2@cbre.com		
215.840.3316		



Elk Creek Revitalization
W.L. Gore & Associates



Archer Group HQ (Bounteous)
The Archer Group



Lovett Terminal C
W.L. Gore & Associates



Wells Fargo Consolidation
CBRE

Attachment 3

Submit as Attachment 3 to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable.

Please see the following pages for a copy of Bancroft Construction's completed OSHA 300A Summary of Work-Related Injuries & Illnesses for the years 2021, 2020, and 2019.



OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20 21

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of...	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(M)	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Bancroft Construction Company

Street 1300 N Grant Ave (Suite 101)

City Wilmington State DE Zip 19804

Industry description (e.g., *Manufacture of motor truck trailers*)

Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)

423810

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 125

Total hours worked by all employees last year 233,854.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive [Signature] Title CFO

Phone 302 655-3434 Date 1/13/22

Reset

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of (M)	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
0	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.



Year 20 20

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Establishment information

Your establishment name Bancroft Construction

Street 1300 North Grant Ave Suite 110

City Wilmington State De Zip 19806

Industry description (e.g., Manufacture of motor truck trailers)
Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)
4 2 3 8 1 0

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees 119

Total hours worked by all employees last year 252,337.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive CFO
Title
Phone 302-655-3434 Date 1/26/21

Reset

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0 (G)	0 (H)	0 (I)	2 (J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0 (K)	0 (L)

Injury and Illness Types

Total number of (M)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
2	0	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.



Year 2019
U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0175

Establishment information

Your establishment name Bancroft Construction Company
Street 1300 N Grant Ave Suite 101
City Wilmington State Delaware Zip 19804
Industry description (e.g., Manufacture of motor truck trailers) Construction
Standard Industrial Classification (SIC), if known (e.g., SIC 3715) 8 7 4 1
OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees 112
Total hours worked by all employees last year 226,728

Sign here

Knowing falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

John C. Bancroft
Company executive
CFO
302-655-3434
1-14-2020
Phone Date

Attachment 4

Provide in an Attachment 4 to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

Bancroft Construction reached a settlement with the U.S. Department of Labor regarding OSHA Inspection 1530775 held on November 8, 2021 in the amount of \$14,336.00. Bancroft Construction was cited with a General Duty Clause - 5(a)(1).

Attachment 5

If any question is answered in the affirmative, the firm shall submit in an Attachment 5 to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes. In October 2021, after we were unable to finalize a mutually sought-after Separation Agreement with a developer, Bancroft's contract with said developer was terminated "for cause"; but we are in the process of disputing that it should be "for convenience".

Technical Section 2: Project Management Team



T-2A Project Management Team





Kelli Racca, AIA

Project Executive

Industry Experience

35 Years

Education

MBA, Urban Affairs & Public Policy
University of Delaware

BA, Architecture
UNC, Charlotte

Registered Architect: Delaware
Registered Architect: Pennsylvania

Since joining Bancroft Construction 7 years ago, Kelli has served as the Project Executive for over \$150,000,000 worth of higher education construction throughout Delaware and Pennsylvania. She has led project teams to successful completions on a variety of projects that have changed the landscape of education for students at local colleges and universities.

Kelli has managed teams completing over 600,000 square feet worth of new construction, additions, and renovations to higher education facilities.



Recent Project Experience



RENDALL HALL RENOVATION
LINCOLN UNIVERSITY



SCHELLHASE COMMONS
URSINUS COLLEGE



TOWER AT STAR
UNIVERSITY OF DELAWARE



TOWER AT STAR CHS FIT-OUT
UNIVERSITY OF DELAWARE



DRAKE HALL ADDITION
UNIVERSITY OF DELAWARE



STUDENT SUCCESS CENTER
RENOVATION AND ADDITION
DELAWARE TECHNICAL
COMMUNITY COLLEGE



John Stevenson

Sr. Project Manager

Industry Experience

16 Years

Education

BS, General Studies
Wilmington University

AS, Environmental Technology
Delaware Technical Community College

Since first joining Bancroft as an Assistant Project Manager, John has risen through the ranks of our Field Personnel and now is serving as a Sr. Project Manager.

With over 16 years of experience in the construction industry, John has extensive experience managing construction for higher education clients including serving as part of the Lincoln University Rendall Hall Renovation project team.

John has been part of teams managing over \$80MM worth of higher education renovations, additions, and new construction since joining Bancroft 8 years ago.



Recent Project Experience



RENDALL HALL RENOVATION
LINCOLN UNIVERSITY



TOWER AT STAR
UNIVERSITY OF DELAWARE



TOWER AT STAR CHS FIT-OUT
UNIVERSITY OF DELAWARE



DRAKE HALL ADDITION
UNIVERSITY OF DELAWARE



CENTER FOR BIOMEDICAL
AND BRAIN IMAGING
UNIVERSITY OF DELAWARE



CANNON LAB RENOVATION
UNIVERSITY OF DELAWARE



Mike Manuel

Superintendent

Industry Experience

30 Years

Education

Carpentry Apprenticeship

State of Delaware

Throughout Mike's tenure in the construction industry, he has consistently earned the respect of his team members and the gratitude of owners. Mike possesses extensive knowledge and experience in the planning, organizing, and controlling of all construction aspects.

Mike has spent time on the Lincoln University campus and understands the logistics of renovation projects on campus. He understands what it takes to run a safe and efficient job-site within an campus environment. In addition, Mike has managed multipole renovation and new construction projects for Delaware Technical Community College and University of Delaware.



Recent Project Experience



RENDALL HALL RENOVATION

LINCOLN UNIVERSITY



LANGSTON HUGHES MEMORIAL
LIBRARY RENOVATION - PH. 1

LINCOLN UNIVERSITY



TOWER AT STAR

UNIVERSITY OF DELAWARE



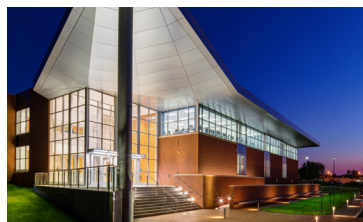
TOWER AT STAR CHS FIT-OUT

UNIVERSITY OF DELAWARE



STUDENT SUCCESS CENTER
RENOVATION AND ADDITION

DELAWARE TECHNICAL
COMMUNITY COLLEGE



ALLIED HEALTH WING

DELAWARE TECHNICAL
COMMUNITY COLLEGE

T-2B WORK PLAN AND SCHEDULE

Work Plan and Schedule

As the General Construction Prime Contractor, it is Bancroft's role to manage the project schedule. Our scheduling process outlined on the following page includes a Pull Planning process for all trade partners – working from the end “goal” backwards to achieve the milestones we need to complete the project on time. We use that “pull” plan to create weekly work plans and 6 week look ahead schedules to track progress and identify areas where additional planning is required.

We have provided a preliminary milestone schedule, which is attached in this response. Once engaged with all trade partners and Lincoln University team members, this schedule will be reviewed and revised to reflect the goals and meet the abilities of all the stakeholders in the project. Milestones that reflect the Academic Calendar will always be highlighted in all levels of the schedule being used by all trades. This will require coordination and cooperation with the other Prime Contractors and Lincoln University during the entire project duration from schedule development through closeout. Knowing the importance of this cooperation and coordination, Bancroft has developed a preliminary Critical Path Method (CPM) schedule, inclusive of the other Prime Contractor's schedules. Bancroft, in accordance with recognized Lean Construction practices, will engage the other Prime Contractor trade partners in a Pull Planning Schedule session.

This allows the cooperation with our trade partners by getting the necessary buy-in to the construction schedule by all Prime Contractors. These pull planning sessions have been successfully used on many of Bancroft's projects since the company began implementing Lean Construction Processes in 2019. During weekly progress meetings, Bancroft will ensure that the project schedule is updated, and that adherence to the contract milestones and sequences is being followed by all Prime Contractors. During these meetings, Bancroft will discuss the Weekly Work Plan, Weekly Work Plan Percent Complete, and any constraints that are keeping work from being completed to identify the actionable items.

Bancroft also has extensive experience working in active campus environments. The proposed project team has worked on active campuses including Lincoln University, Delaware Technical Community College, and the University of Delaware. With this experience, Bancroft understands the importance of schedule, sequencing, notifications, traffic control, and outages that must be schedule while working on an occupied campus.

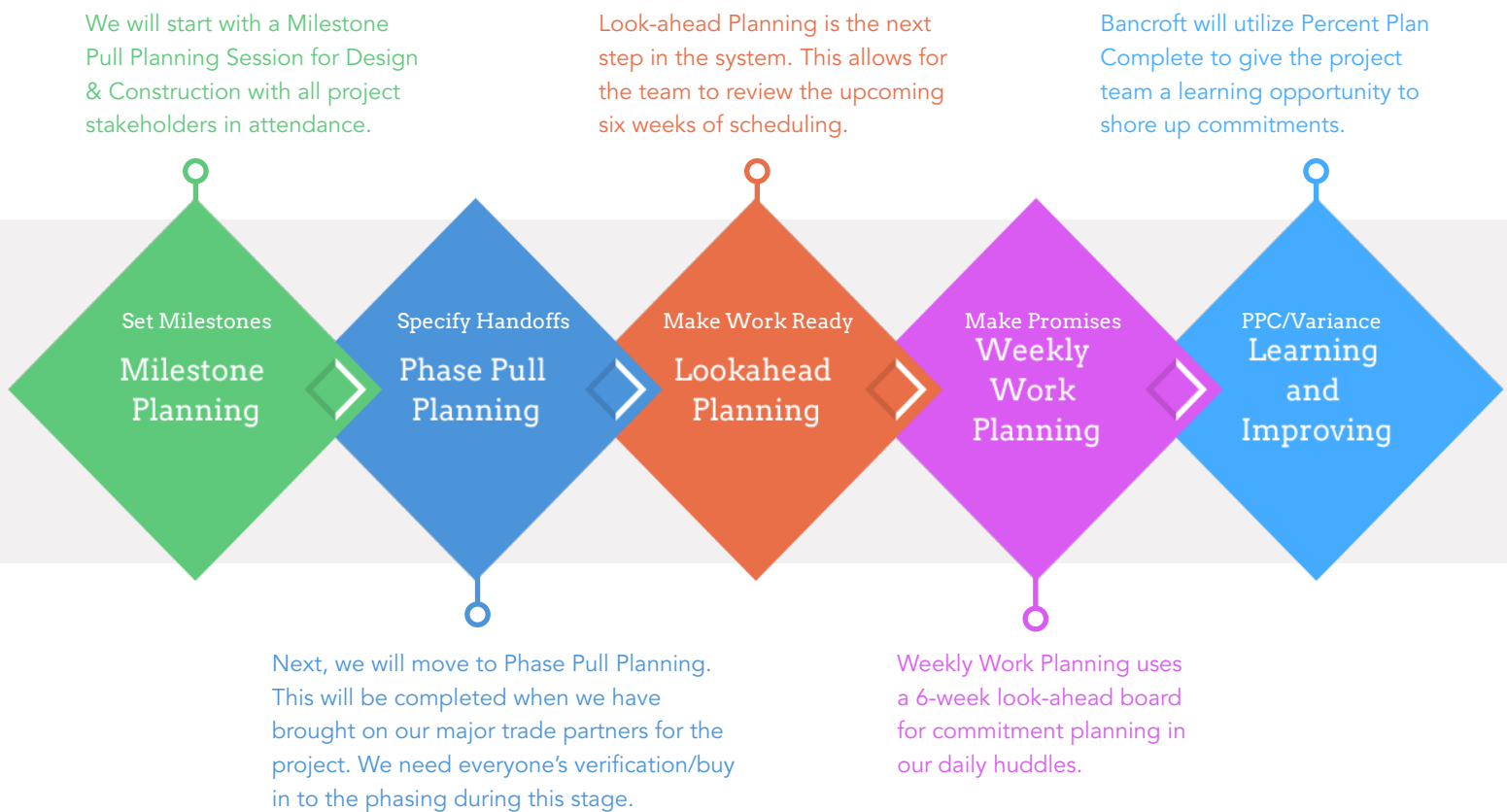
The attached schedule includes the tasks and completion dates that Bancroft considers to be achievable based on the work noted in the project RFP documents and specifications.

T-2B WORK PLAN AND SCHEDULE

Work Plan and Schedule

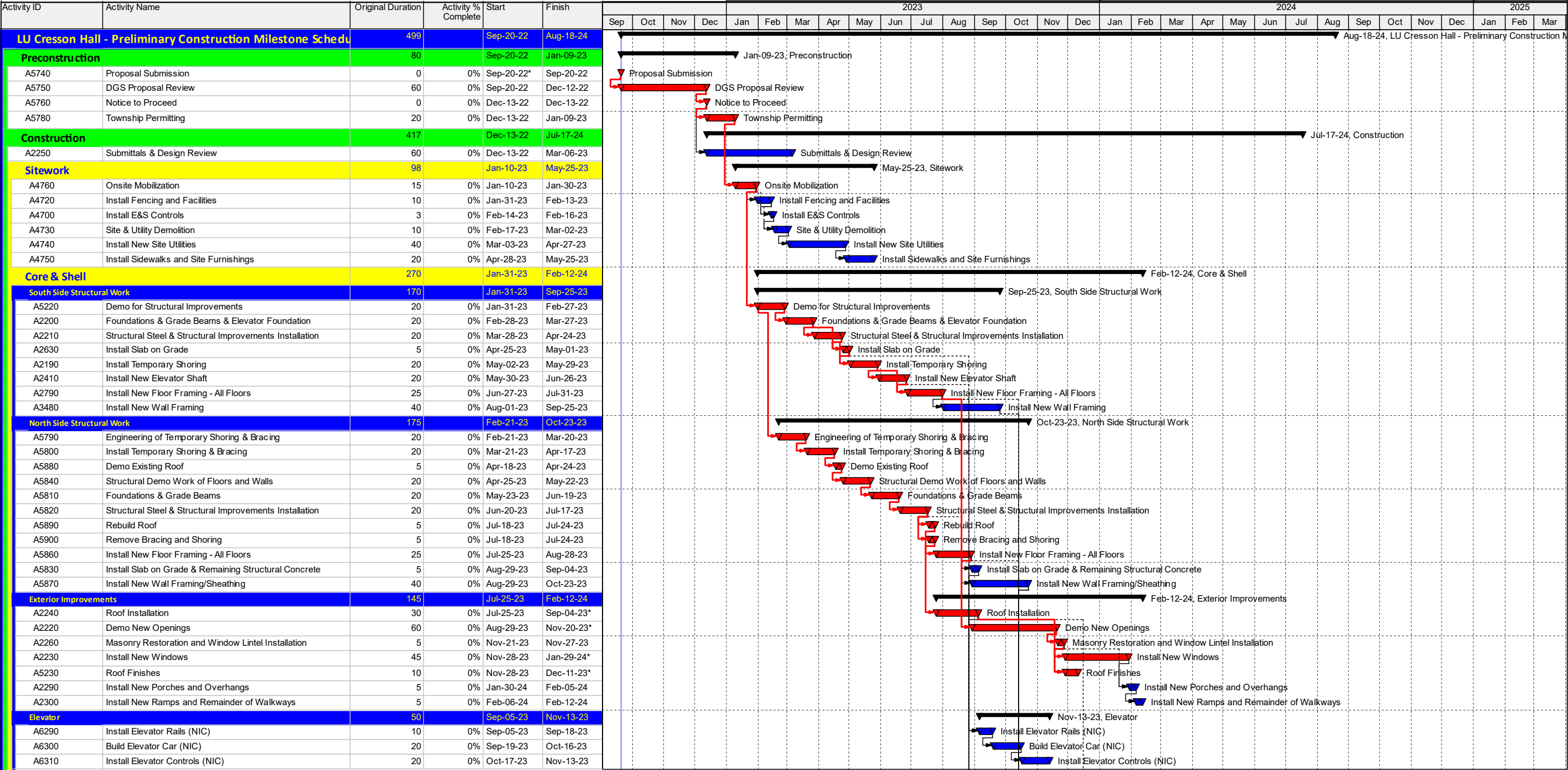
As the Project Team develops the project schedule, we will seek input from the entire team and key trade partners to build the most reliable commitment-based schedule possible. Our team will utilize Lean Mythology like Last Planner System to increase project efficiency, waste removal, improve the project outcome, and deliver maximum value regarding safety, quality, schedule, and budget. The Project Master Schedule will integrate the work to be performed based on priority levels established, and will indicate all of the activities that need to take place during the Preconstruction, Construction & Post-Construction phases of the overall project.

Bancroft's Customized Scheduling Tools For All Aspects of the Design + Construction Phases:





Lincoln University Cresson Hall Renovations
Preliminary Bid Milestone Schedule
September 20, 2022



Project: LU Cresson Hall - Preliminary Construction Milestone Schedule
Data Date: Sep-20-22

Page: 1

- Actual Work
- Remaining Work
- Critical Remaining Work
- Milestone
- Summary



Lincoln University Cresson Hall Renovations
Preliminary Bid Milestone Schedule
September 20, 2022



Activity ID	Activity Name	Original Duration	Activity % Complete	Start	Finish	2023												2024												2025							
						Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Ground Floor Fit-out		96		Oct-24-23	Mar-05-24	Mar-05-24, Ground Floor Fit-out																															
A3150	In-Wall MEP Rough-in (NIC)	15	0%	Oct-24-23	Nov-13-23																																
A5910	Above Ceiling MEP Rough-in (NIC)	35	0%	Nov-07-23	Dec-25-23																																
A4500	In Wall Rough-in Inspections	3	0%	Dec-05-23	Dec-07-23																																
A3190	Install Wall Drywall & Finish	18	0%	Dec-26-23	Jan-18-24																																
A5250	Above Ceiling Inspections	3	0%	Dec-26-23	Dec-28-23																																
A3210	Install Drywall Ceiling & Finish	18	0%	Dec-29-23	Jan-23-24																																
A3280	Install Ceiling Tile	3	0%	Dec-29-23	Jan-02-24																																
A3220	Install Flooring	15	0%	Jan-24-24	Feb-13-24																																
A5240	Prime Paint	5	0%	Jan-24-24	Jan-30-24																																
A5260	Install Ceiling Devices, Lighting, & GRDs (NIC)	10	0%	Jan-24-24	Feb-06-24																																
A3310	Install Div 10 Accessories	5	0%	Jan-31-24	Feb-06-24																																
A3320	Install Casework & Millwork	10	0%	Jan-31-24	Feb-13-24																																
A3260	Install Plumbing Fixtures (NIC)	5	0%	Feb-14-24	Feb-20-24																																
A3300	Final Paint	5	0%	Feb-14-24	Feb-20-24																																
A6170	Install Doors & Hardware	10	0%	Feb-21-24	Mar-05-24																																
Second Floor Fit-out		96		Dec-29-23	May-10-24	May-10-24, Second Floor Fit-out																															
A5920	In-Wall MEP Rough-in (NIC)	15	0%	Dec-29-23	Jan-18-24																																
A6030	Above Ceiling MEP Rough-in (NIC)	35	0%	Jan-12-24	Feb-29-24																																
A5990	In Wall Rough-in Inspections	3	0%	Feb-09-24	Feb-13-24																																
A5930	Install Wall Drywall & Finish	18	0%	Feb-14-24	Mar-08-24																																
A6010	Above Ceiling Inspections	3	0%	Mar-01-24	Mar-05-24																																
A5940	Install Drywall Ceiling & Finish	18	0%	Mar-06-24	Mar-29-24																																
A5970	Install Ceiling Tile	3	0%	Mar-06-24	Mar-08-24																																
A5950	Install Flooring	15	0%	Apr-01-24	Apr-19-24																																
A6000	Prime Paint	5	0%	Apr-01-24	Apr-05-24																																
A6020	Install Ceiling Devices, Lighting, & GRDs (NIC)	10	0%	Apr-01-24	Apr-12-24																																
A6190	Install Div 10 Accessories	5	0%	Apr-08-24	Apr-12-24																																
A6200	Install Casework & Millwork	10	0%	Apr-08-24	Apr-19-24																																
A5960	Install Plumbing Fixtures (NIC)	5	0%	Apr-22-24	Apr-26-24																																
A5980	Final Paint	5	0%	Apr-22-24	Apr-26-24																																
A6180	Install Doors & Hardware	10	0%	Apr-29-24	May-10-24																																
Third Floor Fit-out		96		Mar-06-24	Jul-17-24	Jul-17-24, Third Floor Fit-out																															
A6040	In-Wall MEP Rough-in (NIC)	15	0%	Mar-06-24	Mar-26-24																																
A6150	Above Ceiling MEP Rough-in (NIC)	35	0%	Mar-20-24	May-07-24																																
A6110	In Wall Rough-in Inspections	3	0%	Apr-17-24	Apr-19-24																																
A6050	Install Wall Drywall & Finish	18	0%	Apr-22-24	May-15-24																																
A6130	Above Ceiling Inspections	3	0%	May-08-24	May-10-24																																
A6060	Install Drywall Ceiling & Finish	18	0%	May-13-24	Jun-05-24																																
A6090	Install Ceiling Tile	3	0%	May-13-24	May-15-24																																
A6070	Install Flooring	15	0%	Jun-06-24	Jun-26-24																																
A6120	Prime Paint	5	0%	Jun-06-24	Jun-12-24																																
A6140	Install Ceiling Devices, Lighting, & GRDs (NIC)	10	0%	Jun-06-24	Jun-19-24																																
A6210	Install Div 10 Accessories	5	0%	Jun-13-24	Jun-19-24																																
A6220	Install Casework & Millwork	10	0%	Jun-13-24	Jun-26-24																																
A6080	Install Plumbing Fixtures (NIC)	5	0%	Jun-27-24	Jul-03-24																																
A6100	Final Paint	5	0%	Jun-27-24	Jul-03-24																																
A6160	Install Doors & Hardware	10	0%	Jul-04-24	Jul-17-24																																
Attic Fit-out		45		Oct-24-23	Dec-25-23	Dec-25-23, Attic Fit-out																															
A5520	Install Framing	10	0%	Oct-24-23	Nov-06-23																																

Project: LU Cresson Hall - Preliminary Construction Milestone Schedule

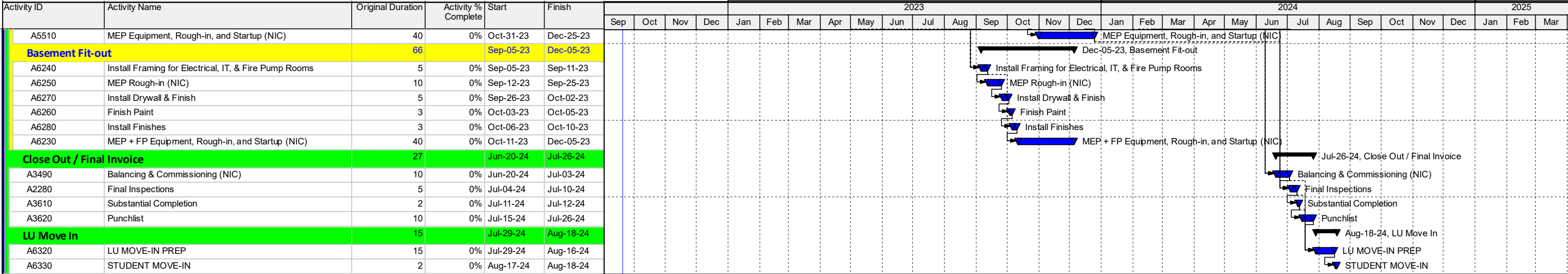
Data Date: Sep-20-22

Page: 2

 Actual Work
 Remaining Work
 Critical Remaining Work
 Milestone
 Summary



Lincoln University Cresson Hall Renovations
Preliminary Bid Milestone Schedule
September 20, 2022



T-2C SAFETY PLAN

Bancroft's Uncompromising Safety Standards has Evolved over Decades of Managing Construction:

No matter the occupancy of the facility, where the construction activity will take place or the time of the year, Bancroft Construction holds an uncompromising level of Safety that all Bancroft Team Members and Trade Partners must adhere to. Our standard safety regulations along with select information about safety practices on site can be found on the following pages.

SAFETY INFORMATION

**OSHA 30 HOUR***36 Employees Certified*

We have an extensive Safety Program that addresses all OSHA requirements in addition to our own requirements and expectations encompassing everything from fall protection to electrical shock prevention, to job site cleanup and housekeeping. Our approach is to build safety into the project at the onset. Before construction begins, Bancroft's Safety Manager, John Patti will work with the Project Team to develop a site-specific Safety Program for the Cresson Hall Renovation project.

Trade Partner Management/Security

- Prequalification Process
- Site Orientation + Protocols
- Badging Process
- Regular Coordination Meetings
- All Visitors must report to the Bancroft and receive a badge before walking the job
- COVID-19 Protocols as Necessary

T-2C SAFETY PLAN

Emergency Response & Planning

- Incident / Unwelcomed Visitor Response and Protection Planning
- Site rally points are to be clearly separated from Owner rally points
- COVID-19 Protocols as Necessary

Safety Management

- All Superintendents are 30-Hour OSHA Certified
- Safety Orientation for Trade Partners
- Safety Regulations Signage
- Emergency Kits / Notification Kits located throughout the work area
- Regular Communication + Coordination
- Safety Stats within Field Office, updated regularly
- Individuals that are repeat offenders of safety violations of Bancroft and/or Trade Partner safety rules will be removed from the project. Individuals that violate Owner rules and regulations will be escorted off the site immediately.
- COVID-19 Protocols as Necessary

Housecleaning / Site Cleanliness

- Trash / Recycling Cans located throughout all work areas
- Regular Site Cleanup
- Control of dust and debris to control the work site and ensure a clean environment
- Have a designated break and lunch area, all other areas will not allow food or drinks
- COVID-19 Protocols as Needed

Communication Planning

- Directional Signage for All Trade Partners / Workers
- Project Signage – Problems or Concerns, call Superintendent w/ Phone Number
- Site Rules

- o No Offensive Language or clothing
 - o Tobacco Free
 - o Jobsite Reporting Procedures
- Overall Phasing Plan - Communicated to Facilities Personnel and Stakeholders
- 6-week look aheads communicated regularly to Stakeholders
- Real-time communication protocol between Bancroft superintendent and appropriate Owner representatives
 - o A list will be provided to the Facilities and Security Professionals including cell phone numbers of our Superintendent/ Project Team
- COVID-19 Protocols as Needed

SPECIAL SAFETY PRECAUTIONS

On the following pages you will find a copy of Bancroft Construction's Lift Plan and Trade Partner Job Specific Fall Plan. Both of these items would be implemented and managed by our Superintendent, Mike Manuel are tools used to ensure that trade partners are performing work in a safe manner.

BANCROFT LIFT PLAN

HOISTING INFORMATION AND PLANNING SHEET

Documents required for submitting lift plan:

Annual Inspection/Operators Certs/Load Charts/Lift Diagram

Date:

Job Description:

Lift Supervisor:

Location:

Operator Name:

Crane Size:

Weight of load information provided by:

LIFT INFORMATION

Weight of load:	lbs.
Allowance for Extra Weight:	lbs.
(Scale, Sludge, Internals, Liquid, etc.)	lbs.
Weight of Rigging:	lbs.
Weight of Block or Ball:	lbs.
Weight of Attachments:	lbs.
Total Weight to Be Lifted:	lbs.
Max Radius to Be Used:	
Boom Length:	
Boom Angle:	
Capacity from Chart:	lbs.
% of Capacity:	(See example below)
Est. clearance between boom and surrounding facilities:	

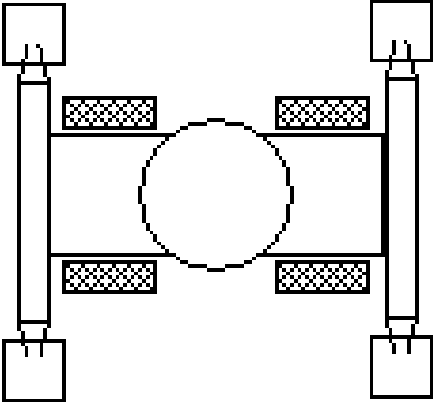
Example: Total weight to be lifted: 8.695 lbs.

Divided by

Capacity from chart: 15,500 lbs.

X 100 = % of capacity: 56.10%

(Show pick point, swing radius, swing path, final set point)



DELAWARE
1300 N. Grant Avenue, Suite 101
Wilmington, DE 19806
302.655.3434

NEW JERSEY
700 Alexander Park, Suite 302
Princeton, NJ 08540
609.436.5888

MARYLAND
2324 W Zion Road, Suite 108
Salisbury, MD 21801
410.844.8080

Trade Partner Job Specific Fall Protection

Project:**Date:**

OSHA currently regulates fall protection for construction under Part 1926, Subpart M. The standards for regulating fall protection systems and procedures are intended to prevent employees from falling off, onto or through working levels and to protect employees from falling objects. Fall protection requirements under the OSHA Construction regulations require considerable planning and preparation. This plan covers only the requirements for CFR 1926 subpart M Fall Protection. This plan does not discuss or include the regulations for; Subpart L - Scaffolds (includes Aerial lifts/Scissor lifts), Subpart R – Steel Erection or Subpart X - Stairways and Ladders.

Written fall protection procedures establish guidelines to be followed whenever an employee works above dangerous equipment on ramps or runways or at heights with fall protection at the job site. The regulations:

- Are designed to provide a safe working environment, and
- Govern use of fall protection procedures and equipment.

Written procedures for fall protection establish uniform requirements for fall protection training, operation, and practices. The effectiveness of the written fall protection procedures depends on the active support and involvement of all employees who perform the jobs requiring it. This plan is intended to document procedures that ensure all work requiring fall protection is carried out safely.

Purpose

_____ is dedicated to the protection of its employees from on-the-job injuries. All employees of _____ have the responsibility to work safely on the job. The purpose of this plan is to:

- Supplement our standard safety policy by providing safety standards specifically designed to cover fall protection on this job.
- Ensure that each employee is trained and made aware of the safety provisions which are to be implemented by this plan prior to the start.

This program informs interested persons, including employees that _____ is complying with OSHA's Fall Protection requirements, (29CFR 1926.500. to 503).

This program applies to all employees who might be exposed to fall hazards, except when designated employees are inspecting, investigating, or assessing worksite conditions before the actual start of construction work or after all construction work has been completed.

All fall protection systems selected for each application will be installed before an employee is allowed to go to work in an area that necessitates the protection. Our employee who is the program coordinator/manager and is responsible for its implementation is [REDACTED]. Copies of the written program may be obtained. Certain employees are authorized to inspect, investigate, or assess worksite conditions before work begins or after all work has been completed. **These activities are the only exceptions.** These employees are exempt from the fall protection rule during the performance of these duties.

They are:

- [REDACTED]
- [REDACTED]
- [REDACTED]

These authorized employees determine if all walking/working surfaces on which our employees work have the strength and structural integrity to support the employees. Our employees will not be allowed to work on these surfaces until they have the requisite strength and structural integrity.

All employees, or their designated representatives, can obtain further information about this written program, and/or the fall protection standard.

Our Duty to Provide Fall Protection

To prevent falls, [REDACTED] has a duty to anticipate the need to work at heights and to plan our work activities accordingly. Careful planning and preparation lay the necessary groundwork for an accident-free jobsite.

Worksite Assessment and Fall Protection System Selection

This written plan is specific for [REDACTED] worksite. There are situations at this worksite that will require fall protection.

This fall protection plan is intended to anticipate the particular fall hazards to which our employees may be exposed. Specifically, we:

- Inspect the area to determine what hazards exist or may arise during the work.
- Identify the hazards and select the appropriate measures and equipment.
- Give specific and appropriate instructions to workers to prevent exposure to unsafe conditions.
- Ensure employees follow procedures given and understand training provided.
- Apprise ourselves of the steps our specialty subcontractors have taken to meet their fall protection requirements.

- Identify anchor points if applicable
- Identify means of access/egress for elevated areas (ladders, stair tower etc.)

Providing fall protection requires an assessment of each fall situation at a given jobsite. Our criteria for selecting a given fall protection system follow those established at 19CFR1926.502, fall protection systems criteria and practices. Each employee exposed to these situations must be trained as outlined later in this plan.

Unprotected Sides and Edges ☐ Check this box only if non-applicable

Our employees must be protected when they are exposed to falls from unprotected sides and edges of walking/working surfaces (horizontal and vertical surfaces) which are 6 feet or more above lower levels.

We know that OSHA has determined that there is no “safe” distance from an unprotected side or edge that would render fall protection unnecessary.

We have chosen the following systems for each location where unprotected sides and edges exist (Check all that apply):

- ☐ Shock Absorbing Lanyards (Double lanyard for 100% tie off)
- ☐ Self-retractable lifelines
- ☐ Rope Grab
- ☐ Roof Anchors
- ☐ Positioning Device
- ☐ Warning line and Personal Fall Arrest System (PFAS)
- ☐ Tie-off Strap
- ☐ Horizontal Lifeline (engineered)
- ☐ Beam Clamp
- ☐ Other (must be approved):

We will maintain the system(s) chosen until all work has been completed or until the permanent elements of the structure which will eliminate the exposure to falling hazards are in place.

Leading Edge Work ☐ Check this box only if non-applicable

This project requires leading edge work. Leading edges are defined as the edge of a floor, roof, or formwork that changes location as additional floor, roof, or formwork sections are placed, formed, or constructed. If work stops on a leading edge it will be considered to be an “unprotected side or edge” and will be covered by the section of this plan on unprotected sides

and edges.

We presume that it is feasible and will not create a greater hazard to implement at least one of the conventional fall protection systems for our leading edge work.

We have chosen the following systems for each location where leading edges exist (Check all that apply):

- ☐ Shock Absorbing Lanyards (Double lanyard for 100% tie off)
- ☐ Self-retractable lifelines
- ☐ Job Specific Fall Protection Plan Rev. Date 9/18/2018 Page 4
- ☐ Rope Grab
- ☐ Roof Anchors
- ☐ Positioning Device
- ☐ Warning line and Personal Fall Arrest System (PFAS)
- ☐ Tie-off Strap
- ☐ Horizontal Lifeline (engineered)
- ☐ Beam Clamp
- ☐ Other (must be approved):

Hoist Areas ☐ Check this box only if non-applicable

In all situations where equipment and material hoisting operations take place, we protect our employees from fall hazards. When we are involved in hoisting operations we will use the following fall protection systems (check all that apply):

- ☐ Shock Absorbing Lanyards (Double lanyard for 100% tie
- ☐ off) Self-retractable lifelines
- ☐ Rope Grab
- ☐ Roof Anchors
- ☐ Positioning Device
- ☐ Warning line and Personal Fall Arrest System (PFAS)
- ☐ Tie-off Strap

- ☐ Horizontal Lifeline
- ☐ (engineered) Beam Clamp
- ☐ Other (must be approved):

When guardrails (or chains or gates) are removed to facilitate hoisting operations, and one of our employees must lean through the access opening or out over the edge to receive or guide materials, they will be protected by a personal fall arrest system.

Holes ☐ Check this box only if non-applicable

Covers or guardrail systems shall be erected around holes (including skylights) that are 6' or more above lower levels. If covers or guardrail systems must be removed, employees are required to use personal fall arrest system. Prevent the following:

- Tripping in or stepping into or through holes (including skylights).
- Objects falling through holes (including skylights).

We use the following fall protection system to protect our employees working on walking/working surfaces with holes where they can fall 6 feet or more to a lower surface (Check all that apply):

- ☐ Shock Absorbing Lanyards (Double lanyard for 100% tie off)
- ☐ Self-retractable lifelines
- ☐ Robe Grab
- ☐ Roof Anchors
- ☐ Positioning Device
- ☐ Warning line and Personal Fall Arrest System (PFAS)
- ☐ Tie-off Strap
- ☐ Horizontal Lifeline (engineered)
- ☐ Beam Clamp
- ☐ Adequate Hole Cover
- ☐ Other (must be approved):

Employees can trip or step into or through a hole (including skylights) or an object could fall through a hole and strike a worker. In these instances, we use covers to prevent accidents. Fall protection or a guardrail shall be erected around holes while employees are working at the hole, passing materials, and so on. Once the cover is removed and prior to starting the work, guardrails or fall prevention/protection is required. When the work has been completed, we will be required to install temp/permanent fall protection around the hole.

Formwork and Reinforcing Steel☐ Check this box only if non-applicable

Employees working on the face of formwork or reinforcing steel will be protected from falling 6 feet or more to lower levels by the use of (Check which system will be used on this project):

☐ Personal fall arrest systems☐ Safety net systems☐ Positioning device systems☐ Other (must be approved):**Ramps, Runways and other Walkways**

Employees will be protected on ramps, runways, and other walkways by a guardrail system.

Excavations☐ Check this box only if non-applicable

At this jobsite, we may have excavation edges that will not be readily seen (i.e. concealed from view by plant growth, etc.). When it is necessary, and when the excavation is 6 feet or more deep, we protect these excavations by (check the system to be used):

☐ Physical Barricade able to support 200lbs☐ Warning Barricade 10' beyond the edge of excavation☐ Other:

In addition, walls, pits, shafts, and similar excavations 6 feet or more deep will be guarded to prevent employees from falling into them by:

☐ Physical Barricade able to support 200lbs☐ Warning Barricade 10' beyond the edge of excavation☐ Other:**Roofing Work on Low Sloped Roofs**☐ Check this box only if non-applicable

Employees working on low sloped roofs (having a slope equal to or less than 4 in 12 vertical to horizontal) with unprotected sides or edges 6 feet or more above lower levels will be protected from falls. The fall protection will consist of at least one of the following:

(NOTICE: Only roofers are permitted to install a warning line 6' from the edge, all other trades (HVAC, electrical etc.) the warning line must be at least 15' from the edge) A parapet at a height of 39" minimum will be considered protection from a fall.

The use of a safety monitoring system is not permitted or recognized on any Bancroft project.

- ☐ The fall protection method for this job will be:
- ☐ Guardrail systems
- ☐ Safety net systems
- ☐ Personal fall arrest system
- ☐ Combination of warning line system and one of the above
- ☐ Other (must be approved):

Steep roofs ☐ Check this box only if non-applicable

Employees working on a steep roof (having a slope greater than 4 in 12 vertical to horizontal) with unprotected sides and edges 6 feet or more above the lower level, will be protected from falls. We protect our employees from falls by the following methods:

- ☐ Guardrail systems
- ☐ Safety net systems
- ☐ Personal fall arrest system
- ☐ Other (must be approved):

Wall Openings ☐ Check this box only if non-applicable

Employees who are exposed to the hazard of falling out or through wall openings (including those with chutes attached) where the outside bottom edge of the wall opening is 6 feet or more above lower levels and the inside bottom edge of the wall opening is less than 39 inches above the walking/working surface must be protected from falling.

We protect our employees from falls out or through wall openings by the following methods:

- ☐ Guardrail systems
- ☐ Safety net systems
- ☐ Personal fall arrest system
- ☐ Combination of warning line system and one of the above
- ☐ Other (must be approved):

Walking/Working Surfaces Not Otherwise Addressed

We realize that there will be situations that are not covered by our written safety plan, for which we have the duty to provide fall protection. All employees exposed to falls of 6 feet or more to lower levels must be protected by a guardrail system, safety net system, or personal fall arrest system except where specified otherwise in Part 1926.

We have audited our worksite and have found several fall protection hazards that are not covered elsewhere in the plan. We have taken the following measures to address these hazards:

-
-
-

Protection from Falling Objects

When employees are exposed to falling objects, we ensure they wear hard hats and also implement one of the following measures:

- Erect toe boards, screens, or guardrail systems to prevent objects from falling from higher levels.
- Erect a canopy structure and keep potential fall objects far enough from the edge of the higher level so that those objects would not go over the edge if they were accidentally displaced.
- Barricade the area to which objects could fall, prohibit employees from entering the barricaded area, and keep objects that may fall far enough away from the edge of a higher level so that those objects would not go over the edge if they were accidentally displaced.
- Cover or guard holes 6 feet or more above a lower level.

General Worksite Policy

1. If any one of the conditions described in the Worksite Assessment is not met for the area or piece of equipment posing a potential fall hazard, then we will not perform that work until the condition is met. If we cannot remedy the condition immediately, a supervisor will be notified of the problem and a different piece of equipment will be utilized or we will work in a different area, according to the situation.

2. If the situation calls for use of fall protection devices such as harnesses or lanyards and belts because the fall hazard cannot be reduced to a safe level, then the employee must don such protective equipment before beginning the work and use it as intended throughout the duration of the work.

3. Only employees trained in such work are expected to perform it.

4. All places of employment, job sites shall be kept clean and orderly and in a sanitary condition.

5. All walking/working surfaces must be kept in a clean and, so far as possible, dry condition. Where wet processes are used, drainage shall be maintained, and false floors, platforms, mats, or other dry standing places should be provided where practicable.

Training Program

Under no circumstances shall employees work in areas where they might be exposed to fall hazards, do work requiring fall protection devices, or use fall protection devices until they have successfully completed this company's fall protection training program.

The training program includes classroom instruction and operational training on recognition and avoidance of unsafe conditions and the regulations applicable to their work environment for each specific fall hazard the employee may encounter. The training program is given by [REDACTED], a "competent person" qualified in each aspect of the program, and must cover the following areas:

- The nature of fall hazards in the work area.
- Selection and use of personal fall arrest systems, including application limits, proper anchoring and tie-off techniques, estimation of free fall distance (including determination of deceleration distance and total fall distance to prevent striking a lower level), methods of use, and inspection and storage of the system.
- The correct procedures for erecting, maintaining, disassembling, and inspecting the fall protection systems to be used.
- The use and operation of guardrail systems, personal fall arrest systems, safety net systems, warning line systems, controlled access zones, and other protection to be used.
- The limitation on the use of mechanical equipment during the performance of roofing work on low-sloped roofs.
- The correct procedures for the handling and storage of equipment and materials and the erection of overhead protection.
- The role of employees in fall protection plans.
- The standards contained in 1926.500-502 Subpart M – Fall Protection of the construction regulations.

The person responsible for identifying all current and new employees who require training and scheduling the classroom instruction for those employees is [REDACTED]. Training on the above components will occur both in the classroom and on the job site, as appropriate. Classroom training will cover written policy/procedures on fall protection and include a training video on the subject. Job site instruction will include demonstration of and practice in wearing fall protection equipment and any instruction necessary for a specific job.

The person who has overall responsibility for the safety of employees and will verify compliance with 1926.503(a), training requirements, for each employee required to be trained is [REDACTED].

The person who has the responsibility of determining when an employee who has already been

trained, does not have the understanding and skill required by the training program (1926.503(a)) is _____.

A written certificate of training is required which must include:

- The name or other identity of the employee trained.
- The date(s) of training.
- The signature of the competent person who conducted the training or the signature of the employer.

Retraining is required when an employee cannot demonstrate the ability to recognize the hazards of falling and the procedures to be followed to minimize fall hazards.

Enforcement

Constant awareness of and respect for fall hazards, and compliance with all safety rules are considered conditions of employment. The jobsite superintendents, as well as individuals in Safety and Management, reserve the right to issue disciplinary warnings to employees, up to and including termination, for failure to follow the guidelines of this program.

Incident Investigation

All accidents that result in injury to workers, regardless of their nature, are investigated and reported. It is an integral part of any safety program that documentation takes place as soon as possible so that the cause and means of prevention can be identified to prevent a reoccurrence. In the event that an employee falls or there is some other related, serious incident (e.g. a near miss) occurs; this plan will be reviewed to determine if additional practices, procedures or training need to be implemented to prevent similar types of falls or incidents from occurring.

(Contractor Signature) _____ (Date) _____ (Project)

Bancroft Construction Company Representative:

(Print Name) _____ (Signature) _____ (Date)

Subcontractor Representative:

(Print Name) _____ (Signature) _____ (Date)

PLAN REVIEWED BY THE FOLLOWING PRIOR TO COMMENCEMENT OF WORK (*Only one signature needed*):

Reviewed by BCC Representative

Safety Manager: _____

Field Ops Manager: _____

VP or Operations: _____

Print: _____

Signature: _____

Date: _____

Definitions

Anchorage: a secure point of attachment for lifelines, lanyards, or deceleration devices.

Body belt: a strap with means both for securing it about the waist and for attaching it to a lanyard, lifeline, or deceleration device.

Body harness: straps that may be secured about the person in a manner that distributes the fall-arrest forces over at least the thighs, pelvis, waist, chest, and shoulders with a means for attaching the harness to other components of a personal fall arrest system.

Connector: A device that is used to couple (connect) parts of a personal fall arrest system or positioning device system together.

Controlled access zone: a work area designated and clearly marked in which certain types of work (such as overhand bricklaying) may take place without the use of conventional fall protection systems (guardrail, personal arrest or safety net) to protect the employees working in the zone.

Deceleration device: any mechanism, such as rope grab, ripstitch lanyard, specially-woven lanyard, tearing or deforming lanyards, and automatic self-retracting lifelines/lanyards, which serves to dissipate a substantial amount of energy during a fall arrest, or otherwise limits the energy imposed on an employee during fall arrest.

Deceleration distance: the additional vertical distance a falling person travels, excluding lifeline elongation and free fall distance, before stopping, from the point at which a deceleration device begins to operate.

Guardrail system: a barrier erected to prevent employees from falling to lower levels.

Hole: a void or gap two (2) inches (5.1 centimeters) or more in the least dimension in a floor, roof, or other walking/working surface.

Lanyard: a flexible line of rope, wire rope, or strap that generally has a connector at each end for connecting the body belt or body harness to a deceleration device, lifeline, or anchorage.

Leading edge: the edge of a floor, roof, or formwork for a floor or other walking/working surface (such as a deck) which changes location as additional floor, roof, decking, or formwork sections are placed, formed, or constructed.

Lifeline: a component consisting of a flexible line for connection to an anchorage at one end to hang vertically (vertical lifeline), or for connection to anchorages at both ends to stretch horizontally (horizontal lifeline), that serves as a means for connecting other components of a personal fall arrest system to an anchorage.

Job Specific Fall Protection Plan Rev. Date 9/18/2018 Page 12

Low slope roof: a roof having a slope less than or equal to 4 in 12 (vertical to horizontal).

Opening: a gap or void 30 inches (76 centimeters) or more high and 18 inches (46 centimeters) or more wide, in a wall or partition, through which employees can fall to a lower level.

Personal fall arrest system: a system including but not limited to an anchorage, connectors, and a body harness used to arrest an employee in a fall from a working level.

Positioning device system: a body belt or body harness system rigged to allow an employee to be supported on an elevated vertical services, such as a wall, and work with both hands free while leaning backwards.

Rope grab: a deceleration device that travels on a lifeline and automatically, by friction, engages the lifeline and locks to arrest a fall.

Self-retracting lifeline/lanyard: a deceleration device containing a drum-wound line which can be slowly extracted from, or retracted onto, the drum under minimal tension during normal employee movement and which, after onset of a fall, automatically locks the drum and arrests the fall.

Snaphook: a connector consisting of a hook-shaped member with a normally closed keeper, or a similar arrangement, which may be opened to permit the hook to receive an object and, when released automatically, closes to retain the object.

Steep roof: a roof having a slope greater than 4 in 12 (vertical to horizontal).

Toeboard: a low protective barrier that prevents material and equipment from falling to lower levels and which protects personnel from falling.

Unprotected sides and edges: any side or edge (except at entrances to points of access) of a walking/working surface (e.g., floor, roof, ramp, or runway) where there is no wall or guardrail system at least 39 inches (1 meter) high.

Walking/working surface: any surface, whether horizontal or vertical, on which an employee walks or works, including but not limited to floors, roofs, ramps, bridges, runways, formwork, and concrete reinforcing steel. Does not include ladders, vehicles, or trailers on which employees must be located to perform their work duties.

Warning line system: a barrier erected on a roof to warn employees that they are approaching an unprotected roof side or edge and which designates an area in which roofing work may take place without the use of guardrail, body belt, or safety net systems to protect employees in the area.

T-2D QUALITY CONTROL PLAN

We strongly believe that Quality is Built into the Project from the Beginning:

For the Cresson Hall Renovation project, the establishment of quality standards will begin during the planning and design phase and carry on throughout construction. During the design and value engineering process, careful consideration will be given to building component options, restoration necessary, finish selections, equipment efficiencies, etc. by the Project Team. Throughout the construction process, Bancroft's Project Team will ensure that the products to be put in place and the workmanship in the field are in strict accordance with the quality standards established.

"The Bancroft Construction management team demonstrated relentless dedication and leadership throughout the design and construction phases.

Your attention to detail, approach in resolving conflicts, as well as addressing our concerns during the course of the project, exceeded our expectations."

Paul B. Redman, President
Longwood Gardens



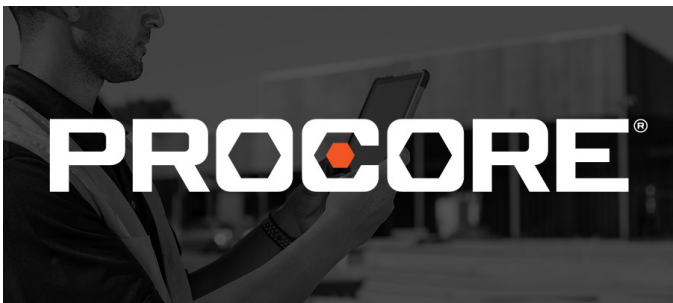
During the Longwood Gardens Revitalization project, more than 4,000 pieces of Italian Limestone were removed, cleaned, restored, repaired and installed back to their original resting place.

T-2D QUALITY CONTROL PLAN

Your Entire Project at Your Fingertips....

Bancroft is utilizing Procore to collaborate with owners, designers, and trade partners in real time. Procore allows Bancroft employees to complete daily tasks with more efficiency and accuracy by cutting down tedious manual entries and bringing state of the art technology into the field.

Procore is the world's leading cloud-based construction platform, allowing your project team to manage everything from tendering to close-out. Using the most innovative technology in the industry, Procore provides every minute of the project picture with comprehensive information so the status of your project is always available in real time.



- CLOSE THE COMMUNICATION LOOP
- KEEP INFORMATION ACCURATE
- STAY AHEAD OF YOUR PROJECTS



We are aware that Lincoln University utilizes E-Builder as the project management software and database tool for University projects. We have team members who skilled in managing the E -Builder processes and will also integrate information into our own project management software – Procore.

ONE PLATFORM FOR:



Team Directory



Project Schedule



Progress Photos



Project Reports



Task Management



Daily Log



Transmittals



Submittals



Emails



Documentation



Meetings



Punch List



Specifications

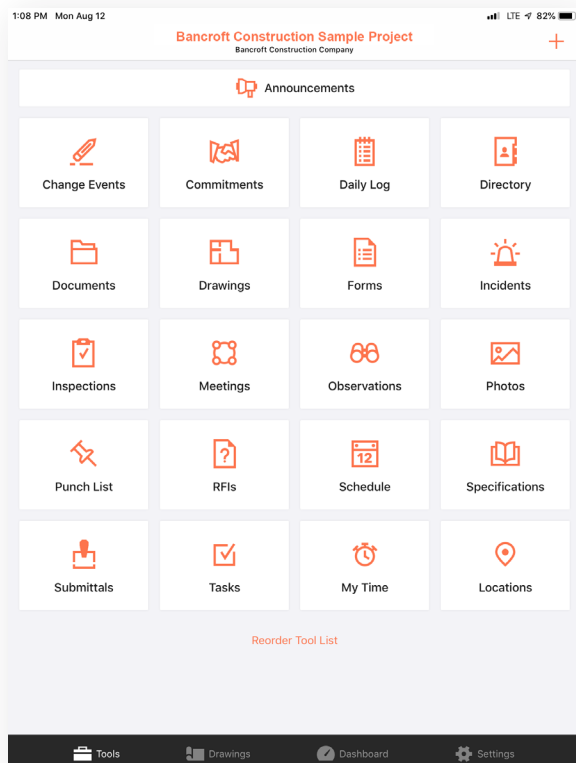
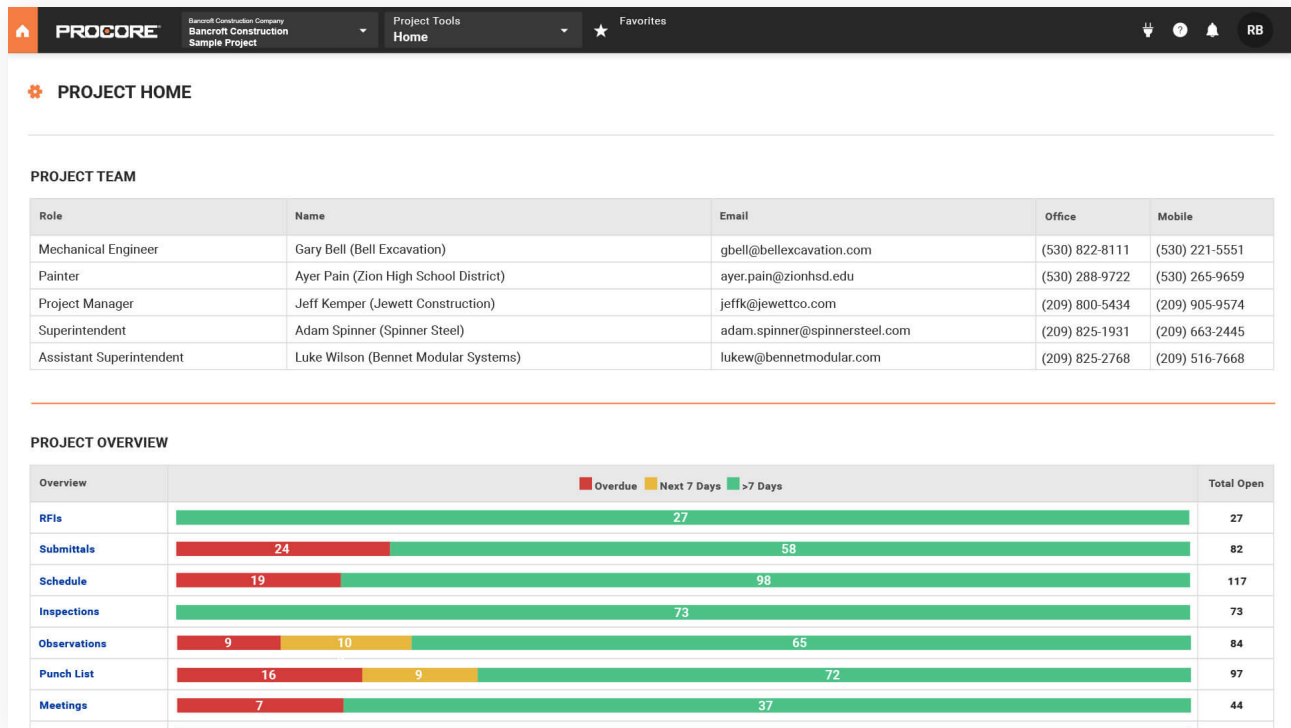


RFIs



Drawings

CONNECTS YOUR TEAM AND PROJECT INFORMATION.

**RFI MANAGEMENT TO REDUCE LOSSES**

- TRANSPARENCY AND ACCOUNTABILITY TO KEEP EVERYONE ON TRACK
- TRACK HISTORY AND COMMUNICATIONS FOR EACH RFI
- LINK RELEVANT DOCUMENTS TO RFIS

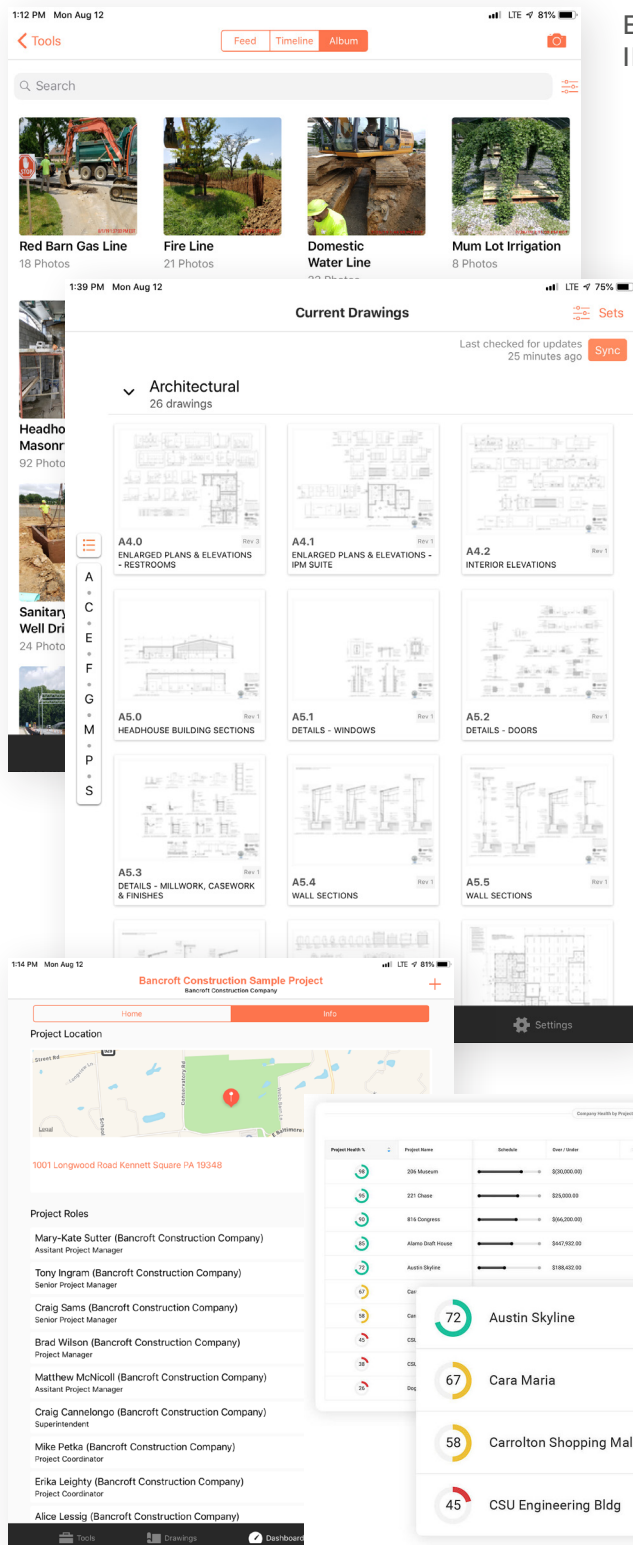
ACCURATE, STREAMLINED SUBMITTALS

- UPLOAD EVERY PAGE OF YOUR SPEC BOOK, ORGANIZED BY DIVISION
- VIEW SUBMITTALS WITH A RANGE OF FILTERS FOR QUICK SEARCHABILITY
- MARKUP AND STAMP SUBMITTALS DIRECTLY IN THE PLATFORM, WITH EACH STATUS TRACKED ALONG THE WAY

INTEGRATED SCHEDULING SOFTWARE

- AUTOMATICALLY UPDATED SCHEDULES
- CALENDAR AND GANTT VIEWS AVAILABLE
- INCORPORATE TASKS FROM DAILY LOG
- MULTIPLE SOFTWARE PLATFORMS SUPPORTED
- FILTERING AND SEARCHING CAPABILITIES

KEEPS YOUR PROJECT DETAILS ACCURATE, IN ONE PLACE.



EASILY UPLOAD AND STORE PROGRESS PHOTOS IN A **SECURE LOCATION**

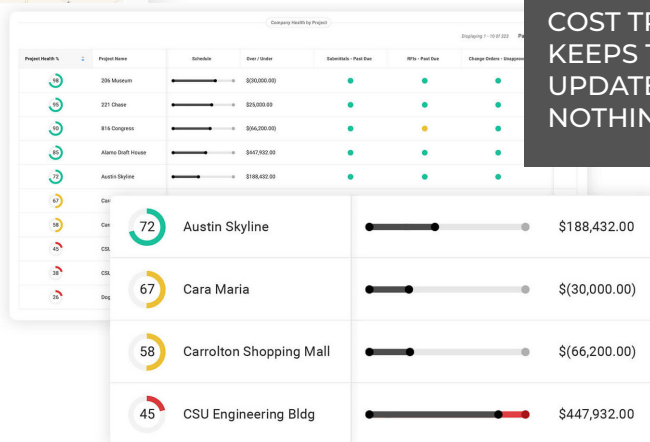
- TAKE AND UPLOAD PHOTOS FROM ANY SMARTPHONE, TABLET, OR COMPUTER
- KEEP AS MANY PHOTOS AS DESIRED WITH UNLIMITED STORAGE
- PHOTOS AUTOMATICALLY SHARED WITH THE PROJECT TEAM
 - MAKE PHOTOS AVAILABLE TO TEAM MEMBERS OF YOUR CHOOSING WITH PERMISSION SETTINGS
 - LINK PROGRESS PHOTOS TO APPROPRIATE DRAWINGS, SUBMITTALS, RFIS, ETC.
 - SORTING AND FILTERS FOR EASY SEARCHING

DRAWINGS STORED AND UPDATED IN A **CENTRAL LOCATION**

- REVISIONS, MARKUPS, ETC. ALL DONE ONLINE IN REAL TIME
- DRAWING PERMISSIONS FOR QUICKER ACCESS
- NAME, NUMBER, AND DISCIPLINE DRAWINGS AUTOMATICALLY USING OCR TECHNOLOGY
- SPLIT DRAWING SETS AUTOMATICALLY
- OVERLAY AND REALIGN DRAWINGS FOR QUICK COMPARISON
- ACCESS TO DRAWINGS ON MOBILE DEVICES
- DRAWING VERSION TRACKING MAKES SURE EVERYONE IS ON THE SAME PAGE

STORE AND SHARE UNLIMITED PROJECT CONTACTS; EXPORTABLE TO A CSV FILE

COST TRACKING BY PROJECT KEEPS THE ENTIRE COMPANY UPDATED INSTANTLY SO NOTHING IS MISSED



T-2D QUALITY CONTROL PLAN

Thorough & Open-Book Project Reporting:

As your advocate, it is our responsibility as the Construction Manager to provide Lincoln University and the project team with the adequate information throughout the entire life-cycle of the project. This ensures that everyone associated with the project is aware of the project's status and we can collectively manage the project to its successful completion.

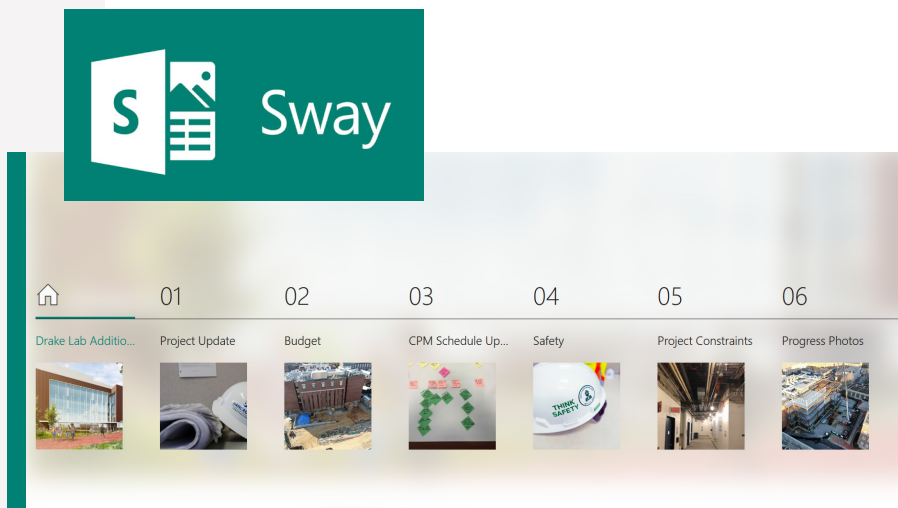
Monthly Executive Reports:

Bancroft will prepare a Monthly Executive Summary Report to highlight the project status, report on budget versus cost analysis, review project spend-out, review potential scope changes, construction issues and site management and logistics considerations. The information in the Executive Summary Report will be part of the monthly financial/cost meetings with Lincoln University and all project stakeholders.

Bancroft's Typical Monthly Executive Report

- Executive Summary
- Cost Report
- Subcontractor Change Order Report
- Prime Contract Change Order Report
- Potential Change Order Status Report
- Construction Milestones
- Previous Month Snapshot
- Master Schedule
- Manpower Report
- Safety Audit Reports
- In-Progress Photos
- Project Directory

The content provided in our Monthly Executive Report's will be adjusted to fulfill Lincoln University's needs.

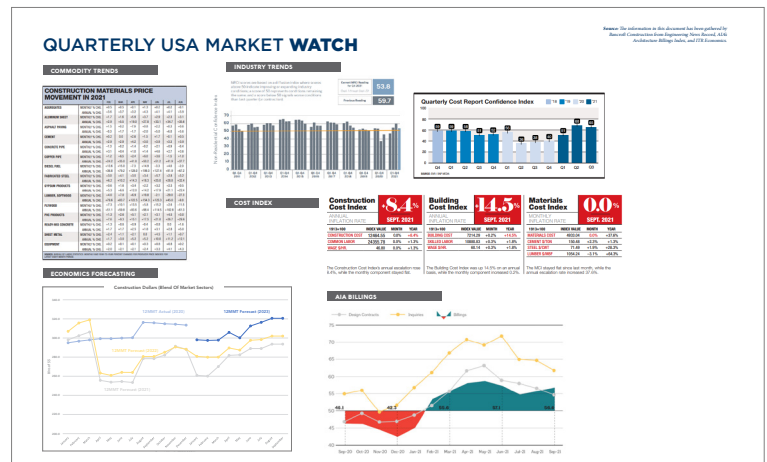
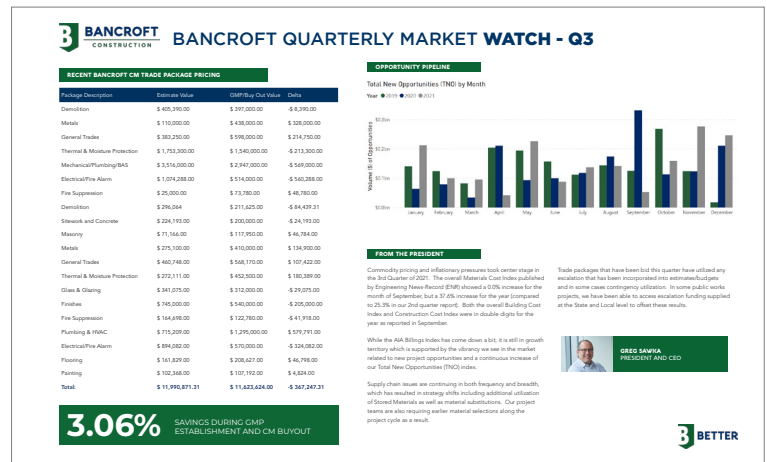


T-2D QUALITY CONTROL PLAN

WITH CUSTOMIZED TOOLS SUCH AS PROJECT DASHBOARDS, MONTHLY EXECUTIVE SUMMARY REPORTS CONTINGENCY TRACKERS AND MORE WE ARE ABLE TO EFFECTIVELY TRACK PROJECT COSTS, AND CONFIDENTLY REDUCE CONTINGENCY THROUGHOUT THE PROJECT.

Bancroft has a variety of customized dashboards that can be provided to clients to reflect the status of Quality Control items like status of submittals, schedule milestones, rate of approval on submittals, time frames for RFI resolution and responses, safety observations, or quality observations. These flexible dashboards report back to all project stakeholders how a project is progressing and where the project team may need to place additional focus.

In addition, Bancroft's Chief Executive Officer and President Greg Sawka publishes and quarterly market where pressures, costs, and trends around materials and projects are shared out. These data points are extremely helpful across the company as we strive to stay current and identify risks in the market place for projects.



T-2D QUALITY CONTROL PLAN

Subcontractor Performance and Materials Certifications

Subcontractor performance is reviewed on a daily and weekly basis by the site based Superintendent and Project management team in quality assurance/quality control walkthroughs. These reviews are used to confirm status of completion and quality of construction so that approval of subcontractor invoicing for work completed can be processed in a timely fashion. Bancroft uses a web-based invoicing system for subcontractors so that invoice submittals, reviews, and approvals can be processed with the most efficiency possible.

Material certifications, on-site testing requirements as well as all other documentation submittals are tracked in Bancroft's Procore Management System. A log for each requirement in the front end specifications is created, tied to the detailed master schedule and then populated as the documentation / testing is completed. These logs are then reviewed at weekly subcontractor/bi-weekly Owner Meetings along with other indicators of the progress of the project.

Technical Section 3: Staffing Plan



P.S. duPont Middle School Restoration and Renovation



BANCROFT
CONSTRUCTION

T-3A STAFFING RESOURCES

Bancroft Construction's staffing plan for Cresson Hall Renovation project includes in-house and external resources to provide the appropriate expertise to execute the project successful. Bancroft's team is led by John Stevenson, Sr. Project Manager with extensive new construction and renovation experience for higher education facilities. The team includes:

- » Assistant Project Manager to provide support for the Project Manager
- » Full time Superintendent for the full duration of the project
- » Project Coordinator to facilitate the administrative tasks for the project
- » Mechanical and Electrical expertise and resources as needed
- » Safety Resource as needed
- » Estimating Management to assist in procurement as needed
- » Project Executive to provide a link between the Project Manager's Team and the executive level leadership team at the University

Individual resumes are included in this proposal in Section T-2A Project Management Team for key in-house resources for the Bancroft Team including our Project Executive, Sr. Project Manager, and Superintendent who we consider key members of your proposed team.

Union and non-union contractors have the ability to draw from apprentice/journeyman training programs like U.S. Department of Labor's ApprenticeshipUSA program training program including Carpenters, Elevator Constructors, and Masonry Craft Laborers. Union trades will draw labor from their Union Halls while non Union shops have the ability to access ABC trained and supported labor resources.

T-3B SKILL TRAINING

Management Capabilities

Bancroft Construction specializes in the management of the overall construction process starting from project conception through completion, commissioning and turnover. Our philosophy with respect to successful project delivery is to always look through the eyes of the customer and serve in their best interest at all times.

As a result of this philosophy, we have chosen not to self-perform any aspects of the trade work on the projects that we manage. Especially when serving as Construction Manager, we consider it to be somewhat of a disservice to our clients and can at times be considered a conflict of interest.

Bancroft fully prides itself on having a complete set of internal technical resources from its full-service Estimating Department to its full-time Mechanical, Electrical, and Safety experts. Therefore, Bancroft utilizes no external sub-consultants to plan and execute its CM and GC services. Services that would be self-performed during the Construction Phase include:

- » Site Overview
- » Safety Management
- » Trade Coordination
- » Schedule Management
- » Field Supervision
- » Program Management
- » Quality Assurance / Quality Control
- » Cost Control & Accounting
- » Virtual Design and Construction

Skill Training for Bancroft Personnel Please see the following page for a description of various Skill Training programs offered to Bancroft Construction personnel.

T-3B SKILL TRAINING

Personnel Training

At Bancroft we know that the success of our projects is determined by the success of our people. We are dedicated to having a highly skilled, knowledgeable, and nimble workforce comprised of employees who are adaptive, flexible, forward thinking, and focused on the future.

As a result, Bancroft is dedicated to offering employees professional and technical development that will accomplish this mission. We have a formalized Training and Education Development Plan that serves as a resource to all employees and a tool for managers and leaders to coach and guide employee growth and development.

The Training and Education Development Plan includes mandatory company and position specific training required for all employees as well as optional technical and developmental training courses to support Bancroft's commitment to being a continual learning organization.

Technical Training

Examples include, but are not limited to: Procore, P6, Textura, Timberline, & MS Project.

Position and/or Project Specific Mandatory Training

Examples include, but are not limited to: Safety, OSHA, Infection Control, Water Intrusion, LEED, ASHE, and Lean Manufacturing.

Leadership Training and Professional Development

Examples include, but are not limited to: Monthly Assistant Project Manager Professional Development Program, FMI Leadership Institute, Coaching and Mentoring, Operations Monthly Training, and Superintendents Quarterly Training.

Company Mandatory Training

Examples include, but are not limited to: On-boarding, New Employee Orientation, Department Orientation, Human Resource (harassment, discrimination, etc.).

Soft Skills

Examples include, but are not limited to: time management, stress management, and Customer Relationship Marketing.

T-3C WORKFORCE SAFETY

During Preconstruction, Bancroft participates in design reviews to ensure safety considerations are being met. A Project Execution Strategy (PES) is developed in cooperation with the Project Team and contains comprehensive safety criteria pertinent to that particular site and project. The PES also includes a Site & Safety Management Plan (SSMP) that clearly defines the controls necessary to manage the project safely. The safety focus shifts to site specific considerations during the construction phase with daily, weekly, and monthly site safety meetings.

This team is also responsible for administering our Safety Incentive Program. Bancroft's safety standards, policies, and procedures are considered a corporate strategic priority. In addition, safety is a critical factor in an employee's overall value to Bancroft and each employee is evaluated according to their safety performance during their annual review. The following are noteworthy elements of Bancroft's Safety Program:

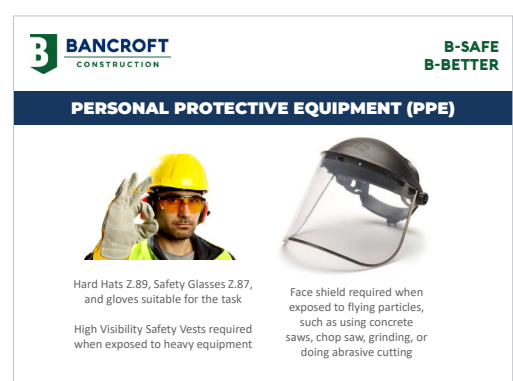
- Participation in safety audits continues to be mandatory for all Bancroft management personnel and the audit results are shared with everyone from Bancroft's President and CEO, Greg Sawka, to each Superintendent.
- Superintendents with "10-Hour OSHA Training" have been upgraded to the "30-Hour Construction Safety Course".
- Employees attend mandatory quarterly safety training meetings featuring OSHA certified instructors who are considered specialist in a specific subject matter.
- Every employee's annual evaluation requires a rating based on their safety performance as it pertains to their job specific roles & responsibilities.



Subcontractor Safety Orientation

In order to ensure an accident-free project, Bancroft requires all subcontractors to view our Safety Orientation Program before setting foot on the project. Bancroft's project team can verify that all subcontractors working on site have been safety oriented due to the subcontractors wearing the Bancroft "Safety Oriented Sticker" (shown above) on their hard hats. It is mandatory for all subcontractors to place the sticker in a high-visibility area on their hard hats to ensure our field staff

Examples of Bancroft Construction's Safety Orientation are included below.



T-3C WORKFORCE SAFETY

In addition, throughout the project life cycle, safety audits are performed by Bancroft's Safety Management Team on a random and weekly scheduled basis. The audit results are reported during project meetings, divisional staff meetings, and senior management's weekly oversight meetings.

Bancroft's Safety Program is monitored by an in-house task team, comprised of a cross-section of employees that meets regularly to discuss ways to improve and enhance safety performance at Bancroft. Their recommendations are evaluated and adopted by Bancroft's Safety Manager, John Patti and senior management.



One of Bancroft's first commercial accounts was DuPont Company. DuPont prides themselves on a world-renowned Safety-oriented company culture, which reaches down to all suppliers and vendors....

This culture surrounding Safety has never left Bancroft and is the cornerstone of how we operate and maintain a safe jobsite for our employees, trade partners, & vendors.

Technical Section 4: Appendix



APPENDIX A

PROPOSAL SIGNATURE PAGE

APPENDIX A

PROPOSAL SIGNATURE PAGE

Proposer's Representations and Authorizations. Proposer by signing this Proposal Signature page and submitting its proposal understands, represents, acknowledges and certifies that:

- a. All information provided by, and representations made by, the Proposer in the proposal are material and important and will be relied upon by the Proposal Evaluation Committee in reviewing the Proposal and by DGS in awarding the contract. Any misrepresentation of a material fact or omission of material fact by the entity submitting the proposal shall be treated as fraudulent concealment from the Commonwealth of the true facts relating to the submission of the proposal. If the misrepresentation and/or omission of material fact is discovered during the review of the proposal, the proposal will be automatically disqualified. Discovery of the misrepresentation and/or omission of material fact after contract award constitutes grounds for defaulting the contractor and may lead to debarment procedures being instituted against the contractor. A misrepresentation shall be punishable under 18 Pa. C.S. § 4904.
- b. Proposer acknowledges that they have received, read and understood all Addenda issued for the Project.
- c. The price and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other Proposer or potential Proposer.
- d. Neither the price nor the amount of the proposal, and neither the approximate price nor the approximate amount of this proposal, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed on or before the proposal submission deadline specified in the Notice to Proposers and the Calendar of Events.
- e. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal or other form of complementary proposal.
- f. The proposal is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.
- g. To the best knowledge of the person signing the proposal for the Proposer, the Proposer, its affiliates, subsidiaries, officers, directors, and employees are not

currently under investigation by any local, state or federal governmental agency and have not in the last four (4) years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding or proposing on any public contract, except as disclosed by the Proposer in its proposal.

- h. To the best of knowledge of the person signing the proposal for the Proposer and except as otherwise disclosed by the Proposer in its proposal, the Proposer has no outstanding, delinquent obligations to Commonwealth including, but not limited to, any state tax liability not being contested on appeal or other obligation of the Proposer that is owed to Commonwealth.
- i. The Proposer is not currently under suspension or debarment by Commonwealth, or any other local, state, or the federal government. If the Proposer cannot so certify, then it shall submit along with its proposal a written explanation of why it cannot make such certification.
- j. The Proposer has not, under separate contract with the DGS made any recommendations to DGS concerning the need for the services described in the proposal or the specifications for the services described in the proposal.
- k. Each Proposer, by submitting its proposal, authorizes all Commonwealth agencies to release to Commonwealth information related to liabilities to Commonwealth of Pennsylvania including, but not limited to, taxes, unemployment compensation, workers' compensation liabilities and Prevailing Wage Act.
- l. Until the selected Proposer receives a fully executed and approved written contract from the DGS, there is no legal and valid contract in law or in equity, and the Proposer should not begin to perform work. If a Letter of Intent has been issued, the Proposer may proceed in accordance with the terms of the Letter.
- m. Proposer is not currently engaged, and will not during the duration of the contract engage, in a boycott of a person or an entity based in or doing business with a jurisdiction which the Commonwealth is not prohibited by Congressional statute from engaging in trade or commerce; and is eligible to contract with the Commonwealth under Section 3604 of the Procurement Code.
- n. Proposer agrees and certifies to abide by, but not be limited to, the Commonwealth of Pennsylvania Acts, Provisions, Clauses, and Statements stated in the Contract Documents.

I am authorized to sign this proposal on behalf of the Proposer and I agree and state that Bancroft Construction (Name of Firm) understands and acknowledges that the above representations are material and important, and will be relied upon by the Proposal Evaluation Committee and the Department of General Services in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement shall be treated as fraudulent concealment from the Department of General Services of the true facts relating to the submission of this proposal.

PROPOSER IS A CONTRACTOR/INDIVIDUAL:

Witness:

By:

Contractor / Individual

PROPOSER IS A LIMITED LIABILITY COMPANY (LLC) OR PARTNERSHIP:

Witness:

By:

General Partner / Authorized LLC Member

By:

Limited Partnership

PROPOSER IS A CORPORATION:

Attest: By:



Secretary/Treasurer



President/Vice-President

PROPOSER IS A JOINT VENTURE:

Attest: By:

Secretary

President

Attest:

By:

Secretary

President

APPENDIX B

Non-Collusion Affidavit

Appendix B

NON-COLLUSION AFFIDAVIT

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-collusion Affidavit is material to any contract awarded pursuant to this proposal. According to §4507 of the Commonwealth Procurement Code, 62 Pa. C.S. §4507, governmental agencies may require Non-collusion Affidavits to be submitted with proposals.
2. This Non-collusion Affidavit must be executed by the member, officer, or employee of the Proposer who makes the final decision on prices and the amount quoted in the proposal.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of proposals are unlawful and may be subject to criminal prosecution. The person who signs the affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the Proposer with responsibilities for the preparation, approval or submission of the proposal.
4. In the case of a proposal submitted by a joint venture, each party to the venture must be identified in the proposal documents and an affidavit must be submitted separately on behalf of each party to the joint venture.
5. The term “complementary proposal” as used in the affidavit has the meaning commonly associated with that term in the proposal process, and includes the knowing submission of proposals higher than the proposal of another firm, any intentionally high or noncompetitive proposal, and any other form of proposal submitted for the purpose of giving a false appearance of competition.
6. Failure to submit a Non-collusion affidavit with the Proposal in compliance with these instructions may result in disqualification of the proposal.

NONCOLLUSION AFFIDAVIT

State of Delaware :
County of New Castle : s.s.

DGS Project Number: DGS C-1101-0054 Phase 1

I state that I am the President and CEO (Title) of Bancroft Construction (Name of Firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the prices(s) and the amount of this proposal.

I state that:

1. The price(s) and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other contractor, proposer, or potential proposer.
2. Neither the price(s) nor the amount of this proposal, and neither the approximate price(s) nor approximate amount of this proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before the proposal submission date.
3. No attempt has been made or will be made to induce any firm or person to refrain from proposing on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal or other form of complementary proposal.
4. The proposal of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.
5. Bancroft Construction (Name of Firm) its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to proposing and/or bidding on any public contract, except as follows:

N/A

I state that Bancroft Construction (Name of Firm) understands and acknowledges that the above representations are material and important, and will be relied upon by the Department of General Services in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Department of General Services of the true facts relating to the submission of this proposal.

(Signature)

Greg Sawka

(Signatory's Printed Name)

President and CEO

(Signatory's Title)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS 20th DAY OF
September, 2022.

Jane Best-Weick
Notary Public

My Commission Expires

April 15, 2023

