

March 31, 2026

VOLUME III

**VETERAN BUSINESS ENTERPRISE
PARTICIPATION SUBMITTAL**

**Project No. DGS C-0417-0048.3 Phase 1
Plumbing Construction**

**Thaddeus Stevens College –
New Multipurpose/Dorm Building
Lancaster, Lancaster Co., PA**

Submitted by: Wayne R. Reynolds, Executive Vice President
Jay R. Reynolds, Inc.
One Brooks Avenue
PO Box 326
Willow Street, PA 17584
Phone: (717) 464-2755
wreynolds@jrrinc.com
www.jrrinc.com

BASE BID 1

VBE PARTICIPATION SUBMITTAL

- VBE-2 Participation Submittal
- VBE-3 Utilization Schedule
- VBE-3.1 Letter of Commitment

VBE-2
VBE PARTICIPATION SUBMITTAL

BASE BID 1

Bidder/Offerer: Jay R. Reynolds, Inc. **Solicitation # :** DGS C-0417-0048.3 Ph. 1

Solicitation Title: Thaddeus Stevens College-Multipurpose/Dorm Building

Discipline: Plumbing (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: 1.00 (identify the corresponding Base Bid for this VBE Participation Submittal)

CHECK ONE, AND ONLY ONE, BOX. FAILURE TO COMPLY WILL RESULT IN REJECTION OF YOUR BID/PROPOSAL.

Click on bold titles to navigate to that specific page.

☒ **I agree to meet the VBE participation goal in full.**

I have completed and am submitting with my bid or proposal a **VBE Utilization Schedule (VBE-3)**, which is required in order to be considered for award.

☐ **I am requesting a partial waiver of the VBE participation goal.**

After making good faith outreach efforts as more fully described in the **Guidance for Documenting Good Faith Efforts to Meet the VBE Participation Goal**, I am unable to achieve the total VBE participation goal for this solicitation and am requesting a partial waiver of the VBE participation goal. I have completed and am submitting with my bid or proposal both of the following, which are required in order to be considered for award:

1. a **VBE Utilization Schedule (VBE-3)** for that portion of the VBE participation goal that I will meet; AND
2. a **Good Faith Efforts Waiver Request** for the portion of the VBE participation goals that I am unable to meet.

☐ **I am requesting a full waiver of the VBE participation goal**

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NOTE: VBE primes who are submitting as bidders or offerors must complete a **VBE Utilization Schedule (VBE-3)** identifying any self-performance towards the VBE participation goal.

VBE-3
VBE UTILIZATION SCHEDULE

BASE BID 1

Bidder/Offeror: Jay R. Reynolds, Inc.

Solicitation # : DGS C-0417-0048.3 Ph. 1 **Solicitation Title:** Thaddeus Stevens College-Multipurpose/Dorm Building

List in the chart below VBEs (including where applicable a prime bidder or offeror is self-performing a portion of the work) that will be used to meet the VBE participation goal (add additional pages if necessary). Submit a **Letter of Commitment (VBE-3.1)** for each VBE subcontractor, supplier, or manufacturer (add additional Letters of Commitment as necessary).

VBE Name SAP Vendor Number (6-digit number provided by VBE) VBE Verification Number (located on DGS VBE verification)	Type of VBE (check all that apply)	Description of Work to be Performed (Statement of Work/Specification reference)	% Commitment (or % of work to be self-performed by VBE bidder/offeror)	Dollar Value of Commitment (after applying any calculation per VBE-1, Section IV, Calculating VBE participation)
Name: Veterans R Us SAP Vendor Number: 123456 VBE Verification Number: 123456-2023-VBE	VBE	staffing resources	%	\$
Name: American Construction & Concrete LLC SAP Vendor Number: 547951 VBE Verification Number: 547951202507-VBE-S	☐ VBE ☒ SDVBE	Plumbing Supplies	5.0 %	108,220. ⁰⁰
Name: L.C. Insulations SAP Vendor Number: 361789 VBE Verification Number: 36178920260108-VBE-V	☒ VBE ☐ SDVBE	Plumbing Insulation	3.3 %	71,425. ⁰⁰
Name: SAP Vendor Number: VBE Verification Number:	☐ VBE ☐ SDVBE		%	
Name: SAP Vendor Number: VBE Verification Number:	☐ VBE ☐ SDVBE		%	
Attach additional sheets if necessary			Total % VBE commitment: 8.3%	Total \$ amount: 179,645. ⁰⁰

VBE-3.1
LETTER OF COMMITMENT

BASE BID 1

This Letter of Commitment serves as confirmation of the commitment by the prime Bidder or Offeror to utilize the Veteran Business Enterprise (VBE) on the below-referenced Solicitation/Project.

Solicitation #: DGS C-0417-0048.3 Ph. 1 Solicitation Title: Thaddeus Stevens College-Multipurpose/Dorm Bldg.

	Bidder/Offeror Information	VBE Information
Name	Jay R. Reynolds, Inc.	American Construction & Concrete LLC
Address	1 Brooks Avenue, PO Box 326	1429 Heatherwood Rd., Mount Joy, PA 17552
Point of Contact	Wayne R. Reynolds, Executive Vice President	Steve Allen, Chief Operations Officer
Telephone #	(717) 464-2755	(717) 458-1976
Email address	wreynolds@jrrinc.com	sallen@americancandc.com

Services/Supplies and Time Frame. If Bidder/Offeror is the successful vendor, the VBE shall perform or provide the following services or supplies during the term of the prime contract, as more specifically set forth below:

Services or supplies the VBE will provide:	Plumbing Supplies
Specific Time Frame the VBE will provide the services or supplies:	During the procurement of plumbing supplies

Dollar Value of Commitment. These service or supplies for contract/fee indicated in the table below shall be for the term of the contract.

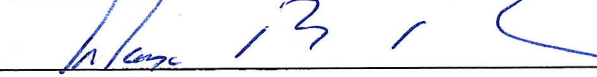
COMMITMENT TABLE	Total Contract/Fee Commitment Value	Allowable Participation Percentage	Allowable Participation Value equals Dollar Value Commitment on VBE-3
	(c)	(d)	(c) x (d) = (e)
VBE Subcontractor - performs at least 50% of the value of the subcontract with its own forces		100%	
VBE Manufacturer - produces on premise material, supplies, articles, or equipment required for contract.		100%	
VBE Stocking Suppliers - maintains materials on premises that are bought and stored and required for the contract.	\$180,367 ⁰⁰	60%	\$108,220 ⁰⁰
VBE Non-stocking Supplier - Service Fee Only -Does not carry inventory.		100%	

VBE verified*. By signing below, the VBE represents that it meets the VBE requirements set forth in the Solicitation and all required documentation has been provided to the Bidder/Offeror for its VBE submission.

Sincerely,

Wayne R. Reynolds, Executive Vice President

Printed name



Bidder/Offeror Point of Contact Signature

Acknowledged

Steve Allen, Chief Operations Officer

Printed name

Steve Allen

VBE Point of Contact Signature

Digitally signed by Steve Allen
DN: cn=US, email=sallen@americancandc.com, o=American
Construction & Concrete, c=US, cn=Steve Allen
Date: 2025.02.25 11:09:28-0500

* The work performed by a firm that is dually verified as both an SDB and VBE will be counted by BDISBO towards fulfilling both the SDB and VBE commitments unless otherwise agreed to by the parties in writing and approved by BDISBO and the Issuing Office. See SDB-1 Instructions, Section II, Paragraph 4 for example of how work performed by a firm that is dually verified is credited.

VBE-3.1
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	Bidder/Offeror Information	VBE Information
Name	Jay R. Reynolds, Inc.	L.C. Insulations
Address	1 Brooks Avenue, PO Box 326	111 Koser Road, Lititz, PA 17543
Point of Contact	Wayne R. Reynolds	Mark McCowan
Telephone #	(717) 464-2755	(717) 626-1005
Email address	wreynolds@jrrinc.com	markmcc@lcinsulations.com

Services/Supplies and Time Frame. If Bidder/Offeror is the successful vendor, the VBE shall perform or provide the following services or supplies during the term of the prime contract, as more specifically set forth below:

Services or supplies the VBE will provide:	Plumbing Insulation
Specific Time Frame the VBE will provide the services or supplies:	In accordance with the schedule and as the job progresses

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VBE Manufacturer - produces on premise material, supplies, articles, or equipment required for contract.		100%	
VBE Stocking Suppliers - maintains materials on premises that are bought and stored and required for the contract.		60%	
VBE Non-stocking Supplier - Service Fee Only -Does not carry inventory.		100%	

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Sincerely,

Acknowledged

Wayne R. Reynolds, Executive Vice President

Mark McCowan, Vice-President

Printed name

Printed name

Bidder/Offeror Point of Contact Signature

VBE Point of Contact Signature

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BASE BID 2

VBE PARTICIPATION SUBMITTAL

- VBE-2 Participation Submittal
- VBE-3 Utilization Schedule
- VBE-3.1 Letter of Commitment

VBE-2
VBE PARTICIPATION SUBMITTAL

BASE BID 2

Bidder/Offerer: Jay R. Reynolds, Inc. **Solicitation # :** DGS C-0417-0048.3 Ph. 1

Solicitation Title: Thaddeus Stevens College-Multipurpose/Dorm Building

Discipline: Plumbing (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: 2.00 (identify the corresponding Base Bid for this VBE Participation Submittal)

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VBE-3
VBE UTILIZATION SCHEDULE

Bidder/Offeror: Jay R. Reynolds, Inc.

Solicitation # : DGS C-0417-0048.3 Ph. 1 **Solicitation Title:** Thaddeus Stevens College-Multipurpose/Dorm Building

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VBE Name SAP Vendor Number (6-digit number provided by VBE) VBE Verification Number (located on DGS VBE verification)	Type of VBE (check all that apply)	Description of Work to be Performed (Statement of Work/Specification reference)	% Commitment (or % of work to be self-performed by VBE bidder/offeror)	Dollar Value of Commitment (after applying any calculation per VBE-1, Section IV, Calculating VBE participation)
Name: Veterans R Us SAP Vendor Number: 123456 VBE Verification Number: 123456-2023-VBE	VBE	staffing resources	%	\$
Name: American Construction & Concrete, LLC SAP Vendor Number: 547951 VBE Verification Number: 547951202507-VBE-S	☐ VBE ☒ SDVBE	Plumbing Supplies	5.0 %	\$ 108,500.00
Name: L.C. Insulations SAP Vendor Number: 361789 VBE Verification Number: 36178920260108-VBE-V	☒ VBE ☐ SDVBE	Plumbing Insulation	3.3 %	\$ 71,610.00
Name: SAP Vendor Number: VBE Verification Number:	☐ VBE ☐ SDVBE		%	
Name: SAP Vendor Number: VBE Verification Number:	☐ VBE ☐ SDVBE		%	
Attach additional sheets if necessary			Total % VBE commitment: 8.3 %	Total \$ amount: \$ 180,110.00

VBE-3.1
LETTER OF COMMITMENT

BASE BID 2

This Letter of Commitment serves as confirmation of the commitment by the prime Bidder or Offeror to utilize the Veteran Business Enterprise (VBE) on the below-referenced Solicitation/Project.

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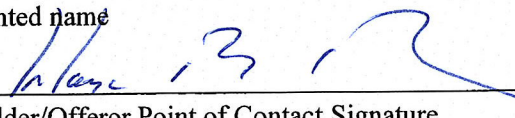
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VBE Non-stocking Supplier - Service Fee Only - Does not carry inventory.		100%	

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Wayne R. Reynolds, Executive Vice President

Printed name



Bidder/Offeror Point of Contact Signature

Acknowledged

Steve Allen, Chief Operations Officer

Printed name

Steve Allen

Digitally signed by Steve Allen
DN: cn=Steve Allen, o=American
Construction & Concrete, cn=Steve Allen
Date: 2020.02.25 11:09:28-0500

VBE Point of Contact Signature

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BASE BID 3

VBE PARTICIPATION SUBMITTAL

- VBE-2 Participation Submittal
- VBE-3 Utilization Schedule
- VBE-3.1 Letter of Commitment

VBE-2
VBE PARTICIPATION SUBMITTAL

BASE BID 3

Bidder/Offerer: Jay R. Reynolds, Inc. **Solicitation # :** DGS C-0417-0048.3 Ph. 1

Solicitation Title: Thaddeus Stevens College-Multipurpose/Dorm Building

Discipline: Plumbing (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: 3.00 (identify the corresponding Base Bid for this VBE Participation Submittal)

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VBE-3
VBE UTILIZATION SCHEDULE

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VBE-3.1
LETTER OF COMMITMENT

BASE BID 3

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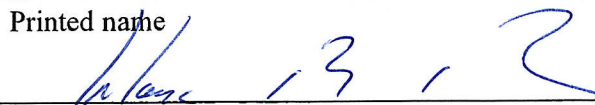
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Wayne R. Reynolds, Executive Vice President

Printed name



Bidder/Offeror Point of Contact Signature

Acknowledged

Steve Allen, Chief Operations Officer

Printed name

Steve Allen

Digitally signed by Steve Allen
DN: cn=Steve Allen, email=sallen@americancandc.com, cn=American
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LETTER OF COMMITMENT

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Specific Time Frame the VBE will provide the services or supplies:	In accordance with the schedule and as the job progresses

Dollar Value of Commitment. These service or supplies for contract/fee indicated in the table below shall be for the term of the contract.

COMMITMENT TABLE	Total Contract/Fee Commitment Value	Allowable Participation Percentage	Allowable Participation Value equals Dollar Value Commitment on VBE-3
	(c)	(d)	(c) x (d) = (e)
VBE Subcontractor - performs at least 50% of the value of the subcontract with its own forces	\$ 71,610. ⁰⁰	100%	\$ 71,610. ⁰⁰
VBE Manufacturer - produces on premise material, supplies, articles, or equipment required for contract.		100%	
VBE Stocking Suppliers - maintains materials on premises that are bought and stored and required for the contract.		60%	
VBE Non-stocking Supplier - Service Fee Only - Does not carry inventory.		100%	

VBE verified*. By signing below, the VBE represents that it meets the VBE requirements set forth in the Solicitation and all required documentation has been provided to the Bidder/Offeror for its VBE submission.

Sincerely,

Acknowledged

Wayne R. Reynolds, Executive Vice President

Mark McCowan, Vice-President

Printed name

Printed name

Bidder/Offeror Point of Contact Signature

VBE Point of Contact Signature

** The work performed by a firm that is dually verified as both an SDB and VBE will be counted by BDISBO towards fulfilling both the SDB and VBE commitments unless otherwise agreed to by the parties in writing and approved by BDISBO and the Issuing Office. See SDB-1 Instructions, Section II, Paragraph 4 for example of how work performed by a firm that is dually verified is credited.*