

March 31, 2026

VOLUME I – TECHNICAL SUBMITTAL

Project No. DGS C-0417-0048.3 Phase 1

Plumbing Construction

Thaddeus Stevens College –
New Multipurpose/Dorm Building
Lancaster, Lancaster Co., PA

Submitted by: Wayne R. Reynolds, Executive Vice President
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Cover Letter



**JAY R.
REYNOLDS, INC.** MECHANICAL CONTRACTORS

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COVER LETTER

March 31, 2026

Company name: Jay R. Reynolds, Inc.

Company address: One Brooks Avenue
PO Box 326
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Project: DGS C-0417-0048 Phase 1
Thaddeus Stevens College
New Multipurpose/Dorm Building
Lancaster, Lancaster Co., PA

Contract: DGS C-0417-0048.3 Phase 1 Plumbing Construction

Joint Venture: No

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Thaddeus Stevens College
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Introduction to the Project Team

T-1A INTRODUCTION TO THE PROJECT TEAM

INTRODUCTION TO JAY R. REYNOLDS, INC.

Jay R. Reynolds, Inc. is a trusted name in public works plumbing and mechanical construction. Only the most organized and productive companies survive in this highly competitive and complex environment. Jay R. Reynolds, Inc. has not only survived but has consistently delivered quality-driven solutions in this arena for over 53 years. We have performed work for the Department of General Services, school districts, universities as well as federal, state, county and local governments. Jay R. Reynolds, Inc. has successfully completed hundreds of multiple prime projects including the following projects. (Projects awarded based on the Best Value method are in bold.)

- **DGS 0408-0066.3 Phase 1 DeFrancesco Education Building Renovations at Kutztown University**
- **DGS 0948-0082.3 Phase 1 Construction & Related Improvements, Forum Building**
- **DGS 0987-0001.3 Phase 1 New Construction State Archives & Record Center Annex**
- **DGS 0417-0044.3 Phase 1 New Technology Center-Thaddeus Stevens College of Technology**
- **DGS 1101-0047.3 Learning/Counseling Academic Student Center**
- DGS 0948-0053.3 Phase 9 Limited Public Restroom Renovations & ADA Code Upgrade, Forum & Finance Building, Capitol Complex
- DGS 0962-0026.3 Phase 4, Part 2, Interior Renovations at PA National Guard Armory
- **DGS 0409-0062.3 Phase 1 Renovation of Math & Science Center at Lock Haven University**
- **DGS 0960-0055.3 Phase 2 Southeastern Veterans' Center Skilled Nursing/Dementia Unit**
- DGS 0251-0039.3 Construction of New Materials Testing Lab, DGS Annex
- **DGS 0577-0029.2 Revised Rebid SCI-Graterford Plumbing & Heating System Renovations**
- DGS 0414-0064.3 Construction of School of Music, West Chester University
- DGS 0948-0053.3 Entresol Floor, North Wing, Main Capitol Bldg.
- **DGS 0577-0029.3 Revised Rebid Plumbing Systems Renovations, SCI-Graterford**
- DGS 0948-0053.3 Phase 1, Part 1, Second Floor North Wing & North Hyphen Main Capitol Bldg.
- DGS 0948-0053.3 Phase 1, Part C, Sub-Basement, Main Capitol Building
- DGS 0948-0041 EN6.3 Roof Drains, Keystone Building Project

In addition to the above, the following high-profile DGS projects are currently in progress. (Projects awarded based on the Best Value method are in bold.)

- **DGS 0948-0087.3 Phase 1 – PA State Museum – Paver Repair/Replacement**
- **DGS 1101-0055.3 Phase 1 - Rebid Lincoln University Renovation & Additions to Manuel Rivero Gymnasium**
- DGS 0412-0056.3 Phase 1 – Shippensburg University – Franklin Science Center Renovation
- **DGS 0211-0005.3 Phase 5 – Revised Rebid PA State Police Academy & BESO Modernization**
- DGS 0211-0005.3 Phase 6 – PA State Police Academy – Out Buildings, Tactical Village & Sitework

Our work on these and many other projects demonstrates our capacity to manage complex scopes, meet tight schedules, and deliver consistently high-quality results.

Even though we have been in business for 53 years, Jay R. Reynolds, Inc. is committed to leveraging cutting-edge technology to enhance project execution. The 3-D Revit drawings and sketches that we have produced for every project since 1995 are an example of how Jay R. Reynolds, Inc. uses the newest technologies to continually improve and organize the work process. The latest computer hardware and

software supports our estimating, purchasing, project management, scheduling, coordination, quality control and safety. Technology improves both efficiency and accuracy across the project lifecycle.

We recognize that quality assurance and quality control are crucial for a successful project. A quality finished project requires a commitment to manage the process from start to finish. The high level of planning, procedures and management that we employ as a routine order of business ensures full contract compliance, first class craftsmanship and timely project completion with the owner's best interest at the forefront of our thought process.

Jay R. Reynolds, Inc.'s quality assurance and quality control program starts long before mobilization on site. Prior to starting work on site, Jay R. Reynolds, Inc. draws all the plumbing systems in their entirety using our Revit piping program. During this process, Jay R. Reynolds, Inc. identifies many design and coordination issues that may affect the project schedule and the completion. As a result of this process, we can submit RFIs while there is sufficient time for them to be answered before questions become a crisis during the construction process. From our Revit drawings we develop the coordination drawings, schedules, installation drawings, time cards and as-built drawings.

Once our Revit drawings are completed, they are distributed to our field personnel for their use as an installation guide. These detailed Revit sketches list the material requirements for each project work area. We go through this pre-planning so we can guarantee our work is installed in a sequential, efficient manner consistent with the project specifications, drawings and schedule. The Thaddeus Stevens College - New Multipurpose/Dorm Building Renovations project will require constant coordination and sequencing with the Owner, Project Professionals, other Prime Contractors and Subcontractors. Most successful projects need a detailed schedule showing all activities including award, submittals, submittal approvals, fabrication, delivery, field installation, testing, and closeout.

Jay R. Reynolds, Inc. recognizes this is on an active college campus. Therefore, before any onsite work begins we will work closely with the owner to coordinate our plumbing construction activities so that we do not interfere with the Owner's needs. We will develop a plan that will minimize the number of material deliveries to the site and the amount of actual work hours onsite. We will accomplish this by utilizing our prefabrication shop. We will prefab select portions of the DWV and water lines in order to minimize onsite installation time. With our prefab capabilities, we may be able to reduce the duration of work activities allowing work to be completed ahead of the proposed project schedule.

Jay R. Reynolds, Inc. also has a long history of making cost saving recommendations to project owners and professionals. When we identify significant cost savings potential via an alternative installation or material, we will contact the project engineer to review the cost savings idea. If there is no overriding design rationale for the more expensive installation or material, we will prepare a credit cost breakdown for submission and consideration by the project professional and owner. We discover many cost saving ideas at the beginning of a project during the preparation of our Revit layout sketches.

Jay R. Reynolds, Inc. applauds the owner for taking the steps necessary to utilize the Best Value Contracting Method for the four (4) prime contractors on the project which prioritizes qualifications, experience, and craftsmanship. This extra step eliminates the contractors who are able to obtain the bonding capacity for the project, but may not have the qualifications and plumbing trade skills to complete aspects of the projects in accordance with the contract documents and schedule.

Over the years, public works construction has become increasingly complex, expensive and adversarial between parties. Today, many projects unnecessarily end up in various forms of dispute resolution to the detriment of all involved. By utilizing the best value contracting method, many of the issues that arise on a project can be eliminated because the owner is only working with highly skilled, competent contractors. You can be assured Jay R. Reynolds, Inc. has instituted a number of proactive procedures which identify

potential problems early in the process and then we propose and request prompt solutions beneficial to the owner, professionals, and contractors.

Communication and cooperation, of course, are the keys to successful execution of any project. We are proud of our long history of cooperation with DGS on some of Pennsylvania's most impressive construction projects including multiple past projects at Thaddeus Stevens College and we look forward to the opportunity to bring our expertise to this project.

PROJECT TEAM ROLES AND RESPONSIBILITIES

Jay R. Reynolds, Inc. and its experienced staff are uniquely qualified to successfully complete the proposed plumbing construction for the Thaddeus Stevens College - New Multipurpose/Dorm Building. Jay R. Reynolds, Inc.'s team that we propose to utilize on the project is as follows:

Executive Vice President: Wayne Reynolds
Senior Project Manager: Brian FitzGerald
Project and Quality Control Manager: Robert B. Mease
Project Superintendent: Karl Wilson
Revit Technician: John Bailey

Please reference Tab T-2A for the narrative identifying each individual's experience, responsibilities and resume.

HISTORY OF WORKING RELATIONSHIPS BETWEEN FIRMS OR TEAM MEMBERS, INCLUDING SUBCONTRACTORS PERFORMING CRITICAL WORK

Jay R. Reynolds, Inc. will perform the majority of the plumbing work with our own forces. The portions of the work we plan to subcontract are the fire protection and plumbing insulation

Jay R. Reynolds, Inc. has been a plumbing and mechanical contractor for over 53 years and throughout our company history, we have developed relationships with numerous fire protection and insulation subcontractors that we work with on a regular basis. Our subcontractors are experienced with working on large public works projects including projects requiring daily close coordination with other trades and the owner. Jay R. Reynolds, Inc. also only subcontracts work with competent qualified subcontractors. We pride ourselves on being a leader in the plumbing industry and strive to do the job right from the bidding process all the way through the warranty period and beyond. Once you work with the best you never want to work with anything but the best. DGS demonstrates a similar philosophy because it utilizes the Best Value process on this project. Please reference Tab T-1C for our Fire Protection subcontractor's qualifications, experience and past performance.

As far as the working relationship between our team members, (employees) we take great pride in the commitment of our employees to our company. All the members of our proposed project team have over 24 years' experience working for Jay R. Reynolds, Inc. and with each other. The members of our proposed project team have extensive experience working with DGS. Over our 53 year history we have successfully completed 81 DGS projects. Multiple DGS projects were completed by the Project Manager and/or Superintendent selected for this project.

The number of long time employees at Jay R. Reynolds, Inc. provides evidence of the dedication of our staff members. Jay R. Reynolds, Inc. recognizes that our employees are our greatest asset and we attempt to treat our employees with the highest respect and courtesy for the outstanding efforts they put forth on a daily basis. Jay R. Reynolds, Inc. strictly adheres to the policy of equal opportunity employment and hires individuals solely on the basis of their qualifications and ability to perform well in a chosen job.

We are proud that a number of employees have encouraged their family members to seek employment with the company. We currently have the following family relationships working for the company.

Husband and Wife	(1)
Grandfather & Grandson	(2)
Father and Son	(11)
Father and Son-in-law	(2)
Father and Daughter	(1)
Mother and Son	(1)
Brothers	(3)
Brother and Brother-in-law	(1)
Brother and Sister-in-law	(1)

Jay R. Reynolds, Inc.'s project management team has exceptional experience in managing and completing projects of a similar scope and complexity. Jay R. Reynolds, Inc. believes our project management team is uniquely qualified for this project due to our work history with DGS along with our experience on a wide variety of other public works construction projects.

UNDERSTANDING OF THE SERVICES AND MATERIALS TO BE PROVIDED

Jay R. Reynolds, Inc. will provide a complete plumbing system as required by the contract documents. The services and materials provided will be in accordance with the project specifications and drawings. Jay R. Reynolds, Inc.'s work will consist of new plumbing systems including, but not limited to the following systems.

- Domestic water system
- Drain, waste, and vent system
- Natural gas system
- Sprinkler system
- Storm water system
- Plumbing fixtures
- Plumbing equipment
- Other work as indicated in the contract documents

If selected, Jay R. Reynolds, Inc. will be responsible for preparing monthly schedule updates and temporary utilities assigned to the plumbing contractor.

Nearly all of the public works projects Jay R. Reynolds, Inc. specializes in contain the plumbing systems mentioned above. Please reference the attached list of Projects Completed over the last five years.

EXPERIENCE WITH PLUMBING ASSOCIATED WITH FOOD SERVICE, KITCHEN AND SERVING SYSTEMS

For over 53 years, Jay R. Reynolds, Inc. has provided plumbing installation services for institutional clients, with extensive experience supporting higher education campuses. We understand that campus dining facilities are more than kitchens—they are high-visibility student life environments that must operate efficiently, reliably, and safely while accommodating peak demand, evolving service models, and long-term campus master planning goals.

Food service projects require early, detailed, and highly coordinated design. Our team routinely:

- Reviews kitchen equipment cut sheets to verify utility requirements
- Confirms connection types, load demands, and clearance requirements
- Coordinates rough-in locations with equipment shop drawings
- Works closely with food service consultants to align infrastructure with operational workflow
- Conducts BIM coordination with structural, architectural, and other trades to avoid conflicts within high-density ceiling and slab spaces

This proactive and collaborative approach minimizes change orders, reduces construction risk, and ensures seamless installation and system performance at turnover.

Relevant Project Experience

Our team has successfully delivered plumbing systems for:

- Higher education dining halls, student unions, and campus food courts
- K–12 educational facilities
- Healthcare and hospital food service departments
- Corporate campuses and commercial office cafeterias
- Correctional and institutional kitchens
- Hospitality and conference center kitchens
- Multi-tenant servery and retail dining environments

Across these projects, we have installed systems supporting operations ranging from 200 to over 5,000 meals per day, including high-volume, peak-load service periods typical of campus dining operations.

With more than five decades in business, our firm brings deep knowledge and technical expertise in plumbing systems serving higher education food service, kitchen, and servery environments. We understand the operational intensity, student-centered focus, infrastructure integration, and long-term maintainability requirements unique to college and university campuses.

Our approach emphasizes reliability, maintainability, sustainability, and seamless interdisciplinary coordination—ensuring campus dining facilities operate efficiently while enhancing the overall student experience and protecting the university's long-term infrastructure investment.

EXPERIENCE WITH TYING IN A NEW SPRINKLER SYSTEM FOR KITCHEN AND DORMITORY INTO EXISTING SYSTEM

Jay R. Reynolds, Inc. has extensive expertise integrating new fire protection sprinkler systems into existing campus infrastructure. We understand that modifications within active residence halls and dining facilities require careful investigation, precise engineering, and strategic phasing to maintain life safety, minimize disruption, and ensure full code compliance.

Our approach begins with a thorough assessment of existing conditions. We review original construction documents, perform field verification of system type and routing, and evaluate available water supply and hydraulic capacity. Where necessary, we identify required upgrades to piping, fire pumps, backflow preventers, or service mains to support the added demand. This due diligence ensures the existing system can accommodate new coverage without compromising overall performance.

In commercial kitchen environments, we coordinate sprinkler extensions around hood systems, ductwork, and high-density ceiling utilities. Our team ensures proper integration between the building sprinkler system and kitchen hood suppression systems while maintaining compliance with current fire codes. We carefully plan tie-ins to limit disruption to campus dining operations and align installation with academic calendars whenever possible.

Within dormitory and residence hall facilities, we have experience expanding or upgrading sprinkler systems to meet current code requirements, reconfiguring branch lines for renovations, and retrofitting partially sprinklered buildings. Work in occupied housing requires precise shutdown planning and coordination with campus facilities and housing staff to maintain life safety coverage at all times.

For each project, we perform updated hydraulic calculations to validate system capacity, confirm compliance with adopted codes and applicable NFPA standards, and coordinate approvals with the Authority Having Jurisdiction (AHJ). During construction, we review fire protection shop drawings, participate in BIM coordination, assist with phased shutdown planning, and observe testing and commissioning to ensure proper system performance.

Our experience working within active higher education environments enables us to deliver sprinkler system modifications that integrate seamlessly with existing campus infrastructure while protecting occupant safety and maintaining uninterrupted university operations.

EXPERIENCE WITH ADA COMPLIANT DORMITORY BATHROOM INSTALLATION

Jay R. Reynolds, Inc. has vast experience installing ADA-compliant bathroom facilities in new higher education residence halls. We understand that accessibility in new construction is not an afterthought—it is a foundational requirement that must be accurately executed from underground rough-in through final fixture installation.

On new dormitory projects, our team works closely with the general contractor and design professionals from early coordination through commissioning to ensure that all accessible bathrooms, shower rooms, and common-area restrooms are installed in strict accordance with ADA requirements, state accessibility codes, and project specifications.

Our new construction experience includes:

- Installing ADA-compliant water closets, lavatories, and showers
- Setting wall carriers and in-wall supports at precise elevations to ensure compliant mounting heights
- Coordinating underground and above-floor rough-ins to meet required clearances and turning radius
- Installing insulated lavatory supply and waste piping to protect against contact and prevent burns and injury
- Installing pressure-balancing and thermostatic mixing valves to provide scald protection
- Installing and securing grab bars and accessible accessories with proper backing and anchorage

Because accessibility compliance depends heavily on layout accuracy, our field crews carefully verify dimensions prior to slab placement and wall framing. We coordinate penetrations, floor drains, and piping locations early to avoid conflicts that could impact required clearances. Our superintendents and licensed plumbers review shop drawings and field measurements to ensure fixtures are set correctly the first time.

In suite-style and gang-style dormitory configurations, we coordinate closely with framing, drywall, and tile trades to ensure backing, wall reinforcement, and waterproofing systems align with accessible fixture and grab bar locations. This proactive coordination is critical in maintaining both compliance and construction schedule.

We also prioritize durability and long-term performance. Residence hall bathrooms experience heavy daily use, and we install commercial-grade fixtures and components designed for institutional environments while maintaining full accessibility compliance.

Through detailed preconstruction coordination, precise installation practices, and experienced field supervision, we deliver ADA-compliant dormitory bathroom installations in new construction projects that meet regulatory requirements, pass inspection without issue, and provide safe, functional accommodations for all students.

Contractor Qualification Statement - Jobs in Progress

Project Name	Owner Name	Architect Name	Contract Amount including CO's	Scheduled Completion Date	Percent Complete
Montgomery Co. Justice Center Phase 2 New Construction Plumbing Prime Contractor	County of Montgomery PO Box 311 Norristown, PA 19404	Skidmore, Owings & Merrill 2001 K Street Washington, DC 20006 (202) 367-2552	\$5,553,709.00	April 2026	92.63
Avon Grove Charter School Additions & Renovations Plumbing Prime Contractor	Avon Grove Charter School 110 East State Road West Grove, PA 19390 (484) 667-5000	Heckendorn Shiles Architects 347 E. Conestoga Road Wayne, PA 19087 (610) 994-3500	\$1,964,300.00	April 2026	90.58
Clifton Hts New MS - REBID New Construction Plumbing Prime Contractor	Upper Darby School District 8201 Lansdowne Avenue Upper Darby, PA 19082 (610) 789-7820	KCBA Architects 8 East Broad Street Hatfield, PA 19440 (215) 368-5806	\$4,887,013.00	August 2026	52.54
Middletown Primary School New Construction Plumbing Prime Contractor	Middletown Area School District 55 West Water Street Middletown, PA 17057-1467 (717) 948-3300	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$3,665,639.00	July 2026	51.96
Martin Meylin Middle School Additions & Renovations Plumbing Prime Contractor	Lampeter-Strasburg School District 1600 Book Road Lancaster, PA 17602 (717) 464-3311	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$4,778,841.00	October 2026	47.24
PSP Academy Out Bldgs & Sitework New Construction & Alterations Plumbing Prime Contractor	Department of General Services Arsenal Building 1800 Herr Street Harrisburg, PA 17103 (717) 787-6141	SOM 7 World Trade Center New York, NY 10007	\$3,966,963.05	July 2028	46.76
LU-Manuel Rivero Gym REBID Additions & Renovations Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 (717) 787-6330	PZS Architects 4141 Station Street Philadelphia, PA 19127 (215) 403-7221	\$2,818,532.19	April 2027	46.42
SU-Franklin Science Ctr Renovations Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 (717) 787-6330	Stantec Architecture & Engineering LLC 400 Morgan Center, 101 E. Diamond Street Butler, PA 16001 (717) 431-1306	\$4,716,186.34	December 2026	46.23

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Contractor Qualification Statement - Jobs in Progress

Project Name	Owner Name	Architect Name	Contract Amount including CO's	Scheduled Completion Date	Percent Complete
PSP Academy Core Bldgs & BESO New Construction & Alterations Plumbing Prime Contractor	Department of General Services Arsenal Building 1800 Herr Street Harrisburg, PA 17103 (717) 787-6141	SOM 7 World Trade Center New York, NY 10007 Nathaniel Broughton	\$20,472,504.63	June 2028	38.36
Tredyffrin New ES Additions & Renovations Plumbing Prime Contractor	Tredyffrin/Easttown School District 940 West Valley Road Suite 1700 Wayne, PA 19087 (610) 240-1942	Heckendorn Shiles Architects 347 E. Conestoga Road Wayne, PA 19087 (610) 994-3500	\$2,556,542.00	February 2027	23.54
York Twp Elementary School Additions & Renovations Plumbing Prime Contractor	Dallastown Area School District 700 New School Lane Dallastown, PA 17313 (717) 244-4021	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601 (717) 560-9501	\$1,861,600.00	May 2028	1.74

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Contractor Qualification Statement - Completed Jobs

Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Littlestown Secondary School Additions & Alterations Plumbing Prime Contractor	Littlestown Area School District 162 Newark Street Littlestown, PA 17340 (717) 359-4146	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601 (717) 560-9501	\$3,659,416.12	November 2025	100.00
West Bradford ES Additions & Renovations Plumbing Prime Contractor	Downingtown Area School District 540 Trestle Place Downingtown, PA 19335 (610) 269-8460	Gilbert Architects, Inc. 626 N. Charlotte Street Lancaster, PA 17603 (717) 291-1077	\$1,834,902.00	October 2025	100.00
Pequea Valley Middle-High Sch New Construction Plumbing Prime Contractor	Pequea Valley School District 166 South New Holland Road PO Box 130 Kinzers, PA 17535 (717) 768-5530	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$4,490,632.20	August 2025	100.00
Wilson High School REBID Additions & Renovations Plumbing Prime Contractor	Wilson School District 2601 Grandview Blvd. West Lawn, PA 19609 (610) 670-0180	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$957,624.00	August 2025	100.00
Leaders Heights Elem Sch Additions & Alterations Plumbing Prime Contractor	Dallastown Area School District 700 New School Lane Dallastown, PA 17313 (717) 244-4021	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601 (717) 560-9501	\$1,668,559.00	July 2025	100.00
DCCC-New Southeast Campus Additions & Renovations Plumbing Prime Contractor	Delaware County Community College 901 S. Media Line Road Media, PA 19063	Marotta/Main Architects 214 North Duke Street Lancaster, PA 17602 (717) 393-3211	\$4,213,456.00	July 2025	100.00
Blue Bell Elementary School Additions & Alterations Plumbing Prime Contractor	Wissahickon School District 601 Knight Road Ambler, PA 19002 (215) 619-8000	Breslin Ridyard Fadero Architects 1266 Union Blvd. Allentown, PA 18109 (610) 437-9626	\$1,039,825.00	May 2025	100.00
Reamstown Elementary School Renovations Plumbing Prime Contractor	Cocalico School District 800 South 4th Street Denver, PA 17517 (717) 336-1401	AEM Architects, Inc. 3700 Perkiomen Avenue Reading, PA 19606-2795 (610) 779-3220	\$1,265,434.00	April 2025	100.00

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Contractor Qualification Statement - Completed Jobs

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Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Mechanicsburg HS Renovations Renovations Plumbing Prime Contractor	Mechanicsburg Area School District 600 S. Norway Street 2nd Floor Mechanicsburg, PA 17055 (717) 691-4092	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$3,056,018.00	January 2025	100.00
Mechanicsburg HS Natatorium Additions & Renovations Plumbing Prime Contractor	Mechanicsburg Area School District 600 S. Norway Street 2nd Floor Mechanicsburg, PA 17055 (717) 691-4092	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$443,643.00	January 2025	100.00
ELCO High School Additions & Renovations Plumbing Prime Contractor	Eastern Lebanon County School District 180 ELCO Drive Myerstown, PA 17067	AEM Architects, Inc. 3700 Perkiomen Avenue Reading, PA 19606-2795 (610) 779-3220	\$2,426,494.00	November 2024	100.00
Susquehannock HS Additions & Renovations Plumbing Prime Contractor	Southern York County School District 3280 Fissels Church Road PO Box 128 Glen Rock, PA 17327 (717) 235-4881	Beers & Hoffman, Ltd. Architects 250 Harrisburg Avenue Lancaster, PA 17603 (717) 625-0400	\$3,637,403.00	October 2024	100.00
Downingtown HS West Additions & Alterations Plumbing Prime Contractor	Downingtown Area School District 540 Trestle Place Downingtown, PA 19335 (610) 269-8460	KCBA Architects 8 East Broad Street Hatfield, PA 19440 (215) 368-5806	\$1,498,671.24	August 2024	100.00
Steele Elementary School Additions & Renovations Plumbing Prime Contractor	Harrisburg School District 1601 State Street Harrisburg, PA 17103 (717) 703-4000	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$1,801,614.00	July 2024	100.00
York Co Central Booking Reloc Renovations Plumbing Prime Contractor	York County Board of Commissioners 28 East Market Street York, PA 17401 (717) 771-9964	Buchart-Horn, Inc. 445 West Phila. Street York, PA 17401 (717) 852-1400	\$695,934.00	July 2024	100.00
Fairview New IS New Construction Plumbing Prime Contractor	West Shore School District 507 Fishing Creek Road New Cumberland, PA 17070 (717) 938-9577	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601 (717) 560-9501	\$2,737,730.00	July 2024	100.00

Contractor Qualification Statement - Completed Jobs

Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Old Trail New IS New Construction Plumbing Prime Contractor	West Shore School District 507 Fishing Creek Road New Cumberland, PA 17070 (717) 938-9577	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601 (717) 560-9501	\$2,651,738.00	July 2024	100.00
North Queen St Apartments New Construction Plumbing Subcontractor	Berger Rental Communities 950 W. Valley Road Suite 2500 Wayne, PA 19087 (610) 688-6440	Barton Partners Architects 700 E. Main Street Suite 301 Norristown, PA 19401	\$2,875,749.00	June 2024	100.00
Millersburg MS-HS & PreK-4 Additions & Alterations Plumbing Prime Contractor	Millersburg Area School District 799 Center Street Millersburg, PA 17061 (717) 692-2108	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$917,825.00	May 2024	100.00
L-S New Early Childhood Center New Construction Plumbing Prime Contractor	Lampeter-Strasburg School District 1600 Book Road Lancaster, PA 17602 (717) 464-3311	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$1,146,448.00	April 2024	100.00
Loysville Youth Dev Ctr Replacement HVAC Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 (717) 787-6330	Tara Inglesby Design Group 140 Whitaker Avenue Monte Clare, PA 19453 (484) 920-6309	\$4,905,755.43	October 2023	100.00
Northern Lebanon New ES New Construction Plumbing Prime Contractor	Northern Lebanon School District 345 School Drive Fredericksburg, PA 17026 (717) 865-0541	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$3,066,732.00	August 2023	100.00
Avon Grove Middle School Conversion Plumbing Prime Contractor	Avon Grove School District 375 South Jennersville Road West Grove, PA 19390 (610) 869-2441	KCBA Architects 8 East Broad Street Hatfield, PA 19440 (215) 368-5806	\$754,786.15	July 2023	100.00
Millersville Univ - Boyer Police Station Renovations Plumbing Prime Contractor	Millersville University of Pennsylvania 153 Creek Drive, PO Box 1002 Millersville, PA 17551-0302 (717) 872-3829	Muhlenberg Greene Architects LTD 955 Berkshire Blvd. Suite 101 Wyomissing, PA 19610 (610) 376-4927	\$326,028.34	July 2023	100.00

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Contractor Qualification Statement - Completed Jobs

Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Forum Building - Phase I Renovations Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 (717) 787-6330	Murphy & Dittenhafer Architects 226 W. Market Street York, PA 17401 (717) 848-8627	\$5,630,399.77	June 2023	100.00
Springettsbury Township Building Additions & Renovations Plumbing Prime Contractor	Springettsbury Township 1501 Mount Zion Road York, PA 17402 (717) 757-3521	Buchart-Horn, Inc. 445 West Phila. Street York, PA 17401 (717) 852-1400	\$1,060,939.93	May 2023	100.00
Kutztown Univ.-DeFrancesco Ed Bldg Renovations Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 (717) 787-6330	Voith & Mactavish Architects 2401 Walnut Street Philadelphia, PA 19103 (215) 545-4544	\$764,003.63	April 2023	100.00
PA State Archives Bldg New Construction Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 Steve Bernadyn, Project Coordinator (717) 787-6330	Vitetta Group, Inc. 645 North 12th Street Lemoyne, PA 17043 Daniel Vodzak	\$2,169,920.99	April 2023	100.00
Lebanon Co Dept of Emergency Svcs Facility New Construction Plumbing Prime Contractor	County of Lebanon 400 South 8th Street Lebanon, PA 17042 (717) 274-2801	Beers & Hoffman, Ltd. Architects 250 Harrisburg Avenue Lancaster, PA 17603 (717) 625-0400	\$1,186,102.00	March 2023	100.00
Radnor H.S. Addition & Reno Additions & Renovations Plumbing Prime Contractor	Radnor Township School District 135 South Wayne Avenue Wayne, PA 19087-4194 (610) 688-8100	Breslin Ridyard Fadero Architects 1266 Union Blvd. Allentown, PA 18109 (610) 437-9626	\$1,395,784.00	March 2023	100.00
Mechanicsburg High School Additions & Renovations Plumbing Prime Contractor	Mechanicsburg Area School District 600 S. Norway Street 2nd Floor Mechanicsburg, PA 17055 (717) 691-4092	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$893,772.00	January 2023	100.00
Northeastern High School Additions & Renovations Plumbing Prime Contractor	Northeastern School District 41 Harding Street Manchester, PA 17345	Kautter & Kelley Architects 5 Belmont Avenue Wyomissing, PA 19610-2001 (610) 372-9960	\$1,941,744.54	November 2022	100.00

T-1A

Contractor Qualification Statement - Completed Jobs

Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Wyomissing Hills Elem Center Additions & Renovations Plumbing Prime Contractor	Wyomissing Area School District 630 Evans Avenue Wyomissing, PA 19610 (610) 374-0739	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$1,159,713.00	November 2022	100.00
Huesken Middle School New Construction Plumbing Prime Contractor	Conestoga Valley School District 2110 Horseshoe Road Lancaster, PA 17601 Ken Johnson, Facilities Manager (717) 397-2421	Marotta/Main Architects 214 North Duke Street Lancaster, PA 17602 Westley Enterline, Project Architect (717) 393-3211	\$3,119,498.00	November 2022	100.00
Wyomissing Area Jr Sr High Sch Additions & Renovations Plumbing Prime Contractor	Wyomissing Area School District 630 Evans Avenue Wyomissing, PA 19610 (610) 374-0739	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$779,692.00	September 2022	100.00
Lincoln Univ.- Amos Hall Additions & Renovations Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 (717) 787-6330	CuetoKEARNEYdesign, llc 110 Park Avenue, Suite 1 Swarthmore, PA 19081 (610) 544-1722	\$707,791.77	August 2022	100.00
Northside Elem School Additions & Renovations Plumbing Prime Contractor	Mechanicsburg Area School District 600 S. Norway Street 2nd Floor Mechanicsburg, PA 17055 (717) 691-4092	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$868,292.00	August 2022	100.00
Haverford High School - Project 2 Additions & Renovations Plumbing Prime Contractor	Haverford Twp School District 50 East Eagle Road Havertown, PA 19083 (610) 853-5900	KCBA Architects 8 East Broad Street Hatfield, PA 19440 (215) 368-5806	\$398,729.29	August 2022	100.00
Abington Senior High Sch Additions & Renovations Plumbing Prime Contractor	Abington School District 970 Highland Avenue Abington, PA 19001 (215) 884-4700	Gilbert Architects, Inc. 626 N. Charlotte Street Lancaster, PA 17603 Lenny Douk, Construction Administrator (717) 291-1077	\$4,967,345.00	August 2022	100.00
Sun Valley High School Additions & Renovations Plumbing Prime Contractor	Penn-Delco School District 2821 Concord Road Aston, PA 19014 (610) 497-6300	Marotta/Main Architects 214 North Duke Street Lancaster, PA 17602 (717) 393-3211	\$963,595.00	August 2022	100.00

T-1A

Contractor Qualification Statement - Completed Jobs

Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Penn Manor High School Additions & Renovations Plumbing Prime Contractor	Penn Manor School District 2950 Charlestown Road Lancaster, PA 17603 (717) 872-9500	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 (717) 458-0272	\$3,538,623.67	August 2022	100.00
Hbg Military Bldgs 2, 3, 10 & 11 Renovations Plumbing Prime Contractor	Department of General Services 18th and Herr Streets Harrisburg, PA 17120 Steve Bernadyn, Project Coordinator (717) 787-6330	NV5 30775 Bainbridge Road Solon, OH 44139 (440) 247-3700	\$762,371.64	May 2022	100.00
Conrad Weiser Area H.S. Additions & Renovations Plumbing Prime Contractor	Conrad Weiser Area School District 44 Big Spring Road Robesonia, PA 19551-8948 Eric Lutz, Directory of Facilities (610) 693-8542	Muhlenberg Greene Architects LTD 955 Berkshire Blvd. Suite 101 Wyomissing, PA 19610 James Sarro (610) 376-4927	\$533,749.00	February 2022	100.00
Brandywine Heights IS & MS Renovations & Alterations Plumbing Prime Contractor	Brandywine Heights Area School District 200 W. Weis Street Topton, PA 19562 (610) 682-5100	KCBA Architects 8 East Broad Street Hatfield, PA 19440 (215) 368-5806	\$421,120.60	November 2021	100.00
Broad Street Elem School Additions & Renovations Plumbing Prime Contractor	Mechanicsburg Area School District 600 S. Norway Street 2nd Floor Mechanicsburg, PA 17055 Dick Castner, Capital Projects (717) 691-4092	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 Frank Augustine, Construction Administrator (717) 458-0272	\$674,209.00	October 2021	100.00
Conestoga H.S. Expansion Additions & Renovations Plumbing Prime Contractor	Tredyffrin/Easttown School District 940 West Valley Road Suite 1700 Wayne, PA 19087 Colm Kelly (610) 240-1942	Heckendorn Shiles Architects 347 E. Conestoga Road Wayne, PA 19087 David Farabaugh (610) 994-3500	\$2,534,145.00	August 2021	100.00
Emory Markle Intermediate Sch Additions & Renovations Plumbing Prime Contractor	South Western School District 255 Bowman Road Hanover, PA 17331-4213 Nathan Osborne (717) 632-2500	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 Frank Augustine, Construction Administrator (717) 458-0272	\$1,723,390.00	August 2021	100.00

T-1A

Contractor Qualification Statement - Completed Jobs

Project Name	Owner Name	Architect Name	Contract Amount Including COs	Completion Date	% Complete
Lanc County Courthouse Renovations & Alterations Plumbing Prime Contractor	County of Lancaster 150 North Queen Street Floor 6, Suite 612 Lancaster, PA 17603 Barry Garman, Project Manager (717) 397-9753	Greenfield Architects, Ltd. 1853 William Penn Way Lancaster, PA 17601 Thomas Marcinkoski (717) 390-4614	\$1,731,316.00	May 2021	100.00
Elizabethtown Area MS Additions & Renovations Plumbing Prime Contractor	Elizabethtown Area School District 600 East High Street Elizabethtown, PA 17022 Adam Bergens, Director Buildings & Grounds (717) 367-1521	Crabtree, Rohrbaugh & Associates Architects 401 East Winding Hill Road Mechanicsburg, PA 17055 John Yarnall, Construction Administrator (717) 458-0272	\$477,220.00	April 2021	100.00
Bucks Co. Women's Correctional New Construction Plumbing Prime Contractor	County of Bucks 55 E. Court Street Doylestown, PA 18901	USA Architects One South 3rd Street, Seventh Floor Easton, PA 18042 (610) 559-6000	\$2,736,023.16	March 2021	100.00
Rossmoyne Elementary School New Construction Plumbing Prime Contractor	West Shore School District 507 Fishing Creek Road New Cumberland, PA 17070 Andy Glantz, Bldgs & Grounds Supervisor (717) 938-9577	RLPS Architects 250 Valleybrook Drive Lancaster, PA 17601 Anthony Diodato, Construction Administrator (717) 560-9501	\$1,623,785.00	March 2021	100.00

T-1A

T-1B

Prime Contractor: Qualifications, Experience and Past Performance

APPENDIX F
PRIME CONTRACTOR
QUALIFICATION STATEMENT

COVER SHEET

DGS Project Name Thaddeus Stevens College - New Multipurpose/Dorm Building

DGS Project Number DGS C-0417-0048 Phase 1

Check One:

☒ Corporation,

☐ Partnership,

☐ Individual,

☐ Joint Venture,

☐ Other _____

Name of Firm Jay R. Reynolds, Inc.

Address One Brooks Avenue, PO Box 326, Willow Street, PA 17584-0326

Principal Office One Brooks Avenue, Willow Street, PA 17584

Owner or Authorized Representative Wayne R. Reynolds, Executive Vice President

SECTION 1 – INFORMATION ON FIRM

1.1 Background Information

a) How many years has the firm been in business? 53 years

b) How many years has the firm been doing business in the proposed contract field? 53

Under what former names has the firm conducted business?

Jay R. Reynolds, Proprietor (May 1972 - November 1976)

c) Provide an **Attachment 1** to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

d) If the firm is a corporation, provide the following information:

Date of incorporation November 1976

State of incorporation Pennsylvania

President's name Jay R. Reynolds

Vice President's name(s) Wayne R. Reynolds, Brian M. FitzGerald, June A. Reynolds

Secretary's name J. Ernest Lapp

Treasurer's name June A. Reynolds

e) If the firm is a partnership, provide the following information:

Date of formation N/A

Type of partnership N/A

Names of partners N/A

f) If the firm is individually owned, provide the following information:

Date of formation N/A

Name of owner N/A

g) If the form of the firm is other than those listed above, describe it and name the principals:

N/A

SECTION 2 - EXPERIENCE AND PERFORMANCE

2.1 General

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- | | | |
|------|-------------|-------------------------|
| Year | <u>2025</u> | <u>\$ 28,000,000.00</u> |
| Year | <u>2024</u> | <u>\$ 25,000,000.00</u> |
| Year | <u>2023</u> | <u>\$ 23,000,000.00</u> |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 80%
- c) List the categories of work that the firm normally performs with its own forces on similar projects.
- Plumbing Construction, HVAC Construction

2.2 Project Experience and References

Submit as **Attachment 2** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

2.3 Contractor Safety Record

Submit as **Attachment 3** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:
- | | | |
|---------|-------------|--------------|
| Year 1: | <u>2026</u> | <u>0.842</u> |
| Year 2: | <u>2025</u> | <u>1.123</u> |

Year 3: 2024 1.115

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2025 1.39

Year 2: 2024 0.00

Year 3: 2023 0.00

*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: 2025 1.39

Year 2: 2024 1.38

Year 3: 2023 2.96

*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 4** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

SECTION 3 - REQUIRED DISCLOSURES

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.2 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.3 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes ☐ No ☒

- 3.5 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes ___ No ☒

- 3.6 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes ___ No ☒

- 3.7 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes ___ No ☒

- 3.8 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes ___ No ☒

- 3.9 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes ___ No ☒

*Note: information regarding health and safety violations is addressed in a previous section.

- 3.10 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ___ No ☒

- 3.11 Has the firm been the subject to any bankruptcy proceeding?

Yes ___ No ☒

SECTION 4 - REQUIRED REPRESENTATIONS

In submitting this Qualifications Statement, along with the representations and authorizations listed on the Proposal Signature page and in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.

- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.

- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

ATTACHMENT 1

Master Plumbers License good in any 3rd class city and other municipalities of less stature.

2026

License No: 138

**Dept. of Economic Dev. & Neighborhood Revitalization
Bureau of Code Compliance & Inspection
Lancaster, Pennsylvania**

**This is to certify that JAY R. REYNOLDS
Is duly registered as MASTER in accordance with Chapter 215,
Article II of the Codified Ordinances of the City of Lancaster,
Pennsylvania, as amended March 2, 1992**

Void after 12/31/2026

Signed and Sealed at Lancaster, PA

James Nixon

Building Code Official

ATTACHMENT 1

Master Plumbers License good in any 3rd class city and other municipalities of less stature.

2026

License No: 306

**Dept. of Economic Dev. & Neighborhood Revitalization
Bureau of Code Compliance & Inspection
Lancaster, Pennsylvania**

**This is to certify that BRIAN FITZGERALD
Is duly registered as MASTER in accordance with Chapter 215,
Article II of the Codified Ordinances of the City of Lancaster,
Pennsylvania, as amended March 2, 1992**

Void after 12/31/2026

Signed and Sealed at Lancaster, PA

James Nixon

Building Code Official

ATTACHMENT 1

Master Plumbers License good in any 3rd class city and other municipalities of less stature.

2026

License No: 307

**Dept. of Economic Dev. & Neighborhood Revitalization
Bureau of Code Compliance & Inspection
Lancaster, Pennsylvania**

This is to certify that **WAYNE REYNOLDS**
Is duly registered as **MASTER** in accordance with Chapter 215,
Article II of the Codified Ordinances of the City of Lancaster,
Pennsylvania, as amended March 2, 1992

Void after 12/31/2026

Signed and Sealed at Lancaster, PA

James Nixon

Building Code Official

TAB T-1B ATTACHMENT 2

Name of Project No. 1: New Residence Hall & Bookstore

Type of Project: Public Works Construction using multi-prime method

Location of Project: Bloomsburg University

Description: Work under this project consists of construction of a new residence hall and bookstore at the Bloomsburg University of PA. Work entails the construction of 7-story residence hall, approximately 162,000 square feet including ground floor dining, new bookstore and mechanical areas with floors 1 thru 6 dedicated to residences.

Relevance of Work to Project: The construction of the new 7-story Residence Hall and Bookstore for Bloomsburg University is relevant to this project because both projects are multi-floor buildings with tight sites, limited laydown area, and congested streets surrounding the project. We are committed to working closely with the Owner to coordinate our deliveries and plumbing activities so we do not interfere with the Owner or surrounding area. In addition, both projects were built using the multi-prime method where the fire protection is part of the Plumbing Contract and have time frames with fixed schedule requirements and liquidated damages.

Based on our experience on this project along with all the other successfully completed projects, we are confident and believe that we are uniquely qualified to perform the plumbing construction on the New Multipurpose/Dorm Building for Thaddeus Stevens College of Technology.

Contact Information for Owner Representative:

Bloomsburg University
400 East 2nd Street, BMC Annex
Bloomsburg, PA 17815
Contact: Ed Gunshore
Phone: (570) 389-2796
E-mail: egunshore@bloomu.edu

Original Contract Amount: \$2,967,800.00

Final Contract Amount: \$3,192,736.00

Explanation of Difference: The contract was increased due to Owner-requested design changes to the plumbing work.

Original Completion Date: 6/15/2017

Actual Completion Date: 6/15/2017

Explanation of Difference: N/A

Performance Ratings: Jay R. Reynolds, Inc. does not request project Owners to fill out evaluations or testimony on our performance, or request letters of recommendation. However, we have received unsolicited letters from Owners, Construction Managers, and Architects regarding our performance on projects (samples attached).

TAB T-1B ATTACHMENT 2

Name of Project No. 2: Construction of New 7-story Student Residence Hall

Type of Project: Public Works Construction using multi-prime method

Location of Project: Kutztown University

Description: The scope of the Project consists of the construction of a 256,000 SF 7-story Residence Hall on the Kutztown University Campus. The facility contains approximately 857 beds in a variety of one and two bed bedroom configurations along with several apartment style units. The structural system consisted of a plank and girder system.

Relevance of Work to Project: The construction of the new 7-story Student Housing Building for Kutztown University is relevant to this project because both projects are multi-floor buildings with tight sites, limited laydown area, and congested streets surrounding the project. In addition, both projects involve compliance with project documents, adherence to project schedules and applicable laws, policies and regulations. We are committed to providing high quality workmanship as we have done over half a century in business. We would work closely with the Owner to coordinate our deliveries and plumbing activities so we do not interfere with the Owner or surrounding area. In addition, the strict cost controls and budget management that we employed on this project and hundreds of other successfully completed public works projects has resulted in the Company's strong financial position.

Based on our experience on this project along with all the other successfully completed projects, we are confident and believe that we are uniquely qualified to perform the plumbing construction on the New Multipurpose/Dorm Building for Thaddeus Stevens College of Technology.

Contact Information for Owner Representative:

Kutztown University
P.O. Box 730
Kutztown, PA 19530
Contact: Terry Brown, Director of Facilities
Phone: (610) 683-1573
E-mail: tbrown@kutztown.edu

Original Contract Amount: \$7,148,000.00

Final Contract Amount: \$7,221,407.58

Explanation of Difference: The contract was increased due to the Owner's request for a non-specified shower in the typical dorm rooms and other owner-requested design changes.

Original Completion Date: 8/8/2008

Actual Completion Date: 8/8/2008

Explanation of Difference: N/A

Performance Ratings: Jay R. Reynolds, Inc. does not request project Owners to fill out evaluations or testimony on our performance, or request letters of recommendation. However, we have received unsolicited letters from Owners, Construction Managers, and Architects regarding our performance on projects (samples attached).

TAB T-1B
ATTACHMENT 2

Name of Project No. 3: Construction of New Technology Center for Thaddeus Stevens College of Technology

Type of Project: Public Works Construction using multi-prime method

Location of Project: Lancaster County, PA

Description: The scope of the project consists of the construction of a new Higher Education/Technical Training Facility, comprised of two (2) buildings and site development. Two (2) buildings, including but not limited to, instructional laboratory spaces, offices, classrooms, preparation and storage space, restrooms, mechanical/electrical/plumbing spaces and various support spaces and facilities.

Relevance of Work to Project: The construction of the two (2) new Technology Center Buildings for Thaddeus Stevens School of Technology is relevant to this project because both projects have the same owner. In addition, both projects include a very extensive fire protection system in the Plumbing Contract. Furthermore, both projects are utilizing a project schedule with critical milestones and liquidated damages.

Based on our experience on this project along with all the other projects we have successfully completed in the past with extensive fire protection systems, we are confident and believe that we are uniquely qualified to perform the plumbing construction on the New Multipurpose/Dorm Building at Thaddeus Stevens College of Technology.

Contact Information for Owner Representative:

Department of General Services – Pre-Construction Bureau
Arsenal Building, 1800 Herr Street
Harrisburg, PA 17103
Contact: Toni Dolan
Phone: (717) 787-6141
E-mail: tdolan@pa.gov

Original Contract Amount: \$1,017,000.00

Final Contract Amount: \$1,307,959.54

Explanation of Difference: The contract was increased due to Owner requested design changes to the plumbing work.

Original Completion Date: 1/1/2019

Actual Completion Date: 12/11/2018

Explanation of Difference: N/A

Performance Ratings: Jay R. Reynolds, Inc. does not request project Owners to fill out evaluations or testimony on our performance, or request letters of recommendation. However, we have received unsolicited letters from Owners, Construction Managers, and Architects regarding our performance on projects (samples attached).

ATTACHMENT 2: Letters of Recommendation



*Insurance & Bonding
Risk Management
Health Benefits
Third-Party Administration
Wealth Management*

murrayins.com

April 22, 2022

Mr. Jay Reynolds
President
Jay R. Reynolds, Inc.
P.O. Box 326
Willow Street, PA 17584

Dear Jay:

Congratulations to you, your family, and more than 70 employees as you celebrate Jay R. Reynolds, Inc.'s **50th ANNIVERSARY!**

Your integrity and dedication to quality workmanship—taught to employees through your apprenticeship training programs, on-the-job training, and advanced in-house trainings—has made you a trusted business partner and resource for many companies. You are a leader in the industry—a testament to your business acumen and ability to keep pace with the rapidly-changing construction business.

Please accept my heartfelt congratulations on behalf of myself and Murray Insurance Associates. We value the trust you have placed in us to insure your business needs and look forward to many more years together. Again, my very best wishes for your continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Rich Rankin".

Richard M. Rankin
President & CEO

From: Arcuri, James [<mailto:jarcuri@pa.gov>]
Sent: Friday, September 30, 2022 3:04 PM
To: Bob Mease <Bmease@jrrinc.com>; Karl Wilson <1343@jrrincjob.com>
Cc: Wayne R. Reynolds <Wreynolds@jrrinc.com>
Subject: DGS 948-82 P1 Forum Bldg Reno - THANK YOU

Bob,

Please accept my heartfelt thanks for the extra effort your entire JR Reynolds team provided to help secure the occupancy permit for the Forum auditorium. I'd also like to specifically thank you and Karl Wilson for your leadership and "can do" attitude throughout the entire effort but particularly in providing the connections to the temporary boiler for heat and domestic hot water to the facility. Your efforts were instrumental in securing the occupancy permit. You and your team demonstrated commendable integrity, perseverance, knowledge, and character.

THANK YOU FOR A JOB, WELL DONE!

Respectfully,
Jim

James D. Arcuri, Jr. | Regional Director
Department of General Services
Bureau of Capital Projects - Construction | South Central Region
The Arsenal Building
18th and Herr Streets
Harrisburg, Pennsylvania 17103
(717) 603-2281
www.dgs.state.pa.us

At DGS, our mission is to help government operate more efficiently, effectively, and safely, delivering exceptional value for all Pennsylvanians.

Ernest Lapp

From: John Bailey
Sent: Thursday, October 22, 2020 3:24 PM
To: Nancy Minchoff
Cc: 'Stephen M Keck (1331@jrrincjob.com)'
Subject: FW: October Pencil Copy

#1331
CC: PF-10

John Bailey

Project Manager

Jay R. Reynolds, Inc.

O: (717) 464-2755

C: (717) 989-6119

From: Matt Griffith [<mailto:MRG@marottamain.com>]
Sent: Thursday, October 22, 2020 3:14 PM
To: John Bailey <JBailey@JRRInc.com>
Subject: RE: October Pencil Copy

John,

Thank you for doing what you guys do
Wish every contractor worked like Reynolds does

Matthew Griffith / Project Manager



214 N. Duke Street Lancaster, PA 17602 T/ 717.393.3211/Extension 124 marottamain.com

From: John Bailey <JBailey@JRRInc.com>
Sent: Thursday, October 22, 2020 3:11 PM
To: Matt Griffith <MRG@marottamain.com>
Cc: 'Eric Danz (epd1954@gmail.com)' <epd1954@gmail.com>; Kenneth Johnson <kenneth_johnson@conestogavalley.org>; Nancy Minchoff <Nminchoff@jrrinc.com>
Subject: RE: October Pencil Copy

Sounds good, thanks Matt

John Bailey

Project Manager

Jay R. Reynolds, Inc.

O: (717) 464-2755

Ernest Lapp

From: Matt Griffith <MRG@marottamain.com>
Sent: Thursday, November 7, 2019 10:13 AM
To: Nancy Minchoff
Subject: RE: Brownstown ES - Two Week Look Ahead dated 11-7-19

Nancy,

You are the best – wish every company was like Reynolds!

Matthew Griffith / Project Manager



214 N. Duke Street Lancaster, PA 17602 T/ 717.393.3211/Extension 124 marottamain.com

From: Nancy Minchoff [mailto:Nminchoff@jrrinc.com]
Sent: Thursday, November 07, 2019 10:06 AM
To: Matt Griffith <MRG@marottamain.com>
Subject: Brownstown ES - Two Week Look Ahead dated 11-7-19

For today's Job Conference.
Thanks, Nancy

Nancy Minchoff
Project Administrator
Jay R. Reynolds, Inc.
Phone: (717) 464-2755
E-Mail: nminchoff@jrrinc.com

Ernest Lapp

From: Wayne R. Reynolds
Sent: Tuesday, November 06, 2018 8:01 AM
To: Nancy Minchoff
Cc: Brian M. FitzGerald
Subject: FW: Dallastown Area School District - Loganville Springfield Elementary

From: Wesley L. Stiles [<mailto:wls@ba-inc.com>]
Sent: Tuesday, November 06, 2018 7:54 AM
To: Wayne R. Reynolds <Wreynolds@jrrinc.com>
Subject: RE: Dallastown Area School District - Loganville Springfield Elementary

Wayne,
That's good to hear – you guys have a great reputation within our company for your work on previous projects...

Wes

From: Wayne R. Reynolds <Wreynolds@jrrinc.com>
Sent: Tuesday, November 06, 2018 7:42 AM
To: Wesley L. Stiles <wls@ba-inc.com>
Subject: RE: Dallastown Area School District - Loganville Springfield Elementary

Wes--

I appreciate you letting us know about this project, I'll be ordering plans today.

Thanks,
Wayne R. Reynolds
Vice President
Jay R. Reynolds, Inc.
Ph: 717-464-2755
wreynolds@jrrinc.com

From: Ernest Lapp
Sent: Tuesday, November 06, 2018 6:53 AM
To: Wayne R. Reynolds <Wreynolds@jrrinc.com>
Subject: FW: Dallastown Area School District - Loganville Springfield Elementary

From: Wesley L. Stiles [<mailto:wls@ba-inc.com>]
Sent: Monday, November 05, 2018 2:29 PM
To: Wesley L. Stiles <wls@ba-inc.com>; George E. Thompson <get@ba-inc.com>; Blaydon, Andrew <ABlaydon@rlps.com>
Subject: Dallastown Area School District - Loganville Springfield Elementary

All,

Ernest Lapp

From: Brian M. FitzGerald
Sent: Wednesday, August 02, 2017 8:45 AM
To: John Dudash
Cc: Jeff Merritt; Brian Shaffer; Gunshore, Edwin; John Bailey; Tina Yinger; Wayne R. Reynolds; Jay R. Reynolds; John McLaughlin
Subject: 2017-08-02 Bloomsburg University

From: John Dudash [<mailto:jdudash@reynoldssolutions.com>]
Sent: Wednesday, August 02, 2017 7:37 AM
To: Brian M. FitzGerald <Bfitzgerald@jrrinc.com>
Cc: Jeff Merritt <jmerritt@reynoldssolutions.com>; Brian Shaffer <bshaffer@reynoldssolutions.com>; Gunshore, Edwin <egunshore@bloomu.edu>
Subject: Bloomsburg University

Brian

On Friday I am going to get the occupancy certificate for the new residence hall at Bloomsburg University, and will be proudly handing the building over to the university in time for the start of the fall semester. As you are aware, this was an extremely large project with a very tight schedule. On time completion would not have been possible without the hard work and cooperation that we got from John Bailey and Chad Busswood. JRRI was the one contractor on site that got out ahead of the schedule from day one, and never got behind. I could always count on Chad to have all work complete and ready for the numerous in wall and above ceiling inspections required to keep the project on time. Both John and Chad were able to deal with the constant changes to the documents and keep things moving forward. JRRI played a huge role in the successful outcome of this project.

I hope to have the opportunity to work with JRRI again in the near future.

John Dudash, CPC
Project Superintendent

Reynolds

Building Solutions

Construction Energy Restoration Commissioning

3300 North Third St. Harrisburg, PA 17110

Cell Phone: (717) 648-8170

www.reynoldsolutions.com

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Ernest Lapp

From: Wayne R. Reynolds
Sent: Wednesday, July 25, 2018 2:04 PM
To: Nancy Minchoff
Cc: Brian M. FitzGerald
Subject: FW: East Goshen Elementary

Wayne R. Reynolds
Vice President
Jay R. Reynolds, Inc.
Ph: 717-464-2755
wreynolds@jrrinc.com

From: Mike Gehris [<mailto:mike@richtomkins.com>]
Sent: Wednesday, July 25, 2018 9:24 AM
To: Wayne R. Reynolds <Wreynolds@jrrinc.com>; Randy Armstrong <rarmstrong@JRRInc.com>
Cc: Jim Keck <jkeck@JRRInc.com>; ethan@richtomkins.com
Subject: East Goshen Elementary

Wayne / Randy

I wanted to share some pictures of the amazing job your team is doing at East Goshen ES!

The care and expertise that Jim / Nate and the crew are showing at this project is far beyond the norm! It is great working with you guys on this project.





Ernest Lapp

From: Wayne R. Reynolds
Sent: Thursday, June 14, 2018 1:43 PM
To: Nancy Minchoff
Cc: Tina Yinger
Subject: FW: Rothermel Hall Tour today

From: Scott, Christopher [<mailto:scott@kutztown.edu>]
Sent: Thursday, June 14, 2018 12:50 PM
To: Stambaugh, Ray <stambaugh@kutztown.edu>; 'mkhobbs@purcellgc.com' <mkhobbs@purcellgc.com>; Bob Mease <Bmease@jrrinc.com>; Andrew Lawler <ALawler@westsidehammer.com>; Tom Krieger <tkrieger@mycomechanical.com>; Salvatore Verrastro (SVerrastro@spillmanfarmer.com) <SVerrastro@spillmanfarmer.com>; Tom Woods <twoods@spillmanfarmer.com>; Chad Destine (derstine@lve.cc) <derstine@lve.cc>; Kevin Burns (burns@lve.cc) <burns@lve.cc>; 'John Benko' <benko@lve.cc>; Curt Wireman <cwireman@purcellgc.com>; Nathan Cook (JRR) <1300@jrrincjob.com>; Duane Zimmerman <DZimmerman@westsidehammer.com>; Wayne Drager <wdrager@mycomechanical.com>
Subject: Rothermel Hall Tour today

Hello All,

The tour of Rothermel Hall with President Dr. Hawkinson and the Council of Trustees went very well this morning .They were very impressed with the design ,and the fine workmanship that clearly shows throughout the building , very nicely done!

Thank you again for all your hard work for KU,
Chris



Chris Scott | Associate Director/PM Deferred Maintenance, FPS Office
Kutztown University of Pennsylvania
427 Baldy Road | PO Box 730 | Kutztown Pa. 19530
Phone: 610-683-1562 | Cell : 215-651-2509 |
E-Mail- scott@kutztown.edu

Ernest Lapp

From: Brian M. FitzGerald
Sent: Monday, May 15, 2017 8:34 AM
To: Nancy Minchoff
Subject: FW: Deatrck Hall

From: Stambaugh, Ray [<mailto:stambaugh@kutztown.edu>]
Sent: Thursday, May 11, 2017 11:11 AM
To: Brian M. FitzGerald <Bfitzgerald@jrrinc.com>
Cc: Scott, Christopher <scott@kutztown.edu>
Subject: Deatrck Hall

Brian, we are coming to the end [completion] of Deatrck hall and I would like to tell you what a pleasure it is working with Bob & Nate. It is over 3 years now that I have been working with Bob M. and it truly has been a pleasure. Throughout the job different situations arise [renovations] and I ALWAYS trusted Bob's answers to the fullest, If Bob told me something I knew it was the truth.

That brings me to Nate Snook, when J R Reynolds 1st got Deatrck Hall naturally I was hoping for Chad Busswood to run the job. I was disappointed not to get Chad back but I was told Nate would be running the job and he was trained by Chad, just give him a chance. Well, I can only tell you that Nate is one of the finest young men that I've run across in a long time. I could always trust him to do the right thing and not cover up any questionable work, with that being said I'm hoping that Rothermel is favorable for you and I would like to put a special request in now. IF J R Reynolds gets Rothermel I really want Bob & Nate back on this project with me.

Ernest Lapp

From: Brian M. FitzGerald
Sent: Friday, November 13, 2015 8:14 AM
To: Nancy Minchoff; Wayne R. Reynolds
Cc: Bill Nice; Jay R. Reynolds; All Office Employees
Subject: RE: HTSD Toilet Renovations - Final Completion

From: Jeff Chambers [<mailto:jeff@chambersarch.com>]
Sent: Thursday, November 12, 2015 5:05 PM
To: jeff@chambersarch.com; Bill Nice
Cc: rlster@havsd.net; rhenderson@havsd.net; ron@chambersarch.com; 'James K. Horst'; pam@chambersarch.com; 'Ken Matthews'
Subject: RE: HTSD Toilet Renovations - GC Final Completion

Good Afternoon:

Bob Lester and I reviewed the buildings today noting that the punch list items and the project is considered complete. I just wanted to note that the patches that were reworked in Chatham Park where the sinks were removed, look great! Thanks!

I certified your final Application for Payment you submitted and delivered it to the District for payment with all of the closeout attachments. I appreciate the attention to detail displayed by you and Nancy on behalf of JR Reynolds on getting these projects closed out. You should give seminars to other contractors on how to be efficient!

On behalf of the District, we appreciate your efforts on this project and hope you will consider bidding projects for the District or released from our office for bidding in the future.

Thank you again!

-jeff

Jeffrey D. Chambers, NCARB, AIA, ALEP, LEED AP BD+C

CHAMBERS & ASSOCIATES, INCORPORATED
ARCHITECTURE – PLANNING – DESIGN

35 SOUTH PENN STREET, MANHEIM, PA 17545-1729
P: 717.665.0515 Fax: 717.665.0518
jeff@chambersarch.com
www.chambersarch.com

Ernest Lapp

From: Bob Mease
Sent: Tuesday, August 26, 2014 11:13 AM
To: Nancy Minchoff; Ginny Smith
Subject: Goodnoe - Great job

From: Warren M. Gericke [<mailto:wmg@dhuy.com>]
Sent: Tuesday, August 26, 2014 10:51 AM
To: Stephen Jackson; Matt Rhodes ; Bob Mease; Gary Davidson; ddavidson@mycomechanical.com; Mike DeLuca ; chillen@boroconstruction.com
Cc: Bruce Bachtie; Doug Taylor; Nicole Crawford ; Arif Fazil
Subject: 14-06-26 AP out Great job

I just would like to thank the entire team for the incredible effort this summer at Goodnoe. You guys did an amazing job of putting this all together, working cooperatively and bringing this to the finish. Prior to starting this we all knew that taking a bigger piece of the Phasing would cause some stress, but I know I am very thankful for your effort. This Wednesday we go for our Final Township Inspection, which should be a slam/dunk. Place looks great, thanks again for everyone's efforts.

Warren M. Gericke
Senior Project Manager
D'Huy Engineering Inc.
484-357-6463
www.dhuy.com



D'HUY Engineering, Inc.

A TRADITION OF EXCELLENCE



Fulton Bank

LISTENING IS JUST THE BEGINNING.®

Curtis J. Myers
President, Chief Operating Officer

November 1, 2011



Dear Jay,

On behalf of Fulton Bank, I would like to congratulate your business on being recognized as one of Central Pennsylvania's Business of the Year nominees.

As a thriving company, you are an inspiration and a leader in business excellence in our community. We truly value your business's contributions and local commitment which makes Central Pennsylvania a great place to live and work.

Again, congratulations, and we wish you continued success in the future.

Sincerely,

A handwritten signature in black ink, appearing to be "CJ" or "CJ Myers".

Curtis J. Myers

*Well done
Congrats!*

One Penn Square, P.O. Box 4887, Lancaster, Pennsylvania 17604 • 717.291.2850
cmyers@fultonbank.com



WAYNESBORO AREA SCHOOL DISTRICT
210 Clayton Avenue
Waynesboro, PA 17268
717-762-1191

Jay R. Reynolds, Inc.
 One Brooks Avenue
 P.O. Box 326
 Willow Street, PA 17584
 Attn: Bill Nice



#1170 Jay R. Reynolds, Inc.
 Incoming Mail Distribution to AME
 Bill
 File No. 10
 Greg
 File No. 10
 P/R NR P/R NR P/R NR P/R NR
 Group EEB
 Mgr. Rep. cc: Brian Fitzgerald

Dear Bill:

I just wanted to write this note to let you know that I was very satisfied with the work of Greg Boylan. He was very professional and courteous to myself and the staff and was very easy to work with. He offered his help on many occasions and always kept the concern of the district at the top.

Sincerely,

Jeff Adams
 Maintenance Supervisor

From: [John Bailey](#)
To: [Cathy Milanak](#)
Cc: [Brian M. Fitzgerald](#); [Wayne R. Reynolds](#)
Subject: FW: Pleasant Acres Nursing Home Project
Date: Friday, April 09, 2010 7:18:40 AM

From: Thomas D. Rumsey [mailto:trumsey@peservices.org]
Sent: Thursday, April 08, 2010 6:12 PM
To: John Bailey
Subject: Pleasant Acres Nursing Home Project

John,

It's getting close to the end of the project here and I just wanted to say a few things, I don't know if it means much coming from me but I feel I must give credit where credit is due.

Mike Barley has been great all throughout this project. He deserves a lot of credit as he's been very good to work with, he handles himself well in the construction meetings, and the installs & coordination on Jay R. Reynolds behalf has been good. It's been a pleasure working with Mike and yourself throughout the duration of this project. When issues have come up, (which hasn't been often) we've all (You, Mike, and I) been able to come up with solutions without conflict and be able to keep the project on schedule.

So, it's been great working with You and Mike, thanks, and hopefully we'll get to work with you guys again down the road.

Thanks,
Tom Rumsey



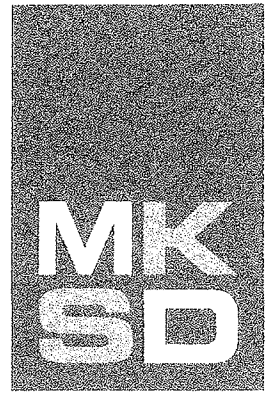
Mechanical - Electrical - Plumbing

Thomas D. Rumsey
Mechanical Designer

The Corporate Center
2201 South Queen Street
York, PA 17402
Direct Dial: 717.781.2256

Joe Klocek
Construction Site Manager
MKSD architects
1209 Hausman Road, Suite A
Allentown, Pa 18104

email: jklocek@mksdarchitects.com
cell: 610.349.6942



Mark Thompson, AIA
Kimberly LaBrake, AIA, NCARB
Silvia Hoffman, AIA, LEED

To Whom it May Concern:

Between October 2007 and July 2009 Nate Arms provided field supervision services for Jay R. Reynolds plumbing at Weisenberg Elementary School for the Northwestern Lehigh School District. This four phase project consisted of complete renovations to an existing 34,000 sq. ft. school and concurrent construction of a two story 43,000 sq. ft. addition with a plumbing contract price of \$1,001,100.00.

Throughout the entire scope of the project Nate demonstrated not only a strong understanding of the design documents, but was able to provide very useful input and modifications to produce a better product in a more timely fashion on multiple occasions. His coordination skills among the other prime contractors are extremely good, and he always completed his tasks on or ahead of schedule even if doing so meant working extra hours. His required paperwork and reports were always detailed and submitted per the requirements of the job. Likewise, Nate's rapport with the code officials and working knowledge of code requirements, made finalization of all the plumbing requirements easy for the design and engineering professionals.

I have no hesitation in recommending Nate for ANY job in the construction industry. There have been few occasions where I have encountered a plumbing contractor with as much job integrity or dedication.

If you have any questions please don't hesitate to contact me.

Sincerely,

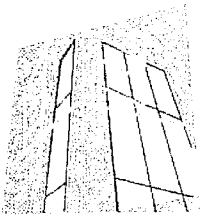
A handwritten signature in black ink, appearing to read 'Joe Klocek', written over a horizontal line.

Joe Klocek
Construction Site Manager
MKSD architects

Architecture
Interiors
Project Management

MKSD, LLC
1209 Hausman Road
Suite A
Allentown, PA 18104

610.366.2081 phone
866.512.MKSD toll free
610.366.8399 fax



The
Architectural
Studio

Attachment 2

732 turner street allentown, pa 18102-4038 ph: 610 437 1737 fax: 610 437 4547 www.architecturalstudio.com

architecture
planning
design

June 27, 2008

Re: Panther Valley Middle School
Panther Valley School District
Carbon County, Pennsylvania
Plumbing Construction Contract

To Whom It May Concern:

As Site Superintendent for Jay R. Reynolds Inc., Larry Dombach was responsible for the plumbing scope of work on the new 76,000 square foot middle school, along with coordination among the other three Prime Contractors on site. Larry was easy to work with and responsive to changing project conditions. Under his supervision workmanship was performed in a professional manner.

We have established a good professional working relationship with Larry and would welcome working with him on future projects.

Very truly yours,

Janet M. Grazul, AIA
Senior Associate

JMG:jk

February 14, 2006

Mr. Brian Fitzgerald, Project Manager
J. R. Reynolds, Inc.
1 Brooks Avenue
Willow Street, PA 17584

RE: Letter of Recommendation

Dear Brian,

I am writing in regards to the plumbing work your company performed on the \$26 Million Catasauqua New High School Project, specifically that performed and coordinated by your foreman, Jason Wood. As the project manager for the Owner on this project, I worked very closely with Mr. Wood and his apprentice.

The work performed by Mr. Wood was always done in a professional and timely manner. The level of effort and detail put into the coordination drawings prepared by your company certainly simplified the installation and coordination process for all parties involved. Materials were also on site well in advance of when they were needed, avoiding any impacts to the project schedule. Mr. Wood worked very closely with our office and coordinated his work well with the other prime contractors on site.

As a project manager, I thought you would like to know when an employee represents your company in a positive and professional manner. I look forward to the opportunity of working with your company on another project, and would certainly recommend your company to other Owners, given the opportunity.

Sincerely,
ARROACTIV, INC.

Paul R. Caracciolo II

Paul R. Caracciolo II
President



PENNSYLVANIA
Compensation Rating Bureau

EXPERIENCE RATING MODIFICATION

File Number:	2422991	County:	Lancaster County
		Mailing Address:	PO Box 326
Location:	1		Willow Street PA 17584
Issue Date:	09/01/2025	Effective Term:	01/01/2026 - 01/01/2027
Mod/Merit:	0.842		
Employer Name:	Jay R Reynolds, Inc		

Data History

Effective Date

0.842	01/01/2026
1.123	01/01/2025
1.115	01/01/2024
Class Reviewed	04/01/2023
1.041	01/01/2023
0.833	01/01/2022
0.782	01/01/2021
0.784	01/01/2020
0.979	01/01/2019
0.921	01/01/2018
Class Reviewed	08/23/2017
0.957	01/01/2017
0.767	01/01/2016
0.774	01/01/2015
0.947	01/01/2014
0.910	01/01/2013
0.900	01/01/2012
0.720	01/01/2011
0.759	01/01/2010
0.762	01/01/2009
0.747	01/01/2008
0.703	01/01/2007
0.666	01/01/2006
0.655	01/01/2005
0.707	01/01/2004
0.707	01/01/2003
0.727	01/01/2002

Class Code	Rating Value	Description	Location
0663	1.770	Plumbing	1

0822	0.050	Telecommuting Clerical Employees	1
0908	65.280	Domestic Workers - Inside	1
0951	0.130	Salesperson Outside	1
0953	0.050	Office	1
9046	0.200	Construction Class Credit	0

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
7	42
(K)	(L)

Injury and Illness Types

Total number of...
(M)

(1) Injury	1	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

ATTACHMENT 3

Year 2025



U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0176

Establishment information

Your establishment name Jay R. Reynolds, Inc.

Street 1 Brooks Ave.

City Willow Street State Pennsylvania Zip 17584

Industry description (e.g., Manufacture of motor truck trailers)
Mechanical/Plumbing

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees 77

Total hours worked by all employees last year 144,387.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brain M. Fitzgerald
Company executive - Brain M. Fitzgerald

Vice President
Title

(717) 464-2755

Phone

1/27/2026

Date

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	1
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	
(K)	(L)

Injury and Illness Types

Total number of...			
(M)			
(1) Injury	1	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

ATTACHMENT 3

Year 2024



U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0176

Establishment information

Your establishment name Jay R. Reynolds, Inc.
Street 1 Brooks Ave.
City Willow Street State Pennsylvania Zip 17584
Industry description (e.g., Manufacture of motor truck trailers)
Mechanical/Plumbing
Standard Industrial Classification (SIC), if known (e.g., SIC 3715)
1 7 1 1
OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees 78
Total hours worked by all employees last year 144,798.75

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Wayne R. Reynolds
Company executive - Wayne R. Reynolds

Executive Vice President
Title

(717) 464-2755

Phone

1/28/2025
Date

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	1	1
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	21
(K)	(L)

Injury and Illness Types

Total number of... (M)			
(1) Injury	2	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

ATTACHMENT 3

Year 2023



U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0176

Establishment information

Your establishment name Jay R. Reynolds, Inc.

Street 1 Brooks Ave.

City Willow Street State Pennsylvania Zip 17584

Industry description (e.g., Manufacture of motor truck trailers)
Mechanical/Plumbing

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)
1 7 1 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees 72

Total hours worked by all employees last year 135,157.25

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Brian M. Fitzgerald
Company executive - Brian M. Fitzgerald

Vice President
Title

(717) 464-2755

Phone

1/30/2024
Date

ATTACHMENT 4: OSHA Citations

All health or safety citations issued by federal or state agencies in the last three years:

On 09/19/2023, Jay R. Reynolds, Inc. was cited by OSHA under standard 1926.501(b)(1) regarding unprotected side or edge six (6) feet or more above the lower level. The citation was classified as “other than serious” during an OSHA informal conference, and we received a penalty of \$3,984.00. Jay R. Reynolds, Inc. did not create a hazard and no injury occurred. We were cited along with three other contractors as an Exposing Employer under OSHA’s Multi-Employer Worksite Policy. Temporary stair and landing railings were removed by another contractor in order to install the permanent railings without notifying our employee who was already working on the upper level. The citation agreement included the following non-admission clause:

“None of the foregoing agreements, statements, stipulations, and actions taken by respondent shall be deemed an admission by respondent of the allegations contained within the notices and the complaint herein. The agreements, statements, stipulations, findings, and actions taken herein are made for the purpose of settling this matter amicably and they shall not be used for any purpose, except for proceedings and matters arising under the Occupational Safety and Health Act. The employer is entering into this agreement without any prejudice to its rights to raise any defense or argument in any future cases under the act.”

T-1C

Designated Critical Work: Qualifications, Experience and Past Performance

COVER SHEET

DESIGNATED CRITICAL WORK: For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General (.1 contract)
_____ Foundation work

HVAC (.2 contract)
 Testing and balancing load for dormitory comfort.

Plumbing (.3 contract)
☒ Fire Suppression for food service, kitchen and servery

Electrical (.4 contract)
Large emergency generator
 Swipe card access elevator system

Name of Firm LCB Mechanical Corporation
Address 1214 Graham Avenue Windber Pa 15963
Principal Office _____
Owner or Authorized Representative *A. Blough*

SECTION 1 – FIRM INFORMATION

1.1 Background Information

a) How many years has the firm been in business? 16 years

b) How many years has the firm been doing business in the proposed contract field? 16

Under what former names has the firm conducted business?

N/A

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Pennsylvania

d) If the firm is a corporation, provide the following information:

Date of incorporation March 15, 2010

State of incorporation Pennsylvania

President's name Leonard C. Blough, Jr.

Vice President's name(s) _____

Secretary's name _____

Treasurer's name _____

e) If the firm is a partnership, provide the following information:

Date of formation _____

Type of partnership _____

Names of partners _____

f) If the firm is individually owned, provide the following information:

Date of formation _____

Name of owner _____

g) If the form of the firm is other than those listed above, describe it and name the principals:

SECTION 2 - EXPERIENCE AND PERFORMANCE

2.1 General

a) Provide the annual construction volume in dollars completed by the firm in the past three years:

Year 2025 \$ 4 million
Year 2024 \$ 3.9 million
Year 2023 \$ 3.8 million

- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 100%
c) List the categories of work that the firm normally performs with its own forces on similar projects.
Fire Pr.

2.2 Project Experience and References

Submit as **Attachment 1** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

2.3 Contractor Safety Record

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1: 2025 0.848
Year 2: 2024 0.848
Year 3: 2023 0.848

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2025 NONE
Year 2: 2024 1
Year 3: 2023 1

*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: 2025 NONE
Year 2: 2024 1
Year 3: 2023 1

*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

SECTION 3 - REQUIRED DISCLOSURES

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?
Yes ___ No ☒
- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?
Yes ___ No ☒
- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?
Yes ___ No ☒
- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?
Yes ___ No ☒
- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?
Yes ___ No ☒
- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?
Yes ___ No ☒
- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?
Yes ___ No ☒
- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?
Yes ___ No ☒
- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?
Yes ___ No ☒
- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?
Yes ___ No ☒

*Note: information regarding health and safety violations is addressed in a previous section.

3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ☐ No ☒

3.12 Has the firm been subject to any bankruptcy proceeding?

Yes ☐ No ☒

SECTION 4 - REQUIRED REPRESENTATIONS

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.
- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.
- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.
- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

LCB MECHANICAL CORPORATION

ATTACHMENT (1)

PROJECT: Tulpehocken Middle & High School Additions and Renovations

TYPE: Fire Protection

LOCATION: 430 New Schaefferstown Road, Bernville, PA 19506

PROJECT DESCRIPTION: Fire Protection

CONTACT INFORMATION: Nick Eschbach;

EMAIL: neschbach@tcntymech.com

Phone: (610) 965-6777

ADDRESS: Tri-County Mechanical Inc.
425 Springfield Street
Coopersburg, Pa 18036

ORIGINAL BID: \$ 1,646,500.00

FINAL CONTRACT PRICE: \$ 1,686,000.00

COMPLETION DATE: 2025

PERFORMANCE RATING: Punch List Completed & Retainage Received



LCB Mechanical Corporation
1214 Graham Ave. – P.O. Box 390

Windber, PA 15963

Phone: (814) 509-6316

Email: lcbmechanicalcorp@yahoo.com

LCB MECHANICAL CORPORATION

ATTACHMENT (1)

PROJECT: Mechanicsburg High School Renovations

TYPE: Fire Protection

LOCATION: 500 South Broad Street, Mechanicsburg, PA 17055

PROJECT DESCRIPTION: Fire Protection

CONTACT INFORMATION: Wayne R. Reynolds

EMAIL: wreynolds@jrrinc.com

Phone: (717) 464-2755

ADDRESS: 1 Brooks Avenue
Willow Street, PA 17584

ORIGINAL BID: \$ 975,000.00

FINAL CONTRACT PRICE: \$ 946,000.00

COMPLETION DATE: 2025

PERFORMANCE RATING: Punch List Completed & Retainage Received



LCB Mechanical Corporation
1214 Graham Ave. – P.O. Box 390
Windber, PA 15963
Phone: (814) 509-6316
Email: lcbmechanicalcorp@yahoo.com

LCB MECHANICAL CORPORATION

ATTACHMENT (1)

PROJECT: Reamstown Elementary School

TYPE: Fire Protection

LOCATION: 44 South Reamstown Road, Reamstown, Pa 17567

PROJECT DESCRIPTION: Fire Protection

CONTACT INFORMATION: Wayne Reynolds

EMAIL: wreynolds@jrrinc.com

Phone: (717) 464-2755

ADDRESS: 1 Brooks Avenue
Willow Street, PA 17584

ORIGINAL BID: \$ 480,000.00

FINAL CONTRACT PRICE: \$ 478,735.29

COMPLETION DATE: 2025

PERFORMANCE RATING: Punch List Completed & Retainage Received

LCB Mechanical Corporation
1214 Graham Ave. – P.O. Box 390

Windber, PA 15963

Phone: (814) 509-6316

Email: lcbmechanicalcorp@yahoo.com



T-2A

Project Management Team

T-2A PROJECT MANGEMENT TEAM

Jay R. Reynolds, Inc. and its experienced staff are uniquely qualified to successfully complete the proposed plumbing work at the Thaddeus Stevens College - New Multipurpose/Dorm Building project. Jay R. Reynolds, Inc.'s team that we plan to utilize on the project is as follows.

Executive Vice President: Wayne Reynolds

Wayne Reynolds as the Executive Vice President of the company will oversee the legal documents of the project such as the contract, schedule of values and payment applications. Mr. Reynolds has been employed by Jay R. Reynolds, Inc. for 36 years and has been the Vice President for 29 years. He is a licensed Master plumber for the cities of Lancaster and Harrisburg, and he was the Project Manager on numerous high profile and complex projects. Please reference Mr. Reynolds' résumé outlining his qualifications and additional work experience.

Senior Project Manager: Brian FitzGerald

Brian FitzGerald as the Senior Project Manager will be involved with reviewing project documents and correspondence and reviewing quality control and quality assurance for the project. Mr. FitzGerald has been employed by Jay R. Reynolds, Inc. for 35 years and has served as Vice President of Operations for 29 years. He is a licensed Master plumber for the cities of Lancaster, Harrisburg, York, Reading, and the state of Delaware. He was the Project Manager on numerous high profile and complex projects. Please reference Mr. FitzGerald's résumé outlining his qualifications and additional work experience.

Project and Quality Control Manager: Robert Mease

Robert Mease will be the Project and Quality Control Manager and designated primary point of contact. Mr. Mease will be responsible for the management of all labor and materials for the project, coordination between Jay R. Reynolds, Inc. and other prime contractors, reviewing quality control and quality assurance for the project and safety. Mr. Mease will be responsible for project correspondence between the Owner and their representatives. Mr. Mease has been employed by Jay R. Reynolds, Inc. for 48 years and has been a Project Manager for 43 years. He is a licensed Journeyman plumber for the City of Lancaster and Harrisburg and was the Project Manager on numerous high profile and complex projects. Mr. Mease has served as a Project Manager for Jay R. Reynolds, Inc. on 35 DGS projects including several projects at the Pennsylvania State Capitol Building where we were the lead contractor responsible for scheduling and coordinating numerous subcontractors and other prime contractors on the projects. Mr. Mease serves as the company's Safety Director and has been the chairman of our Safety Committee since 1996. The Safety Committee meets quarterly to discuss and address safety issues and safety education for our workforce and subcontractors. Please reference Mr. Mease's résumé outlining his qualifications and additional work experience.

Project Superintendent: Karl Wilson

Karl Wilson will be our on-site representative. He will be responsible for any field coordination between the different prime contractors, the Owner and the Owner's representatives. In addition, Mr. Wilson will be responsible for the direct supervision of Jay R. Reynolds, Inc.'s manpower, layout, installations, quality and safety. The Project Superintendent will also prepare all field correspondence and records. Mr. Wilson started in the plumbing trade in 1990. He has been employed by Jay R. Reynolds, Inc. for 29 years and has been a Project Superintendent for 25 years. He is a licensed Journeyman plumber for the city of Lancaster and has extensive experience managing large and complex plumbing projects.

Mr. Wilson has served as a Project Superintendent for Jay R. Reynolds, Inc. on numerous high profile and complex projects including a project at the Forum Building (*DGS Project 948-0082.3 Construction & Related Improvements Phase 1 Plumbing Construction*). Please reference Mr. Wilson's résumé outlining his qualifications and additional work experience.

Revit Technician: John F. Bailey

John Bailey started with Jay R. Reynolds, Inc. in 1992. He served as a Project Manager, Project Superintendent and Estimator on numerous projects for Jay R. Reynolds, Inc. before becoming a Revit Technician in 2022. He is a licensed Journeyman plumber for the City of Lancaster. Mr. Bailey will be responsible for preparing Jay R. Reynolds, Inc.'s Revit layout sketch, installation sketches, coordination drawings and as-built drawings. Mr. Bailey was Jay R. Reynolds Inc.'s Revit Technician for numerous high profile and complex projects. Please reference Mr. Bailey's résumé outlining his qualifications and additional work experience.

On-site Workforce: Jay R. Reynolds, Inc. will perform the majority of the work with our own workforce. We take great pride in the commitment of our employees to our company. The number of long time employees at Jay R. Reynolds, Inc. provides evidence of the dedication of our staff members. Jay R. Reynolds, Inc. recognizes that our employees are our greatest asset and we attempt to treat our employees with the highest respect and courtesy for the outstanding efforts they put forth on a daily basis. Jay R. Reynolds, Inc. strictly adheres to the policy of equal opportunity employment and hires individuals solely on the basis of their qualifications and ability to perform well in a chosen job. We are proud that a number of employees have encourage their family members to seek employment with the company. We currently have the following family relationships working for the company.

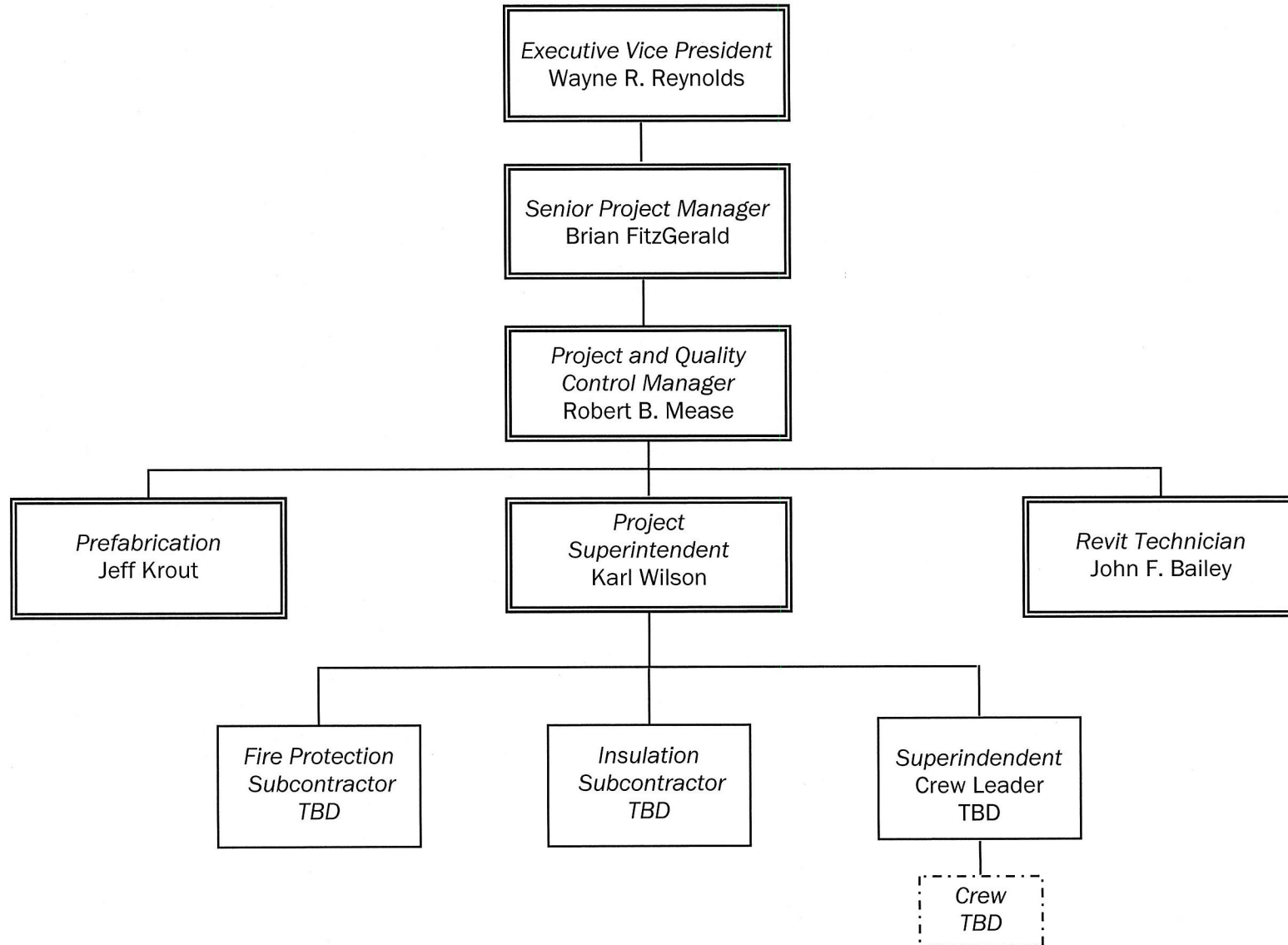
Husband and Wife	(1)
Grandfather & Grandson	(2)
Father and Son	(11)
Father and Son-in-law	(2)
Father and Daughter	(1)
Mother and Son	(1)
Brothers	(3)
Brother and Brother-in-law	(1)
Brother and Sister-in-law	(1)

Based on the above, you can clearly see that Jay R. Reynolds, Inc.'s project management team has exceptional experience in managing and completing projects of similar scope and complexity. All the members of our project management team are licensed Journeyman or Master Plumbers and every member of our project team has been involved in previous public works projects with similar scope, value, complexity and full owner occupancy. Jay R. Reynolds, Inc. believes our project management team is uniquely qualified for this project due to our 53 year work history on public works construction projects and our history of completing numerous projects for the Department of General Services including previous projects at the Thaddeus Stevens College of Technology.

Please reference the attached Project Team Organization Chart.



PROJECT TEAM ORGANIZATION CHART



WAYNE R. REYNOLDS – Executive Vice President

Summary of Qualifications Started in the plumbing trade in 1990
Employed by Jay R. Reynolds, Inc. since 1990
Estimator for Jay R. Reynolds, Inc. since 1993
Completed a bona fide apprentice program in 1994
Became a licensed Journeyman Plumber in 1994
Project Manager for Jay R. Reynolds, Inc. since 1994
Vice President for Jay R. Reynolds, Inc. since 1997
Became a Master Plumber in 2005
Appointed Executive Vice President for Jay R. Reynolds, Inc. in 2022

Professional Experience

Executive Vice President - Jay R. Reynolds, Inc.

2022 – Present. Responsible for communicating and implementing the company's vision, mission, and overall direction. Evaluate and prepare corporate documents; manage and oversee the daily business operations. Negotiate and approve contracts, bids, or other agreements or legal documents.

Vice President - Jay R. Reynolds, Inc.

1997 – 2022 Responsible for overseeing Jay R. Reynolds, Inc.'s construction projects, project managers, and purchasing department. Duties include reviewing contracts, construction plans, progress schedules, correspondence, project coordination, legal issues, procurement and productivity. Jay R. Reynolds, Inc. has completed contracts in excess of \$250,000,000 since 2010.

Project Manager - Jay R. Reynolds, Inc.

8/19/04 – 6/8/05 New Student Homes FY 04-05, Milton Hershey School, Hershey, PA, Mechanical Trades Construction – Contract Amount \$3,225,000

4/30/03 – 4/28/05 Renovations & Alterations for Conrad Weiser Area School District, Heidelberg Township, Berks Co., PA, Plumbing Construction – Contract Amount \$1,193,100

7/19/99 – 12/04/01. Alterations & Additions to Southern Middle School, Southern York County School District, Glen Rock, PA, Plumbing Construction – Contract Amount \$846,400

7/14/94 – 12/17/98 – Served as Project Manager for 4 other projects during this time period valued at approximately \$6,600,000.

Estimator - Jay R. Reynolds, Inc.

1993 – Present. Various jobs.

Education

1990 - Graduated from Solanco Senior High School, Quarryville, PA
General Courses, Honor Roll

1994 - Graduated from Associated Builders & Contractors Apprenticeship Program, Keystone Chapter, Manheim, PA

1990 - Present. Attended numerous continuing education courses and seminars in plumbing, heating, business management, estimating, project management, scheduling (certificates available upon request).

Safety

CPR, First Aid & AED

Fall Protection

OSHA 10 Hour Occupational Safety & Health Training

Excavation Safety

Excavation Trenching & Shoring Safety

Reasonable Suspicion Testing Training for Supervisors

EPA/HUD Lead Safety Certification

Boom & Scissor Lift Training

Forklift Safety

Respirator Evaluation

Mold Prevention & Awareness Training

Licenses

Master Plumber, Lancaster, PA – License No. 307

Master Plumber, Harrisburg, PA – License No. 870

Master Plumber, Lower Moreland Twp. – License No. 26-BM

Master Plumber, Norristown – License No. 771

BRIAN FITZGERALD – Senior Project Manager

Summary of Qualifications Started in the plumbing trade in 1991
Employed by Jay R. Reynolds, Inc. since 1991
Estimator for Jay R. Reynolds, Inc. since 1993
Completed a bona fide apprentice program in 1994
Became a licensed Journeyman Plumber in 1994
Project Manager for Jay R. Reynolds, Inc. since 1994
Vice President for Jay R. Reynolds, Inc. since 1997
Became a Master Plumber in 2005

Professional Experience **Vice President – Jay R. Reynolds, Inc.**
1997 – Present. Responsible for overseeing Jay R. Reynolds, Inc.'s construction projects, project managers, and purchasing department. Duties include reviewing contracts, construction plans, progress schedules, correspondence, project coordination, legal issues, procurement and productivity. Jay R. Reynolds, Inc. has completed contracts in excess of \$250,000,000 since 2010.

Project Manager – Jay R. Reynolds, Inc.

03/05/19 – 08/07/19 Additions & Renovations to the Solanco High School Activities Building, Plumbing Construction, Solanco School District, Quarryville, Pa. Contract Amount \$214,100

07/17/18 – 02/25/20 Additions & Renovations to Swift Middle School & Clermont Elementary School, Plumbing Construction, Solanco School District, Quarryville, PA. Contract Amount \$444,400

09/29/09 – 4/02/10 City Island Stadium Renovations, City of Harrisburg, Harrisburg, PA, Plumbing Construction – Contract Amount \$963,473.00

10/18/94 – 7/17/2010 – Served as Project Manager for 21 other projects during this time period worth approximately \$38,600,000.

Education 1986 - Graduated from Bishop Meigs High School, Roeland Park, Kansas
1990 - Graduated from Missouri State University, Springfield, Missouri, BA English
1994 - Graduated from Associated Builders & Contractors Apprenticeship Program, Keystone Chapter, Manheim, PA
1990 – Present. Attended numerous continuing education courses and seminars in plumbing, heating, business management, estimating, project management and scheduling (certificates available upon request).

Safety	CPR, First Aid & AED	EPA/HUD Lead Safety Certification Training
	Fall Protection	Boom & Scissor Lift Training
	OSHA 10 Hour Occupational Safety and Health Training	Forklift Safety
	Excavation Safety	Respirator Evaluation
	Excavation Trenching & Shoring Safety	Mold Prevention & Awareness Training
	Reasonable Suspicion Testing Training for Supervisors	

Licenses Master Plumber, Lancaster, PA – License No. 306
Master Plumber, Harrisburg, PA – License No. 871
Master Plumber, Reading, PA – License No. MP 01-2026
Master Plumber, York, PA – License No. PL-520
Master Plumber, State of Delaware – License No. PL-2574

ROBERT B. MEASE – Project & Quality Control Manager

Summary of Qualifications Started in the plumbing trade in 1978
Employed by Jay R. Reynolds, Inc. since 1978
Completed a bona fide apprentice program in 1982
Became a licensed Journeyman Plumber in 1982
Estimator for Jay R. Reynolds, Inc. since 1985
Project Manager for Jay R. Reynolds, Inc. since 1992

Professional Experience **Project & Quality Control Manager – Jay R. Reynolds, Inc.**

4/07/25 – Present Cedar Crest High School Additions and Alterations, Plumbing Construction, Cornwall-Lebanon School District, Lebanon, PA
Contract Amount \$6,089,000

1/07/25 – Present Lincoln University-Manuel Rivero Gymnasium REBID, Plumbing Construction, Department of General Services, Lincoln University, PA
Contract Amount \$2,775,500

3/13/24 – Present West Bradford Elementary School Additions and Renovations, Plumbing Construction, Downingtown Area School District, Downingtown, PA
Contract Amount \$1,873,600

6/08/23 – Present Reamstown Elementary Renovations, Plumbing Construction, Cocalico School District, Denver, PA
Contract Amount \$1,298,000

11/10/92 – 6/08/23 Served as Project Manager for 89 other projects during this time period valued at approximately \$97,666,000.

Project Estimator – Jay R. Reynolds, Inc.

1985 – 1992 Various projects.

Education 1978 - Graduated from Hempfield High School, Lancaster, PA
1982 - Graduated from Associated Builders & Contractors Apprenticeship Program, Keystone Chapter, Manheim, PA
1978 - Present. Attended numerous continuing education courses and seminars in plumbing, heating, business management, estimating, project management, and scheduling (certificates available upon request).

Safety	CPR, First Aid & AED	EPA/HUD Lead Safety Certification Training
	Fall Protection	Safety Council of Central PA, "Buy-In" to Safety
	OSHA Construction Safety & Health 10-Hour Course	Fork Lift Safety
	Excavation Safety	Respirator Evaluation
	Excavation Trenching & Shoring Safety	Mold Prevention & Awareness Training
	Reasonable Suspicion Testing Training for Supervisors	

Licenses Journeyman Plumber, Lancaster, PA – License No. 742
Journeyman Plumber, Harrisburg, PA – License No. 1623

KARL WILSON – Project Superintendent

Summary of Qualifications Started in the plumbing trade in 1990
Completed a bona fide apprentice program in 1994
Became a licensed journeyman plumber in 1994
Employed by Jay R. Reynolds, Inc. since 1997
Project Superintendent for Jay R. Reynolds, Inc. since 2001

Professional Experience Project Superintendent – Jay R. Reynolds, Inc.

02/19/25 – Present McCaskey High School Stadium Project, Plumbing Construction,
School District of Lancaster, Lancaster, PA
Contract Amount \$760,800

06-08-23 – 04-25-25 Reamstown Elementary Renovations, Plumbing Construction,
Cocalico School District, Denver, PA
Contract Amount \$1,298,000

01/12/21 – 06/14/23 Construction & Related Improvements Phase 1 to Forum Building,
Plumbing Construction, Department of General Services, Harrisburg, PA
Contract Amount \$5,332,000

8/18/97 – 9/4/20 – Served as Project Superintendent for 19 other projects during this time
worth approximately \$21,778,920.

Education 1987 – 1990 Graduated from Warwick High School, Warwick, PA
1989 – 1990 Mount Joy Vo-Tech School - Plumbing
1990 – 1994 Graduated from ABC Apprenticeship Program, Keystone Chapter,
Manheim, PA

Safety CPR, First Aid, AED
Fall Protection
OSHA 10 Hour Occupational Safety and Health Training
OSHA Competent Person Training
Excavation Safety
EPA/HUD Lead Safety Training
Boom & Scissor Lift Safety
Rough Terrain Forklift Training
Respirator Evaluation
Mold Prevention & Awareness Training

Licenses Journeyman Plumber, Lancaster, PA – License No. 806
Journeyman Plumber, Reading, PA – License No. JP201904

JOHN F. BAILEY – Revit Technician

Summary of Qualifications

Started working in the plumbing trade in 1992
Employed by Jay R. Reynolds, Inc. since 2001
Completed a bona fide apprentice program in 2003
Estimator for Jay R. Reynolds, Inc. since 2003
Became a licensed Plumber in 2004
Project Manager for Jay R. Reynolds, Inc. since 2004
Senior Project Manager for Jay R. Reynolds, Inc. since 2011
Revit Technician for Jay R. Reynolds, Inc. since 2022

Professional Experience

Revit Technician – Jay R. Reynolds, Inc.

2022 to present

Responsible for the preparation of detailed technical drawings for material takeoff, layout, and coordination to facilitate the purchasing and installation of plumbing systems and associated piping.

Current projects include:

- Cedar Crest High School Additions & Alterations– Contract Amount: \$6,089,000
- Springfield Township Middle School Renovations – Contract Amount: \$1,767,000
- New Middletown Primary School – Contract Amount: \$3,660,500
- Clifton Heights New Middle School – Contract Amount: \$4,855,500
- PA State Police Academy, Out Buildings and Sitework – Contract Amount \$3,737,000

Senior Project Manager – Jay R. Reynolds, Inc.

2004 – 2022 Served as Project manager for 58 other projects during this time worth approximately \$80,275,360.00.

Project Estimator – Jay R. Reynolds, Inc.

2003 – 2004 Various jobs.

Project Superintendent – Jay R. Reynolds, Inc.

6/03/02 – 5/14/04 Phase 1 Renovations to Dauphin County Court House Building,
Plumbing Construction, Dauphin County, PA
Contract Amount - \$1,070,100

Education

1989 – Graduated from Solanco High School, Quarryville, PA
2003 – Graduated from Associated Builders & Contractors Apprenticeship Program, Keystone Chapter, Manheim, PA
2001 – Present. Attended numerous continuing education courses and seminars in Plumbing, Heating, Business Management, Estimating, Project Management and Scheduling (certificates available upon request).

Safety

CPR, First Aid & AED
Fall Protection
OSHA 10 Hour Occupational Safety and Health Training Course
Excavation Safety
Safety Council of Central PA, "Buy-In" to Safety
8 Hour Certified Renovator, Repair and Paint Course for Lead
Reasonable Suspicion Testing Training for Supervisors
Respirator Evaluation

Licenses

Journeyman Plumber, Lancaster, PA – License No. 771

T-2B

Work Plan and Schedule

TAB T-2B WORK PLAN AND SCHEDULE

CRITICAL ISSUES FOR PLUMBING CONSTRUCTION IDENTIFIED IN SECTION T-2B OF THE REQUEST FOR PROPOSAL

Coordination with other primes

Jay R. Reynolds, Inc. has successfully performed work under multi-prime delivery methods in fully occupied public facilities, where coordination and public safety are paramount. We understand that effective collaboration among multiple prime contractors is critical to maintaining building operations, protecting occupants, and ensuring the overall success of the project.

Our project management team actively participates in coordination meetings, constructability reviews, and scheduling sessions to align sequencing, access, and work areas with other prime contractors while minimizing impacts to staff, students, and the public. Special attention is given to work adjacent to occupied spaces, including the coordination of temporary barriers, controlled access routes and clearly defined work zones to maintain safe circulation throughout the facility.

We coordinate closely with other primes to plan system tie-ins, shutdowns, and critical path activities well in advance, ensuring uninterrupted life safety systems and essential services. Daily field coordination allows for real-time communication, rapid issue resolution, and consistent enforcement of site safety protocols.

With more than 53 years of continuous operation in public works construction, our firm brings proven experience, disciplined management practices, and a cooperative, solution-oriented approach that supports the unique demands of multi-prime projects in occupied facilities while meeting schedule, quality, and regulatory requirements.

Management of project schedule and adherence to contract milestones

Jay R. Reynolds, Inc. has extensive experience managing project schedules and meeting contract milestones on public works construction projects, having routinely served as a prime contractor and, in many cases, the lead contractor. This experience has provided our team with a strong understanding of project sequencing, critical path activities, and the coordination required to maintain schedule compliance in complex construction environments.

We are proficient in preparing, reviewing, and implementing project schedules using industry standard scheduling software, including Primavera P6, Microsoft Project, and other commonly used platforms. Our team routinely develops detailed activity schedules that clearly define work durations, sequencing, and logical relationships. As a standard practice, we prepare and submit bi-weekly schedule updates for our scope of work to track progress, identify potential impacts, and support timely decision-making.

Drawing on our experience as a lead contractor, combined with our in-house Revit and Building Information Modeling (BIM) capabilities (refer to Tab T-2D for a detailed description), we are well positioned to coordinate scheduling efforts with the Owner, design professionals, construction manager, and other prime contractors. When requested, we are capable of producing BIM models to support sequencing, clash detection, and construction phasing.

Included with this proposal is a sample schedule cover letter and a preliminary plumbing schedule illustrating our approach to schedule development. The sample demonstrates plumbing activities organized by floor level and area with defined durations, predecessors, and successors. Upon award of the project, Jay R. Reynolds, Inc. will develop and maintain a detailed project schedule that aligns with the overall project schedule and contract sequencing requirements, and supports the successful achievement of all contract milestones.

Management of work within site constraints and defined areas

Jay R. Reynolds, Inc. has extensive experience performing construction activities within clearly defined site constraints on public works projects, including occupied facilities, limited-access sites, and phased renovation environments. We understand the importance of respecting established boundaries, maintaining safe operations, and coordinating work in confined or restricted areas while maintaining overall project efficiency.

Prior to mobilization our team reviews contract documents, site logistics plans, and phasing requirements to fully understand spatial limitations, access restrictions, material laydown areas, and interface points with other trades. Work is carefully planned and sequenced to ensure all activities remain within the assigned limits of work and do not interfere with ongoing operations or adjacent construction activities.

Field supervision strictly controls access to designated work areas through the use of temporary partitions, signage, and secure barriers. Material deliveries, staging, and waste removal are coordinated to comply with approved logistics plans and minimize impacts to building occupants, the public, and other prime contractors. Daily coordination meetings and ongoing communication ensure that changing site conditions are addressed promptly and safely.

When working in constrained spaces, our crews utilize detailed task planning, prefabrication where feasible, and efficient installation methods to reduce congestion and improve productivity. Our long-standing experience on public works projects enables us to anticipate challenges associated with restricted work areas and implement practical solutions that maintain safety, schedule, and quality.

Through disciplined site management, clear communication, and adherence to project constraints, Jay R. Reynolds, Inc. consistently delivers work that meets contract requirements while maintaining safe, orderly, and well-coordinated job sites.

Maintenance of safe and secure ingress and egress and site safety operations

Jay R. Reynolds, Inc. has extensive experience performing construction activities within occupied facilities where maintaining safe and secure ingress and egress for visitors, staff, and emergency responders is essential. Our site operations and logistics planning are developed to support uninterrupted public access while maintaining strict separation between construction activities and occupied spaces.

Safe pedestrian and service routes are clearly defined and maintained at all times in coordination with Owner's staff and facility managements. Temporary partitions, barricades, and wayfinding signage are installed to prevent unauthorized access to construction areas while preserving compliant paths of travel and emergency egress. All exit routes are kept unobstructed, properly illuminated, and in accordance with applicable life safety and accessibility requirements.

Our proposed site operations emphasize controlled access, clean work practices, and continuous monitoring of conditions. Material deliveries, staging, and debris removal are coordinated during approved time windows to minimize interaction with the public. Jobsite controls include weekly safety inspections, housekeeping protocols, dust and noise mitigation measures, and the use of sealed enclosures and negative air systems where required.

To ensure flexibility, our work plans incorporate procedures for both planned and unplanned shutdowns. Construction areas are secured at the end of each shift and can be safely stabilized for extended shutdowns if necessary. Temporary protections, capped systems, secured materials, and environmental controls are maintained to protect the facility, exhibits, and partially completed work. Life Safety systems and egress routes remain fully operational during any suspension of work.

Through disciplined site management, experienced supervision, and clear coordination with the Owner's staff and other prime contractors, Jay R. Reynolds, Inc. provides a safe, secure, and adaptable construction environment that prioritizes public safety while supporting the operational needs of an occupied building.

Quality Control and Quality Assurance

Quality control and quality assurance are integral to every aspect of Jay R. Reynolds, Inc.'s operations. Delivering a high-quality finished product requires a disciplined, systematic approach to managing the work from preconstruction through final closeout. Our team thoroughly reviews contract documents, drawings, and specified products to ensure full compliance with the Owner's requirement and promptly communicates any questions, discrepancies, or concerns to the Owner and project professionals for resolution.

The project-specific Quality Control and Quality Assurance Plan will include, at a minimum, the following components:

1. In-house project preconstruction kickoff meeting with key project personnel (refer to attached agenda).
2. Bi-weekly project schedule updates (refer to attached sample).
3. Internal project progress reviews conducted monthly and at the completion of each project phase.
4. Formal procedures for submittal preparation, review, and approval.
5. Defined procedures for testing, certification, and commissioning of plumbing equipment and systems.
6. Comprehensive project closeout evaluation.

Our quality control and quality assurance program begins well before mobilization on site. Prior to construction, Jay R. Reynolds, Inc. models all plumbing systems in their entirety using our 3D Revit piping software. This process allows us to identify design conflicts, coordination issues, and constructability concerns early in the project lifecycle, enabling the timely submission of Requests for Information (RFIs) before issues impact the construction schedule. From the Revit model, we develop coordinated installation drawings, sequencing plans, material takeoffs, schedules, and as-built documentation.

Once completed, these detailed 3 D Revit drawings are distributed to field personnel and used as installation guides. Each drawing clearly identifies material requirements by area, allowing work to be installed in a logical, efficient, and fully coordinated manner consistent with the contract documents and approved schedule. (Refer to the attached sample Revit plan overview and isometric drawings.)

During construction, Jay R. Reynolds, Inc. prepares bi-weekly schedule updates based on the approved project schedule. These updates document planned versus actual start and finish dates, percent complete, and include narrative comments for each activity. This process ensures transparent, timely communication with the Owner and project team and allows potential schedule impacts to be identified and addressed proactively. (Refer to the attached sample bi-weekly update.)

Our work processes are guided by a structured system of checks and balances designed to maintain consistency, accuracy, and accountability. We utilize standardized internal checklists throughout the project lifecycle and implement a peer review process for project correspondence, submittals, and schedule updates to minimize errors and miscommunication. Sample checklists used in the normal course of business are included with this proposal.

Project tracking and reporting for schedules, RFIs, change orders, and submittals are managed using a custom-designed Access database, as well as Owner- or project-specific platforms such as eBuilder, Constructware, ProjectMates, Newforma, Submittal Exchange, AEC-Sync, Primavera, and Microsoft Project. Jay R. Reynolds, Inc. routinely works within these systems and readily adapts to Owner-specific requirements for project documentation and reporting.

To further support quality outcomes, Jay R. Reynolds, Inc. maintains a “Job Problems to Avoid” reference list that is reviewed at the start of each project to proactively address common construction challenges and prevent recurring issues. Punch list items are addressed promptly, with written status updates provided to the project team until all items are resolved. We make every effort to complete all contractual work and required documentation efficiently so that projects may be closed out and finalized without delay.

The same quality control practices are applied to the management and oversight of subcontractors to ensure their work complies fully with contract documents, project specifications, and schedule requirements.

Jay R. Reynolds, Inc. places a strong emphasis on providing complete, accurate, and well-organized as-built drawings, operation and maintenance manuals, training documentation, material certifications, and testing records. These deliverables are developed and updated throughout the project – not as an afterthought at closeout. We take pride in delivering high-quality records and have seen the long-term value of this approach when returning to facilities decades later for subsequent renovations.

Describe how project work will be performed and the best estimate of project schedule

The Thaddeus Stevens College - New Multipurpose/Dorm Building will require continuous coordination and precise sequencing among the Owner, project professionals, other prime contractors and subcontractors to ensure successful project delivery. Jay R. Reynolds, Inc. understands that effective project execution is dependent on a comprehensive, well-managed schedule which clearly identifies all project activities from award through closeout.

Our scheduling approach includes detailed planning of all critical activities, including contract award, submittal preparation and review, procurement, fabrication, delivery, field installation, testing, commissioning, and closeout. We have carefully reviewed the project drawings and specifications and will align our material procurement, manpower deployment, and subcontractor resources to support the overall project schedule and achieve the contract duration of 570 calendar days.

Included with this proposal is a sample schedule cover letter and a preliminary plumbing schedule prepared specifically for this project. The sample schedule illustrates plumbing activities organized by area, with defined durations and logical relationships, including predecessors and successors. Upon award of the project, Jay R. Reynolds, Inc. will develop and maintain a detailed schedule that integrates with and supports the overall project schedule developed by the General Contractor.

Jay R. Reynolds, Inc. has evaluated the manpower requirements for this project through a detailed quantity takeoff and labor-hour analysis. The total hours required were compared against the 570 calendar day project duration, and we have confirmed we have sufficient skilled manpower available to execute the work as scheduled.

The majority of materials specified for this project are standard items that are readily available through our established suppliers. Materials will be procured promptly upon receipt of the Notice to Proceed and scheduled to ensure timely delivery in advance of installation milestones. In addition, Jay R. Reynolds, Inc. will prefabricate portions of the DWV and domestic water system to reduce on-site installation durations, improve quality, and enhance schedule reliability.

Through proactive planning, adequate staffing, efficient procurement, and the use of prefabrication where appropriate, Jay R. Reynolds, Inc. will proceed expeditiously and with sufficient resources to meet all contract milestones and achieve timely project completion.

SOLUTIONS TO TYPICAL JOB ISSUES

Schedule Slippage

- Reduce float.
- Parallel activities, rather than sequential to extent possible without creating interferences.
- Request contractor that caused the delay to work overtime to make up for lost time.
- Request acceleration of the work to get back on schedule.

Unforeseen Conditions

- Must be accessed quickly, owner/engineer architect must provide prompt direction. i.e.: sink hole – issue remedial measure quickly, have the contractors work in different areas and mitigate delay.
- Material shortage – propose substitute materials.

Design Errors and Omissions

- Owner needs to acknowledge that design errors and omissions do occur. When a no-cost solution is not available, the using agency must be involved in order to direct the designer to quickly and accurately correct an error or omission with the owner's ultimate needs and requirements in mind.

Avoiding and Handling Project Difficulties

- Jay R. Reynolds, Inc. maintains a list of "Job Problems to Avoid" and we review applicable potential issues at the start of each project in an attempt to prevent common job problems from occurring on our projects.
- We monitor the predecessor activities to the plumbing activities and provide written notice to the owner and their representatives of delays to the schedule. In the early stages of a project before most of the trade contractors are active on site, it is critical that the owner and their representatives monitor and enforce progress on schedule activities because the other trades aren't around to complain about lost time on the schedule. Delays to early schedule activities like site excavation, foundations, masonry, steel erection and roofing can and often do cause jobs to go south.
- Early delays can create a ripple effect that often grows into a tidal wave later during the rough-in and finish phase of the project when there are fifty activities compressed, out of sequence, stacked, etc. For example, a reputable general contractor on one of our jobs said he received a \$500,000 better price on the site excavation but they told him it would take four months longer than scheduled. The general contractor said "I just could not turn down that \$500,000 buyout." The \$500,000 the general contractor saved caused the owner and the following trades to all lose time and significantly more than \$500,000. Job problems and delays need to be faced and dealt with promptly. When delays are concealed for appearance sake, they return to haunt the project later in the form of missed completion dates and cost overruns.
- In summary, Jay R. Reynolds, Inc.'s approach is to be proactive and vocal with regard to job problems and delays which ultimately benefits the owner, the contractors and the project.

Methodology/Philosophy Regarding RFIs

- RFIs are sent when there are questions or omissions of needed information, an elevation problem, a utility tie-in problem, etc.
- We send RFIs on a form and keep a log to track the status. We copy other contractors the RFI and the response if the RFI involves them.
- An RFI Log should be kept by the project architect or construction manager and attached to the job meeting minutes. The RFI log should be reviewed at each job meeting and delinquent items followed up.

Cost Controls/Change Orders

- Time and material change orders, daily records kept and signed by owner's representatives.
- Change orders usually result from an RFI response. Time is saved if designer can provide a clear change order scope of work when returning the RFIs.
- Track the status of change order proposals at job meetings.
- We often try to propose solutions when submitting an RFI in order to expedite a solution. The prompt issuance of proposal requests, reviews and approvals is critical.

Construction Cost Savings

- Jay R. Reynolds, Inc. has a long history of making cost saving recommendations to project owners and professionals. When we identify significant cost savings potential via an alternate installation or material, we will contact the project engineer to review the cost savings idea. If there is no overriding design rationale for the more expensive installation or material, we will prepare a credit cost breakdown for submission and consideration by the project professional and owner. On past projects, we have offered credits to change from cast iron pipe and fittings to Schedule 40 PVC/DWV pipe and fittings; copper tube and fittings to galvanized grooved steel pipe and fittings; extra heavy no hub couplings to standard no hub couplings, etc. We discover many cost saving ideas at the beginning of a project during the preparation of our AutoCAD layout sketches.



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SAMPLE SCHEDULE LETTER

March 31, 2026

Department of General Services
2nd Floor Arsenal Building
1800 Herr Street
Harrisburg, PA 17125

Project: DGS C-0417-0048.3 Phase 1 - Plumbing Construction
Thaddeus Stevens College –
New Multipurpose/Dorm Building
Lancaster, Lancaster Co., PA

SUBJ: Preliminary Schedule Input for Plumbing Construction for Thaddeus Stevens College

Attention: Scheduler

We have prepared the attached list of plumbing and sprinkler activities (arranged by floor and area) with their durations, predecessors and successors. Each plumbing activity should be identified in the project schedule with the applicable predecessor and successor activities in order to establish the logical sequence of trade activities.

As required by Specification Section 013100 and in order to be utilized as a successful tool for scheduling, planning and monitoring the work, the construction schedule needs to contain sufficient detail and be organized by the project floor and area.

In addition, all of the applicable mechanical systems below ground and above ceiling for plumbing, heating, duct work, sprinkler, electrical and communication are installed in layers. Each system must be installed in a sequential manner. The coordination of the sequence is important to identify the time frames required for each system's installation and testing. In addition, the layout of the overhead MEP systems cannot begin until coordination drawings have been completed and signed off.

With consideration of the foregoing comments, please incorporate the attached plumbing schedule activities and durations into the project construction schedule.

Should you have any questions or need any additional information, please do not hesitate to contact this office.

Respectfully,
JAY R. REYNOLDS, INC.

JAY R. REYNOLDS, INC.
Plumbing Activities, Durations,
Predecessors, Successors

Plumbing Activities	Duration*	Predecessor Activities	Successor Activities
BASEMENT			
Underground	20	Area turned over to Contractors	Underground Plumbing
Overhead RWC	2	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Plumbing pipe covering
Plbg RI in walls & chases	18	Floor slab & wall layout	Interior CMU walls, stud walls
Overhead DWV	6	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Overhead domestic water	38	Overhead structure. Floor slabs. Approved HVAC Coordination drawings .	Plumbing pipe covering
Overhead sprinkler piping	22	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Plumbing pipe covering	12	Overhead domestic water & building enclosed	Ceiling grid
Sprinkler heads and drops	4	Ceiling grid	Ceiling tile
Plumbing fixtures & Equipment	21	Ceiling, wall & floor finishes, new casework and countertops installed	Punch out
FIRST FLOOR			
Overhead RWC	5	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Plumbing pipe covering
Plbg RI in walls & chases	12	Floor slab & wall layout	Interior CMU walls, stud walls
Overhead DWV	16	Overhead structure . Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Overhead domestic water	18	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Plumbing pipe covering
Overhead sprinkler piping	9	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Plumbing pipe covering	6	Overhead domestic water & building enclosed	Ceiling grid
Sprinkler heads and drops	2	Ceiling grid	Ceiling tile
Plumbing fixtures/equipment	17	Ceiling, wall & floor finishes, new casework and countertops installed	Punch out
SECOND FLOOR			
Overhead RWC	2	Overhead structure. Floor Slabs, Approved HVAC Coordination drawings.	Pipe Covering
Plbg RI in walls & chases	4	Floor slab & wall layout	Interior CMU walls, stud walls
Overhead DWV	9	Overhead structure. Floor slabs. Approved HVAC Coordination drawings .	Ceiling grid
Overhead domestic water	8	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Plumbing pipe covering
Overhead sprinkler piping	4	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Plumbing pipe covering	3	Overhead domestic water & building enclosed	Ceiling grid
Sprinkler heads and drops	2	Ceiling grid	Ceiling tile
Plumbing fixtures/equipment	5	Ceiling, wall & floor finishes, new casework and countertops installed	Punch out

JAY R. REYNOLDS, INC.
Plumbing Activities, Durations,
Predecessors, Successors

Plumbing Activities	Duration*	Predecessor Activities	Successor Activities
THIRD FLOOR			
Overhead RWC	2	Overhead structure. Floor Slabs, Approved HVAC Coordination drawings.	Pipe Covering
Plbg RI in walls & chases	4	Floor slab & wall layout	Interior CMU walls, stud walls
Overhead DWV	9	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Overhead domestic water	8	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Plumbing pipe covering
Overhead sprinkler piping	4	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Plumbing pipe covering	3	Overhead domestic water & building enclosed	Ceiling grid
Sprinkler heads and drops	2	Ceiling grid	Ceiling tile
Plumbing fixtures	5	Ceiling, wall & floor finishes, new casework and countertops installed	Punch out
FOURTH FLOOR			
Overhead RWC	2	Overhead structure. Floor Slabs, Approved HVAC Coordination drawings.	Pipe Covering
Plbg RI in walls & chases	4	Floor slab & wall layout	Interior CMU walls, stud walls
Overhead DWV	9	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Overhead domestic water	8	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Plumbing pipe covering
Overhead sprinkler piping	4	Overhead structure. Floor slabs. Approved HVAC Coordination drawings.	Ceiling grid
Plumbing pipe covering	3	Overhead domestic water & building enclosed	Ceiling grid
Sprinkler heads and drops	2	Ceiling grid	Ceiling tile
Plumbing fixtures	5	Ceiling, wall & floor finishes, new casework and countertops installed	Punch out
Activities with duration exceeding the specification requirements will be broken down into smaller areas that correspond with the General Contractor's schedule areas or reduced as necessary.			

T-2C

Safety Plan

T-2C SAFETY PLAN

Jay R. Reynolds, Inc. is dedicated to providing a safe work environment for our employees, subcontractors and other tradespeople on the project. Jay R. Reynolds, Inc. established its written safety program in 1972 and we have continued to refine and update the program as conditions and standards change. We also have a Safety Committee comprised of two principals of the company, our Safety Director, the Safety Secretary, all Project Managers, and Purchaser. We also rotate in our Field Superintendents for the meetings. The Safety Committee meets a minimum of four times a year and they review and update one or two chapters of our Safety Program at each meeting. This procedure assures that our Safety Manual is up-to-date with all current standards. Attached is a copy of our current Safety Program's Table of Contents. A complete copy of our written Safety Program is available upon request.

Jay R. Reynolds, Inc. takes great pride in their safety program and we constantly promote safety to our employees, subcontractors and other tradespeople on the projects. Our average Work Comp Modifier of .833 over the last 25 years is evidence of the efforts Jay R. Reynolds, Inc. puts forth promoting a safety first attitude.

Since 2016 Jay R. Reynolds, Inc. has had 49 OSHA inspections with only one (1) citation due to a hazard caused by another contractor. We were cited as an Exposing Employee under OSHA's Multi-Prime Worksite Policy. The citation included a non-admission clause. This record is a testament of how seriously we take safety and how effective our safety plan/program is.

Jay R. Reynolds, Inc.'s Statement of Safety Policy states the following:

Safety is everyone's responsibility. It is the desire of the Company to help provide a safe working environment for all employees. To accomplish this, management will provide reasonable safeguards to help insure safe working conditions and support the safe and efficient development of all work activities.

The need also exists for recognizing that no job is so important and no order is so urgent that we cannot take time to perform our work safely.

Employees are expected to use the safety equipment provided. Rules of conduct and rules of safety shall be observed.

The joint cooperation of employees and management in observance of this policy will help provide safe working conditions, help reduce work related accidents and will be to the mutual advantage of all. Therefore, we ask your cooperation and support to help make all our jobs safe.

Jay R. Reynolds, Inc. also has weekly Tool Box talks on all our jobsites and has an annual Safety Meeting for our employees.

Our current safety program and safe work practices take into account the safety hazards routinely encountered on large public works construction sites. However, if a new safety issue is identified on this project, Jay R. Reynolds, Inc. has the ability to adopt the changes into our policy and ensure they will be adhered to.

The requirements under this Tab are identical to the requirements under Tab T-3C Work Force Safety; therefore, please reference Tab T-3C Workforce Safety for our training programs and/or safety certifications.

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T-2D

Quality Control Plan

T-2D QUALITY CONTROL PLAN

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COORDINATION WITH OTHER PRIMES AND STEPS TO RESOLVE DIFFERENCES

A.) Schedule Slippage – Solutions

- 1.) Reduce Float
- 2.) Parallel activities, rather than sequential to extent possible without creating interferences.
- 3.) Request contractor that caused the delay to work overtime to make up for lost time.
- 4.) Request acceleration of the work to get back on schedule.

B.) Unforeseen Conditions

- 1.) Must be accessed quickly, owner/engineer architect must provide prompt direction. i.e., Sink hole – issue remedial measure quickly, have the contractors work in different areas and mitigate delay.
- 2.) Material Shortage – Propose substitute materials.

C.) Design Errors and Omissions

- 1.) Owner's need to acknowledge when a design error and omission has occurred. When a no cost solution is not available, the using agency must be involved in order to direct the designer to quickly and accurately correct an error or omission with the Owner's ultimate needs and requirements in mind.

D.) Cost Controls/Change Orders

- 1.) Time and material change orders, daily records kept and signed by owner's Representatives.
- 2.) Change orders usually result from an RFI response. Time is saved if designer can provide a clear change order scope of work when returning the RFIs.
- 3.) Track the status of change order proposals at job meetings.
- 4.) We often try to propose solutions when submitting an RFI in order to expedite a solution. The prompt issuance of proposal requests, reviews and approvals is critical.

E.) Methodology/Philosophy Regarding RFIs

- 1.) RFIs are sent when there are questions or omissions of needed information, elevation problem, utility tie in problem, etc.
- 2.) We send RFIs on a form and keep a log to track the status. We copy other contractors the RFI and the response if the RFI involves them. An RFI Log should be kept by the construction manager and attached to the job meeting minutes. The RFI log should be reviewed at each job meeting and delinquent items followed up.

Agenda **Preconstruction Kick-off Meeting**

Meeting Called By: Project Manager: Chad Busswood
Date: 1/21/2025
Project: Shippensburg U. Franklin Science Center (Job #1389)
Attendance: Wayne Reynolds, Brian FitzGerald, Chad Busswood, Greg Harnish
Please bring: Completed Agenda (copy for all attendees), plans, specs, bid, bid notes, preconstruction notes, and Superintendent's notebook. The Superintendent will need copies of the following items: current Share the Knowledge, Common Job Problems to Avoid spreadsheets, Field Requisitions, Superintendent Skills and 'Band of Brothers' article.

Agenda topics

- Explain the purpose and goal of the meeting: Review JRRI's bid plan for completing the project in budget and on time. Identify complex or unusual aspects of the project. Discuss the most productive means and methods for executing project work activities. Listen to feedback and ideas from the project superintendent.
- Review the bid and bid notes.
- Discuss the construction contract, accepted alternates, unit prices, allowances, general and supplemental conditions, notice provisions, litigation.
- Discuss project start date, phasing plan, schedule, completion dates and manpower requirements.
- Review project subcontracts.
- Review the project manager's preconstruction notes based on the general specification requirements, Summary of Work, Division 22 specifications, other applicable specifications and drawing notes. Check to see if the "Administration of Contract - Project Info & Requirements" form was filled out. Check Progress on "Administration of Contract – Checklist".
- Review applicable project plans, submit RFIs if there are questions about the work. Do the drawings indicate rough-in in accordance with the applicable ADA standards?
- Review Revit sketches if complete. Conference call or bring in the Revit Tech to review the job.
- Review prefab plan.
- Review the Trimble plan.
- Discuss potential safety issues and precautions. Review "What to do when OSHA arrives on site" (copy in Superintendent's notebook under "Safety Inspection" Tab). Does the Superintendent have current certification in OSHA 10 hour training, EPA Lead Safety for Renovators, First Aid, All-terrain forklift, Firestop, etc.? If not, schedule courses. Address the safety poster (no smoking ban postings), safety manual (on iPad), SDS (on iPad), first aid kit and PPE.
- The work being performed determines the Prevailing Wage rate. Review L&I's list of laborer's work.
- Review Superintendent's notebook, current list of "Share the Knowledge" items and "Common Job Problems to Avoid". Review Project Superintendent Skills and "Band of Brothers" article on leadership.
- Review procedures for receiving materials. Review field requisitions.
- Review installation control sheets and progress/productivity reports and accountability (when put in charge take charge). Communicate productivity requirements to your crew based on the hours per sketch.
- Pull and order tools and consumables that will be needed for the project. Calibrate lasers and air monitors.
- As soon as we know we are the low bidder, Wayne will get the Dodge plans, specs, and addendums and save to X:\Revit\Jrr_Acad-dwg\Jrr-Job#\Dodge. If Dodge plans are not available, Wayne will scan in a clean set of the applicable plans, specifications and addenda once they are received from the Professionals. Only applicable to the contract we bid – i.e., plumbing plans, plumbing specs.
- Bid plans and specs are saved in color to F:\Contract Administration\Jobs – Active\Job # and Name\03 TAKE-OFF. Bid plans consist of drawings that were used for take-off. Specifications consist of Notice to Bidders, Scope of Work, Plumbing Specifications and any other applicable sections with the Addenda posted.

cc: PF-3k

NTP Dt: August 15, 2022
Subst Comp Dt: September 05, 2023

Progress Report Based on Baseline Schedule
Data Date 8-15-22

			1	2	3	4	5	6	7	8	9	10	11	12	13	14
			Early Start	Early Finish	Late Start	Late Finish	Early Start	Early Finish	Late Start	Late Finish						
Line	Activity	Description From	Baseline Sch	Baseline Sch	Baseline Sch	Baseline Sch	Update 8	Update 8	Update 8	Update 8	Actual	% Complete	% Projected	Actual Date	Reference Remark	Line
#	ID	Progress Schedule	8-15-22 Data	8-15-22 Data	8-15-22 Data	8-15-22 Data	8-25-23 Run Date	8-25-23 Run Date	8-25-23 Run Date	8-25-23 Run Date	Start Date	To Date	Next 2 Wks.	Completed	on Legend	Updated
		Sitework														
		Utilities														
1.	U1020	Grease Interceptor	02-Nov-22	08-Nov-22	16-Apr-23	22-Apr-23					23-May-23	100%		23-May-23		
2.	U1030	Bulk Brine System	02-Nov-22	15-Nov-22	16-Apr-23	29-Apr-23	25-Aug-23	08-Sep-23	06-Aug-23	20-Aug-23					Remark #20	
3.	U1130	Gas	06-Jan-23	12-Jan-23	14-May-23	20-May-23	16-Oct-23	20-Oct-23	23-Aug-23	27-Aug-23					Remark #22	
		Foundations & Underslab														
		Area A														
4.	A1090	Underground Storm	07-Dec-22	28-Dec-22	20-Dec-22	10-Jan-23					22-Feb-23	100%		23-Mar-23	Remark #6 & #7	
5.	A1080	Underground Sanitary	09-Dec-22	09-Jan-23	20-Dec-22	20-Jan-23					22-Feb-23	100%		23-Mar-23	Remark #5 & #8	
		Area B														
6.	B1080	Underground Sanitary	07-Nov-22	18-Nov-22	08-Nov-22	19-Nov-22					20-Mar-23	100%		30-Mar-23	Remark #1	
7.	B1100	Underground Storm	10-Nov-22	16-Nov-22	17-Nov-22	23-Nov-22					20-Mar-23	100%		27-Mar-23	Remark #2	
		Area C														
8.	C1060	Underground Sanitary	22-Nov-22	14-Dec-22	22-Nov-22	14-Dec-22					06-Mar-23	100%		17-Mar-23	Remark #3	
9.	C1100	Underground Storm	29-Nov-22	12-Dec-22	01-Dec-22	14-Dec-22					06-Mar-23	100%		14-Mar-23	Remark #4	
		Rough In's & Finishes														
		Area A														
10.	A3170	Above Ground DWV	13-Apr-23	31-May-23	27-Apr-23	14-Jun-23					20-Mar-23	100%		03-Jul-23	Remark #17	
11.	A3200	Above Ground Domestic Water	13-Apr-23	28-Apr-23	15-May-23	30-May-23	20-Mar-23	05-Sep-23	23-Jan-23	11-Jul-23	20-Mar-23	95%	100%		Remark #18	
12.	A3210	Firestopping	13-Apr-23	14-Jun-23	17-Apr-23	18-Jun-23	08-Sep-23	18-Sep-23	23-Jul-23	02-Aug-23					Remark #23	
13.	A3180	Above Ground RWC	19-Jun-23	26-Jun-23	03-Jul-23	10-Jul-23	06-Jun-23	25-Aug-23	12-Apr-23	01-Jul-23	06-Jun-23		100%		Remark #19	*
14.	A3190	Above Ground Condensate	20-Jun-23	26-Jun-23	03-Jul-23	09-Jul-23	28-Jun-23	18-Sep-23	10-May-23	31-Jul-23	28-Jun-23	10%	10%		Remark #25	
15.	A3220	Plumbing Fixtures	04-Aug-23	24-Aug-23	04-Aug-23	24-Aug-23	04-Mar-24	22-Mar-24	22-Oct-23	09-Nov-23						
		Area B														
16.	B3170	Above Ground DWV	09-Feb-23	08-Mar-23	06-Mar-23	02-Apr-23	01-May-23	28-Aug-23	05-Mar-23	02-Jul-23	01-Jun-23	90%	95%		Remark #9	*
17.	B3200	Above Ground Domestic Water	09-Feb-23	08-Mar-23	12-Mar-23	08-Apr-23	01-Jun-23	20-Sep-23	20-Mar-23	09-Jul-23	01-Jun-23	10%	40%		Remark #10	*
18.	B3210	Above Ground Gas	09-Feb-23	15-Feb-23	08-Apr-23	14-Apr-23	25-Aug-23	31-Aug-23	23-Jun-23	29-Jun-23					Remark #11	
19.	B3180	Above Ground RWC	09-Mar-23	16-Mar-23	03-Apr-23	10-Apr-23	01-Jun-23	25-Aug-23	06-Apr-23	30-Jun-23	21-Jun-23	100%		24-Aug-23	Remark #12	*
20.	B3190	Above Ground Condensate	05-Apr-23	06-Apr-23	27-Apr-23	28-Apr-23	21-Sep-23	22-Sep-23	20-Jul-23	21-Jul-23					Remark #14	
21.	B3230	Firestopping	07-Apr-23	13-Apr-23	29-Apr-23	05-May-23	25-Sep-23	29-Sep-23	24-Jul-23	28-Jul-23					Remark #21	
22.	B3240	Plumbing Fixtures	03-Jul-23	12-Jul-23	04-Jul-23	13-Jul-23	27-Mar-24	05-Apr-24	30-Oct-23	08-Nov-23						
23.	B3250	FSE Connections	10-Jul-23	14-Jul-23	10-Aug-23	14-Aug-23	03-Apr-24	09-Apr-24	11-Nov-23	17-Nov-23						

NTP Dt: August 15, 2022
Subst Comp Dt: September 05, 2023

Progress Report Based on Baseline Schedule
Data Date 8-15-22

			1	2	3	4	5	6	7	8	9	10	11	12	13	14
			Early Start	Early Finish	Late Start	Late Finish	Early Start	Early Finish	Late Start	Late Finish						
Line	Activity	Description From	Baseline Sch	Baseline Sch	Baseline Sch	Baseline Sch	Update 8	Update 8	Update 8	Update 8	Actual	% Complete	% Projected	Actual Date	Reference Remark	Line
#	ID	Progress Schedule	8-15-22 Data	8-15-22 Data	8-15-22 Data	8-15-22 Data	8-25-23 Run Date	8-25-23 Run Date	8-25-23 Run Date	8-25-23 Run Date	Start Date	To Date	Next 2 Wks.	Completed	on Legend	Updated
		Area C														
24.	C3180	Above Ground DWV	16-Mar-23	19-Apr-23	16-Mar-23	19-Apr-23	06-Apr-23	28-Aug-23	18-Jan-23	11-Jun-23	06-Apr-23	97%	100%		Remark #13	
25.	C3210	Above Ground Gas	16-Mar-23	29-Mar-23	23-Apr-23	06-May-23	01-Sep-23	15-Sep-23	30-Jun-23	14-Jul-23					Remark #15	
26.	C3200	Above Ground Domestic Water	23-Mar-23	21-Jun-23	23-Mar-23	21-Jun-23	22-May-23	10-Nov-23	05-Mar-23	24-Aug-23	22-May-23	80%	80%		Remark #26	*
27.	C3230	Plumbing Equipment	29-Mar-23	25-Apr-23	17-Apr-23	14-May-23	25-Aug-23	22-Sep-23	18-Jun-23	16-Jul-23					Remark #16	
28.	C3190	Above Ground Condensate	16-May-23	22-May-23	31-May-23	06-Jun-23	13-Oct-23	19-Oct-23	05-Aug-23	11-Aug-23	23-Aug-23	20%	20%		Remark #24	*
29.	C3220	Firestopping	12-Jun-23	21-Jun-23	13-Jun-23	22-Jun-23	01-Nov-23	10-Nov-23	16-Aug-23	25-Aug-23					Remark #27	
30.	C3240	Plumbing Fixtures	14-Jul-23	03-Aug-23	14-Jul-23	03-Aug-23	07-Mar-24	27-Mar-24	14-Oct-23	03-Nov-23						
31.	C3390	Domestic Water Booster Pump Start-up					20-Feb-24	04-Mar-24	30-Oct-23	12-Nov-23						
32.	C3440	Water Softening System Start-up					20-Feb-24	04-Mar-24	30-Oct-23	12-Nov-23						
33.	C3450	Domestic Water Heater Start-up					20-Feb-24	04-Mar-24	30-Oct-23	12-Nov-23						
		Alt GC-5 District Admin Office														
34.	G5030	Roof Drains & Piping	31-Oct-22	11-Nov-22	25-May-23	05-Jun-23					28-Dec-22	100%		29-Dec-22		

Progress Report Based on Baseline Schedule
Data Date 8-15-22

NTP Date: August 15, 2022
Subst. Comp. Date: September 05, 2023

LEGEND		
Remark #	Date	Remarks:
1.	11/12/22	B1080 Area B Underground Sanitary cannot start until area is to subgrade and footers/foundations start progressing.
2.	11/26/22	B1100 Area B Underground Storm cannot start until area is to subgrade and footers/foundations start.
3.	11/26/22	C1060 Area C Underground Sanitary cannot start until area is to subgrade and footers/foundations start.
4.	12/24/22	C1100 Area C Underground Storm cannot start until area is to subgrade and footers/foundations start.
5.	12/24/22	A1080 Area A Underground Sanitary cannot start until area is to subgrade and footers/foundations start.
6.	01/21/23	A1090 Area A Underground Storm cannot start until the area is to subgrade and footers and foundations progress.
	02/04/23	A1090 Area A Underground Storm cannot start until the area is to subgrade and footers and foundations progress.
7.	03/04/23	A1090 Area A Underground Storm is complete except for the Vestibule piping which will be completed with Area B piping.
8.	03/04/23	A1080 Area A Underground Sanitary is complete except for the Vestibule piping which will be completed with Area B piping.
9.	05/13/23	B3170 Area B Aboveground DWV needs overhead building structure to proceed.
10.	05/13/23	B3200 Area B Aboveground Domestic Water needs overhead building structure to proceed.
11.	05/13/23	B3210 Area B Aboveground Gas needs overhead building structure to proceed.
12.	05/13/23	B3180 Area B Aboveground RWC needs overhead building structure to proceed.
13.	05/13/23	C3180 Area B Aboveground DWV needs overhead building structure to proceed.
14.	05/27/23	B3190 Aboveground Condensate requires overhead building structure to proceed.

Progress Report Based on Baseline Schedule
Data Date 8-15-22

NTP Date: August 15, 2022
Subst. Comp. Date: September 05, 2023

15.	05/27/23	C3210 Aboveground Gas requires overhead building structure to proceed.
16.	05/27/23	C3230 Plumbing Equipment will not be installed until a dried-in building is available.
17.	06/10/23	A3170 Area A Aboveground DWV is progressing as CMU, Steel and Decking progress.
18.	06/10/23	A3200 Area A Aboveground Domestic Water is progressing as CMU, Steel and Decking progress.
19.	06/10/23	A3180 Area A Aboveground RWC is progressing as CMU, Steel and Decking progress.
20.	06/24/23	U1030 Bulk Brine System cannot be installed until the area of installation is to subgrade.
21.	06/24/23	B3230 Firestopping will not start until building structure is weather tight.
22.	07/08/23	41130 Gas will not be installed until the area is brought to subgrade and gas meter set pad location is established.
23.	07/22/23	A3210 Area A Firestopping will start when building is enclosed and water tight.
24.	07/22/23	C3190 Area C Above Ground Condensate will progress as HVAC units are installed.
25.	08/05/23	A3190 Area A Above Ground Condensate will progress as HVAC units are installed.
26.	08/05/23	C3200 Area C Above Ground Domestic Water is progressing as decking is installed.
27.	08/05/23	C3220 Area C Firestopping will start when the building is enclosed and water tight.
#1365 cc:	Brian Imler, ECI Gary Smith, ECI Frank Augustine, CRA Mike Boyce, LSSD PF-9a, Ken w/c	

**Lampeter-Strasburg New
Early Childhood Center**

Link	Title
001	Slab Detail For Non-Bearing Walls
002	Size & Capacity of Hot Water Heaters
003	RWC Piping at C Canopy
004	Buried Water Piping Specification
005	Footer Needs Stepped at Ramp B121
006	JRRI To Provide Regulator At Gas Service
007	A101 Canopy RWC Piping
008	Fixture Mounting Heights
009	Replace High School Roof
010	Classroom Sinks
011	HVAC RFI Requires Upgrade to DWH's
012	20 Day EOT
013	ASI #6 Revise Fixture Locations
014	SK-6 in Nurse B106
015	Eliminate Wall Hydrants
016	Kitchen Water Piping Note #7
017	Additional EOT Required
018	Plbg RFP 002-Insulate ORD System
019	Conflict Between ST Piping & Roof Hatch
020	Denied Access To Work
021	ECI Response to Temp Water
022	Brine Tank At Each Softener
023	Access Panels
024	Add Valves to Kitchen
025	Condensate Drain for MUA-1
026	Exposed Piping in Small Group Rm
027	SK-3 & SK-8 Sinks
028	Conflict with Brine Tank & Curbing
029	Gas Pressure for Emergency Generator



JAY R.

REYNOLDS, INC. MECHANICAL CONTRACTORS

T-2D

1 BROOKS AVE. • P.O. BOX 326 • WILLOW STREET, PA 17584-0326 • PHONE (717) 464-2755 • WEBSITE: www.jrrinc.com

INSPECTION & TEST CERTIFICATE

DATE: _____

PROJECT: L-S New Early Childhood Center
New Construction Site
1700 Pioneer Road
Lancaster, PA 17602
Owner: Lampeter-Strasburg School District
Plumbing Construction

PROCEDURE: Upon completion of work, inspection and test shall be made by the Contractor's representative and witnessed by the local Plumbing Inspector and an Owner's representative as required by the Contract Documents.

All defects shall be corrected prior to signing this Certificate.

Systems or Systems Inspected	Location	Drawing Referenced	Tested at PSI	Length of Test

The plumbing rough-in has been inspected and tested as stated above.

Approved by Contractor _____ Title _____ Date _____

Approved by
Plumbing Inspector _____ Title _____ Date _____

Approved by
Owner's Representative _____ Title _____ Date _____

Approved by Others _____ Title _____ Date _____

cc: PF-12, Scan

Jay R. Reynolds, Inc.
Safety Conformance Review/Checklist

T-2D

Date:

Project:

Safety Supervisor/Project Superintendent:

Name of Individual Completing this Form:

Signature of Individual Completing this Form:

INDICATE EITHER: **A** = Acceptable; **U** = Unacceptable; **C** = Corrected Unacceptable Condition; **N/A** = Not Applicable

Administrative Requirements

OSHA and other jobsite warning posters posted.	
Emergency phone numbers posted in a location known by all employees.	
Emergency evacuation map posted near work area (typically in the office trailer).	
Safety meetings (toolbox talks) held regularly.	
Company Safety Program available.	
Job personnel informed of accident procedure.	
Safety equipment shall be charged to cost code 105.	
Time spent on safety inspections, safety reviews and safety mtgs (Tool Box Talks) shall be charged to cost code 105.	

General Safety and Health

Employees instructed in the recognition and avoidance of unsafe conditions and the applicable regulations.	
Employees instructed in the use and handling of chemicals and harmful substances.	
Employees required to enter confined spaces are instructed and necessary precautions taken.	
General housekeeping is neat and orderly.	
Regular disposal of waste and trash.	
Scrap lumber with protruding nails and other debris kept clear from work areas, passageways and stairs	
Employees are required to wear personal protective equipment when exposed to hazardous conditions.	
Lockout/tagout is being used for appropriate tasks.	
Rebar caps used.	

Medical Services, First Aid, Sanitation

Employee trained in first aid on the jobsite.	
First aid supplies accessible on the jobsite.	
Potable drinking water and adequate toilet facilities available at the jobsite and clean.	

Hazard Communication

Employer has written Hazard Communication Program available on site.	
Complete list of hazardous chemicals used on site (SDS sheets) available at a central location.	
All hazardous chemicals are labeled, tagged or marked including identity and hazard warning.	

Personal Protective Equipment

Hard hats worn at all times where there is a possible danger of head injury.	
Eye and face protection available and worn as required.	
Hand and foot protection used/worn as required.	
Employees protected against the effects of noise exposure.	

Fire Protection and Prevention

Firefighting equipment readily available, accessible (not blocked) + inspected.	
Visually inspect all portable fire extinguishers monthly, confirm the gauge is on green, then initial & date the monthly inspection record on the back of the card attached to the fire extinguisher.	
All flammable and combustible liquids stored and handled in approved containers (OSHA metal safety gas cans)	

Signs, Signals and Barricades

Signs, symbols and accident prevention tags are being utilized as required.	
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Material Storage, Handling, Disposal

Materials are stacked in a secure manner to prevent sliding, falling, or collapse.	
Aisles and passageways are kept clear and in good repair.	
Rigging equipment, slings, etc. are sized to handle the load capacity they are being used to lift.	
Slings used for lifting are absent of deterioration.	

Tools, Hand and Power

Hand and power tools are maintained in a safe condition. Damaged tools are repaired or replaced promptly.	
Power tools are properly guarded.	
Electric power tools are properly ground or double insulated.	

Welding and Cutting

When transporting or storing compressed gas cylinders, cylinders are secured, upright and caps in place.	
Torches & hoses are inspected for leaks at the beginning of each shift.	
Oxygen/acetylene torch units have flash back arrestors.	
Employees are instructed in the safe means of welding, soldering, brazing and cutting.	
Suitable eye protective equipment used during welding, soldering, brazing and cutting operations.	
Suitable fire extinguishing equipment immediately available in work area and ready for use.	
Containers or hollow structures which have contained toxic or flammable substances are cleaned, vented and tested before welding, cutting, or heating.	
Area adequately vented to remove fumes and smoke and keep concentration within safe limits.	

Electrical

All electrical equipment is free from recognized hazards that may cause death or serious harm.	
Sufficient working space provided to permit safe operation and maintenance of electrical equipment.	
Live electrical parts are guarded against electrical contact.	
Ground fault circuit interrupters (GFCI's) used for all portable electrical tools.	
Outlet devices correctly matched to the load being served.	
Light bulbs for illumination are protected against breakage.	
Flexible cords passing thru doorways or other pinch points must be protected.	
All pull boxes, junction boxes, and fittings have covers and covers are installed.	
Electrical panels are labeled appropriately and knockouts are in place.	
Electrical cords inspected and taken out of service when worn, frayed, or missing prong.	

Fall Protection, Ladders and Scaffolding

Defective ladders -broken or missing rungs or steps, broken or split side rails- withdrawn from service.	
Stairs or ladders provided for access points greater than 19" high.	
Extension ladders extend 3' beyond landing. Required railing around landing.	
Step ladders used in the open position.	
Scaffolds, guardrails, and toeboards are in compliance with OSHA regulations.	
100% fall protection in place above 6 feet in height, full body harness + lanyard used.	
Inspect harnesses & lanyards prior to each use and twice per year.	
Perimeter protection in place prior to entering elevated work areas.	

Floor and Wall Openings

Floor and wall openings properly covered or guarded with standing railings and toeboards.	
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Cranes, Lifts, Hoists and Elevators

Barricades around swing radius of crane.	
Harnesses and lanyards attached to the boom or basket when employees are working from an aerial lift.	
Employees operating lifts are trained on equipment.	
Hoists in good condition and load rated.	

Motor Vehicles, Mechanized Equipment

Vehicles equipped with an audible warning device, back up alarm.	
Vehicle seat belts are being used.	

Excavations

PA 1 Call made prior to excavation work.	
All underground utility installations have been located.	
Access ladders or ramps located every 25' in trenches more than 4' deep.	
Employees exposed to vehicular traffic to wear warning vests made of reflectorized or high visibility material.	
Barricades around unattended excavations, holes, pits, etc.	
Testing and controls used to prevent hazardous atmospheres.	
Excavations and other materials kept at least two feet away from edge of excavation.	
Excavations inspected daily and after any hazard increasing occurrence.	
Employees in excavations 5' deep or more or with potential for cave in are protected by adequate systems.	

Silica

Engineered control methods utilized to control exposure to silica dust	
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COVID-19

Following COVID-19 Safety and Health Guidance for the project.	
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Comments:

cc: PF-9C, email jobsite if prepared by PM, Safety Crono, SC

PURCHASE ORDER CHECK LIST

JOB # / NAME: _____ **TO:** _____
PO #: _____
PREPARED BY: _____ **DATE:** _____ **DESCRIP:** _____

A Purchase Order is an agreement and instructions between JRRI and a vendor. Promises made by the vendor during negotiations shall be documented in the P.O. (or included by reference). Ask the vendor to update their quotes to include verbal promises so the information is documented by the vendor.

- ☐ Minimum 3 quotes for material.
- ☐ Is the buyout print out attached?
- ☐ Is the material pulled from stock report attached?
- ☐ If material was recently purchased on another project, was the purchase order pulled and price checked? (Reference Viewpoint P.O. Look Up)
- ☐ Specification reference language. Example: The following pipe and fittings for the aboveground sanitary and vent system shall be no hub cast iron in accordance with Specifications Section 15410, Page 15410-5, Para. 2.03B (copy attached).
- ☐ Are the correct specifications attached?
- ☐ F.O.B. to jobsite or shop?
- ☐ Were extended purchase order terms and discount negotiated?
- ☐ Was the restocking charge percentage negotiated?
- ☐ Was the additional purchases percentage negotiated?
- ☐ Was an adequate retainer withheld on equipment or system purchases? Also, are startup and warranty included?
- ☐ If a piece of equipment requires an extended or special warranty, is it listed as a separate line item on the P.O.?
- ☐ Are the numbers correct for submittal data and operating and maintenance instructions?
- ☐ If steel certifications are required, are they referenced in the P.O. and attached? We fill out the ST-1 form ourselves for items like cast iron pipe and steel pipe that are stamped "Made in the USA". Do not send steel certification forms to vendors for items stamped or identified "Made in the USA".
- ☐ If a joint check is required, are the joint check directions noted on the purchase order?
- ☐ Are the vendor and shipping addresses correct?
- ☐ Is the purchase order signed?
- ☐ Is the Non-Discrimination Clause attached?
- ☐ Is the Factory Rep copied if there are special shipping or packing requirements?

_____ P.M.'s initials

cc: Purchase Order section in Project Manager's procedure manual

Agenda

Project Closeout Evaluation Meeting

Meeting Called By: Project Manager: Bob Mease

Project: Bathroom Renovations Forum & Finance Buildings Job #1260

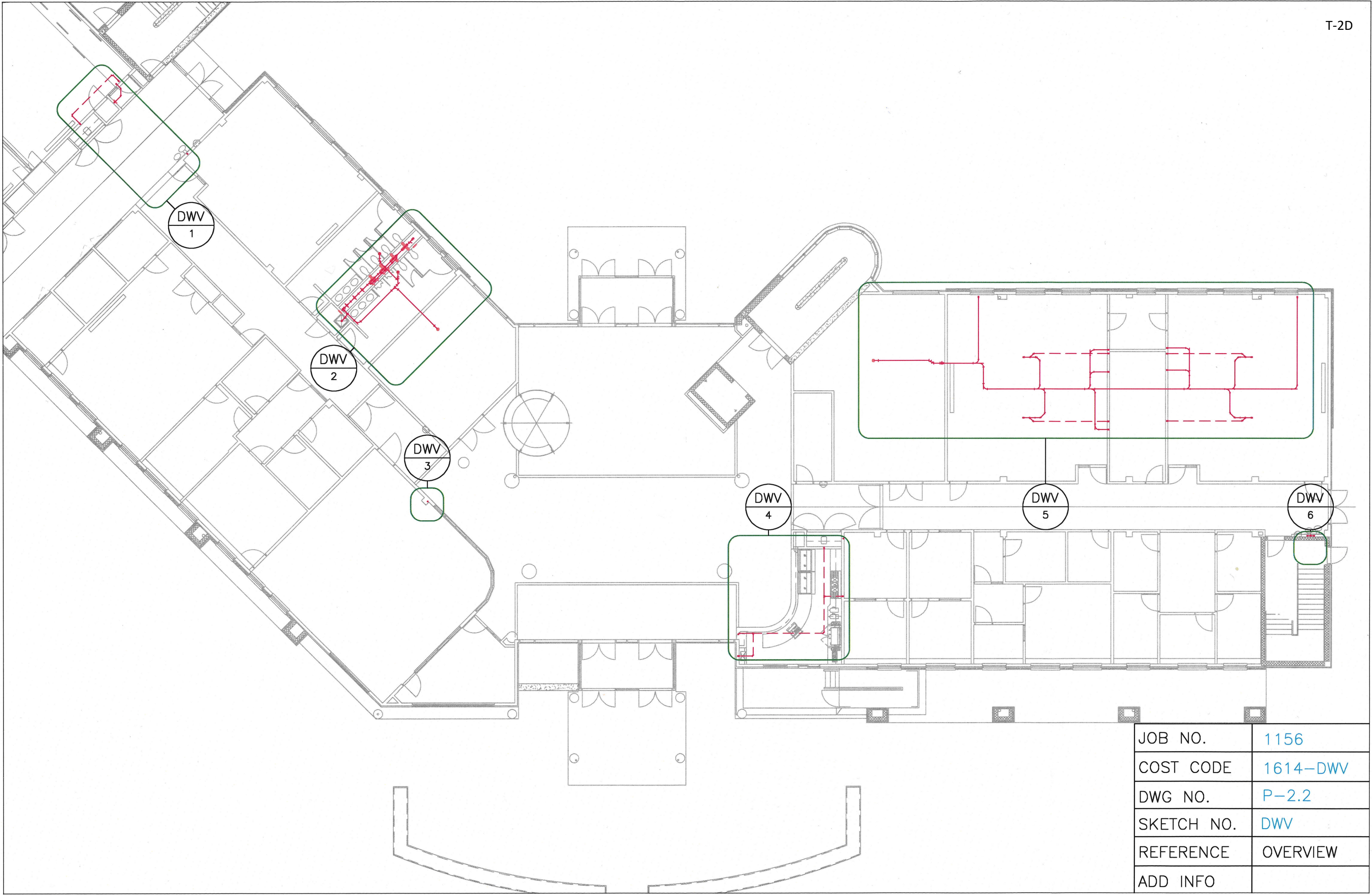
Attendance: Charles Raffensberger, Bob Mease, Brian FitzGerald and & Wayne Reynolds

PM Please bring: Plans, specs., bid, AutoCad sketches, Project Manager's notebook, current Share the Knowledge spreadsheet, WIP Report, Job Cost Detail Report, Project Closeout Evaluation form, Common Job Problems to Avoid from, job's tool spreadsheet, calculator

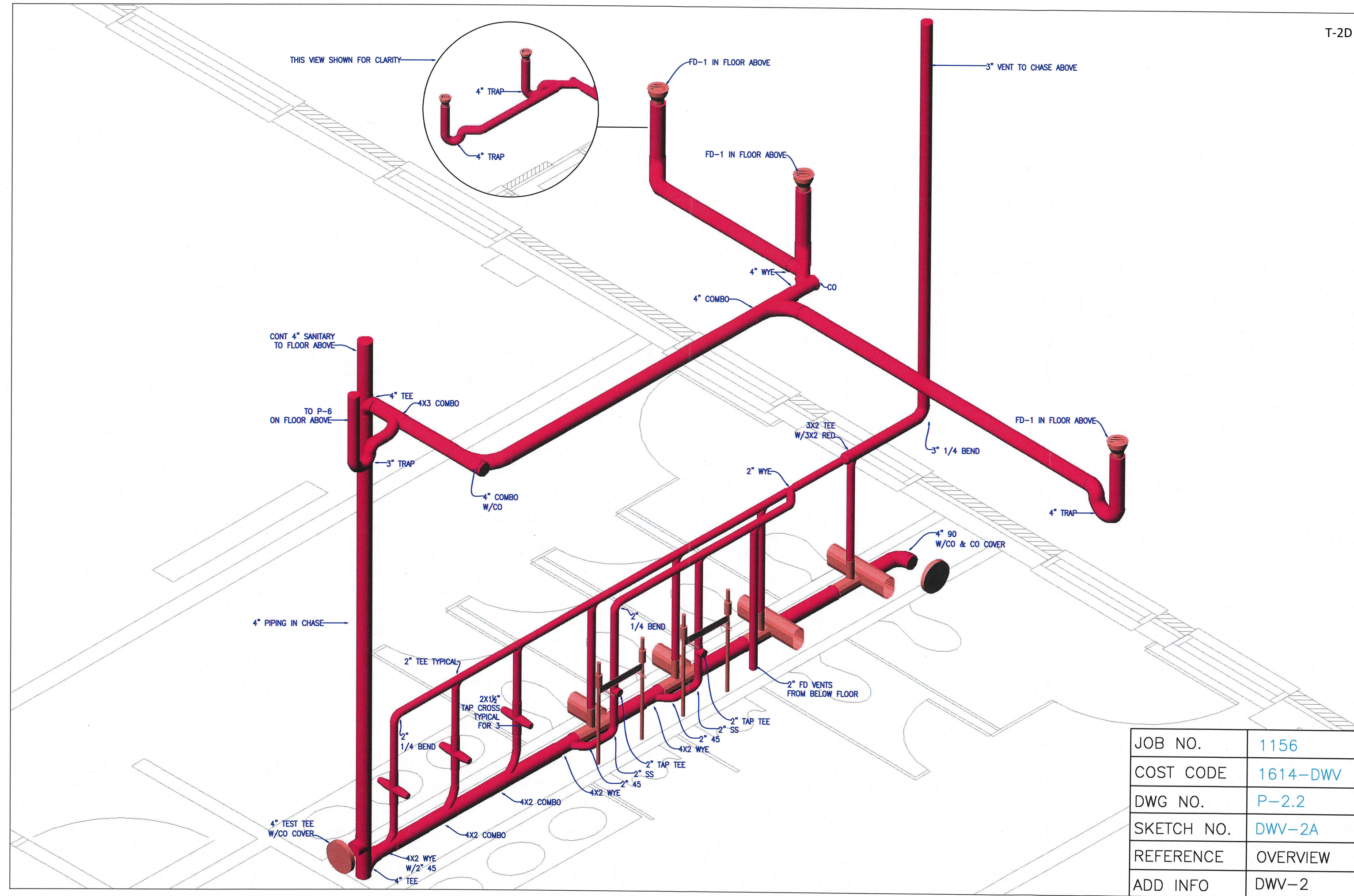
Agenda topics

- Explain the purpose and goal of the meeting: Review JRRI's execution of the project. Review the performance of the other parties involved in the project. Identify problems and successes of the project. Listen to feedback and ideas from the project superintendent. Learn from the past and improve the process for the future.
- Review applicable project plans and AutoCad sketches.
- Review, discuss and fill out the Project Closeout Evaluation form.
- Review loss of materials and tools (fraud and embezzlement policy).
- Review current list of "Share the Knowledge" items and make additions and improvements.
- Review the "Common Job Problems to Avoid" sheet and make additions and improvements.
- Review tool spread sheet.

Save Completed Agenda to PF-3



JOB NO.	1156
COST CODE	1614-DWV
DWG NO.	P-2.2
SKETCH NO.	DWV
REFERENCE	OVERVIEW
ADD INFO	



JOB NO.	1156
COST CODE	1614-DWV
DWG NO.	P-2.2
SKETCH NO.	DWV-2A
REFERENCE	OVERVIEW
ADD INFO	DWV-2

T-3A

Staffing Resources

T-3A STAFFING RESOURCES

By preparing an itemized take-off, Jay R. Reynolds, Inc. can calculate the actual man hours required to complete the project in total or by a variety of other work breakdown structures. Based on our itemized take-off and the preliminary schedule, we can determine how many workers will be required for the project in total or for various project areas.

Jay R. Reynolds, Inc. has the required manpower readily available to perform the work. We take great pride in the commitment of our employees to our company. The number of long time employees at Jay R. Reynolds, Inc. provides evidence of the dedication of our staff members. Jay R. Reynolds, Inc. recognizes that our employees are our greatest asset and we attempt to treat our employees with the highest respect and courtesy for the outstanding efforts they put forth on a daily basis. Jay R. Reynolds, Inc. is proud that a number of employees have encouraged their family members to seek employment with the company. We currently have the following family relationships working for the company.

Husband and Wife	(1)
Grandfather & Grandson	(2)
Father and Son	(11)
Father and Son-in-law	(2)
Father and Daughter	(1)
Mother and Son	(1)
Brothers	(3)
Brother and Brother-in-law	(1)
Brother and Sister-in-law	(1)

The following is a list of our current employees, their position and how long they have been employed by Jay R. Reynolds, Inc. A review of the following list should provide additional evidence of our staff's experience level, loyalty and ability to do the job.

When Jay R. Reynolds, Inc. does have positions available for field employees, the positions are quickly filled from a waiting list of qualified applicants who are eager to make the highest wages available in the industry and who want to be part of an exceptional team.

JAY R. REYNOLDS, INC.
Employees' Years of Service

T-3A

Employee Name	Years Employed	Position
Jay R. Reynolds	54	President
Robert B. Mease*	48	Project Manager
Wayne R. Reynolds	42	Executive Vice-President
David W. Charles, Jr	41	Superintendent
Rob W. Weaver	37	Superintendent
Randall L. Armstrong	36	Estimator
Larry L. Dombach	35	Superintendent
Thorpe W. Ellis, Jr	35	Superintendent
Brian M. FitzGerald	35	Vice-President
Jason M. Wood	33	Superintendent
Joel T. Krallinger	31	Plumber
Chad E. Busswood	29	Project Manager
Karl R. Wilson**	29	Superintendent
Kenneth K. McGuire	28	Superintendent
John F. Bailey***	25	Revit Technician
Michael E. Barley	25	Superintendent
James T. Keck	25	Project Manager
Dennis D. Lavoie, Sr	25	Superintendent
Catherine Milanak	24	Admin. Assistant
Joshua C. Miller	24	Plumber
Brandon R. Kauffman	22	Superintendent
Thorpe W. Ellis, III	21	Superintendent
Hans S. Groff	21	Superintendent
Jeffrey T. Krout	21	Pre-fab
J. Ernest Lapp	21	Controller
Charles E. Raffensberger	21	Plumber
Charles E R Kinard	20	Superintendent
Nathan C. Snook	20	Superintendent
Stephen M. Keck	15	Superintendent
Charles F. Rineer	15	Plumber
Patricia A. Barnett	13	Admin. Assistant
David W. Charles, III	13	Superintendent
Kevin P. FitzGerald	13	Apprentice
Brian P. Suppin	13	Plumber
David R. Wilson, Jr	13	Plumber
Skyler L. Busswood	12	Superintendent
Cole R. Reynolds	12	Project Manager
Nicholas J. Baughman	11	Plumber
Brian J. Lovett	11	Plumber

*Project Manager for the project

**Superintendent for the project

*** Revit Technician for the project

JAY R. REYNOLDS, INC.
Employees' Years of Service

T-3A

Employee Name	Years Employed	Position
Michael W. Hook, II	10	Plumber
Grayson W H Charles	8	Apprentice
Levi J. Hicks	8	Superintendent
Jarett M. McGuire	8	Apprentice
Joel T. McGuire	8	Plumber
David R. Barnes	7	IT Manager
Christopher J. Costigan	7	Superintendent
Ricky Ortiz	7	Plumber
Chad D. Heitzman	6	Plumber
Mark A. Lewis	6	Laborer
Cameron S. Bitts	4	Apprentice
Lori A. Leitch	4	Bookkeeper
Judy L. Weaver	4	Admin. Assistant
Tyler R. Barnes	3	Apprentice
Ryan J. Hogarth	3	Apprentice
Connor J. Horst	3	Apprentice
Zane P. Keck	3	Apprentice
Nathan O. Miller	3	Apprentice
Jordan N. Weaver	3	Admin. Assistant
Rusty Armstrong	2	Laborer
Ruvim Y. Bozhko	2	Apprentice
Jake D. Decamps	2	Plumber
Nicholas E. Gladfelter	2	Purchaser
Gary L. Hossler	2	Plumber
Karl R. Laursen	2	Plumber
Adam W. MacFeat	2	Project Manager
Ellen M. Martin	2	Admin. Assistant
Jessica L. Minnich	2	Admin. Assistant
Nathan T. Shambaugh	2	Apprentice
William P. Sheaffer	2	Apprentice
John W. Dalahan	1	Plumber
Chance A. Glass	1	Apprentice
Nicholas K. Jensen	1	Apprentice
Kevin M. Keen	1	Purchaser
William J. Kerlinger, Jr	1	Plumber
Zachary N. Renninger	1	Laborer
Chad W. Sload	1	Apprentice
Charles H. Westerlund	1	Laborer

*Project Manager for the project

**Superintendent for the project

*** Revit Technician for the project

T-3B

Skill Training

T-3B SKILL TRAINING

Public works construction projects require highly skilled, competent and first-class workmen and mechanics, meaning those who are duly skilled in their respective branches of labor.

Plumbers who have completed a bona fide Apprenticeship Program will be recognized as competent workmen. Employees hired by Jay R. Reynolds, Inc. are required to complete a bona fide Apprenticeship Program that conforms to the requirements of the State and Federal government.

Jay R. Reynolds, Inc. has a Federal and State approved bona fide Apprenticeship Program. We use the National Association of Plumbing, Heating & Cooling Contractors (NAPHCC) 4-year course study program. In addition to the course work, the program also requires apprentices to complete 8,000 hours of on the job training under the supervision of a licensed journeyman or master plumber. The Apprenticeship Program takes approximately four years to complete.

In addition to our bona fide Apprenticeship Program, we rotate field employees in to the office for six months of full time advanced training. This office time is live on the job training with direct supervision. As an example, the employee may receive live training on material take-off for jobs we are bidding. In six months, the employee can see and do as much work in his head and on paper as he would experience in nearly a lifetime of working in the field. The employee learns how to quickly get around plans and specifications. He learns how to read and understand the specifications and plans for foundations, structural, architectural, roof, casework, mechanical, electrical, room finishes, etc. This type of training builds depth to our company and sets one up for a chance to move into other positions. This type of training helps take the burden off the job superintendents, the estimators, purchasing and project managers because people are cross trained. We are training people in all aspects of shop/office work. Our employees who come into the office and don't know how to type are paid to practice typing with a typing program for half an hour a day until they can type 40 words per minute. During the in-house training, our employees gain a familiarity with our Revit program. They learn how these drawings are used to verify the bid take-off, procure materials, and prepare coordination drawings, time cards, schedules and as-builts. This process is ongoing and builds depth, commitment and team spirit at all levels.

We also continue to educate and train our employee by having them attend additional training classes such as:

- Competent Person Training
- Excavation Safety
- Confined Space Entry
- Rooftop Perimeter Safety
- Scissor Lift Training
- Fork List Training
- EPA Lead Safety Training
- Dept. of Transportation Drug & Alcohol Training as required by DGS
- Back Injury Prevention
- Fitness & Wellness
- CPR/First Aid
- OSHA 10-hour Course
- OSHA 40-hour Course

All of Jay R. Reynolds, Inc.'s superintendents and mechanics hold journeyman or master plumber licenses.

Our strong commitment to training and safety clearly distinguishes Jay R. Reynolds, Inc. from many competitors. The quality of our workforce is widely recognized within the industry, and competing firms actively attempt to recruit our employees – some even offering significant financial incentives for doing so. We are proud of the loyalty and dedication of our employees who consistently choose to remain part of our team.

T-3C

Workforce Safety

T-3C WORKFORCE SAFETY

Jay R. Reynolds, Inc. is dedicated to providing a safe work environment for our employees, sub-contractors and other tradespeople on the project. We consider working safely to be our top priority. We established our written safety program in 1972 and have continued to refine and update the program as conditions and standards change. Our exemplary 53 year safe work history and our average work comp modifier of .833 over the last 25 years is evidence of the efforts Jay R. Reynolds, Inc. puts forth promoting a safety first attitude.

Part of our employee orientation process involves the review of our written safety program and safety videos. This procedure ensures that our employees are aware of our safety requirements before they step foot on a project.

We are continuously sending our employees to safety courses such as trench excavation, fall protection, and we also provide the 10-hour OSHA course to all our employees every five years. It was last provided in March, 2023 and is scheduled to be provided in March, 2028. In addition to the 10-hour OSHA course we provide for all our employees, many of our key personnel also have the 30-hour OSHA course.

Jay R. Reynolds, Inc. provides CPR and first aid training for all of their employees every two years. It was last provided in February, 2025. In addition, we purchased a defibrillator and provided training for all employees on the proper use of a defibrillator.

Jay R. Reynolds, Inc. has a drug and alcohol policy which complies with the Drug Free Workplace Act of 1988. (Reference Chapter 20 of our Safety Program under Tab 2C.) Public Contracts often require pre-employment drug and alcohol testing plus random job site drug and alcohol testing. All our employees are required to comply with these testing requirements.

The organizations we typically use for our training are: (1) Murray Risk Management; (2) Livengood Safety Training; (3) United Rentals Safety Training; (4) High Environmental Health & Safety Consulting; (5) Lifeloc Technologies; and (6) American Heart Association.

In addition to outside training, Jay R. Reynolds, Inc. also has weekly Tool Box Talks on all our jobsites (reference attached sample) and has an Annual Safety Meeting for our employees. At our annual safety meetings we bring in a guest speaker to address a variety of safety issues. Our project managers and superintendents are also active in the presentations at the Annual Safety Meetings. Each year we select one or more superintendent or project manager to research a safety topic and prepare a presentation for the meeting. We have found that by doing this, the employee benefits from what he learns doing the research on the safety topic and the presentations hit home with our other employees because the information is coming from a peer. In addition, if you heckle the presenter, you will likely be nominated to give a safety talk at the next meeting.

At the conclusion of our Annual Safety Meeting, Jay R. Reynolds, Inc. gives out safety awards to field employees without any lost time accidents during the year.

OSHA cards, CPR/First Aid cards and a copy of our Drug and Alcohol Policy are available upon request.

Jay R. Reynolds, Inc. complies with these programs and provides safety training as part of our routine order of business. Therefore, all of these programs will be used during the performance of this project.

Please refer to Tab T-2C for information on Jay R. Reynolds, Inc.'s written safety program.

Please refer to Tab T-3B for additional safety courses our employees attend.



**JAY R.
REYNOLDS, INC.** MECHANICAL CONTRACTORS

1 BROOKS AVE. • P.O. BOX 326 • WILLOW STREET, PA 17584-0326 • PHONE (717) 464-2755 • WEBSITE: www.jrrinc.com

WEEKLY TOOLBOX TALK

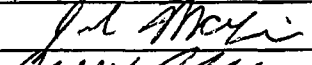
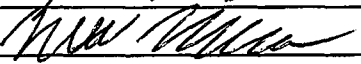
Date: 1/9/2026
Project: 1390 LU-Manuel Rivero Gym REBID
Superintendent: Christopher J. Costigan
Subject: Harness and Lanyard Inspections

The undersigned employees confirm that:

- They have read the above referenced Toolbox Talk
- They have attended a Safety Meeting conducted by the Project Superintendent for the purpose of discussing the contents of the Toolbox Talk
- They will wear proper clothing and work boots while on the jobsite (provided by the employee)
- They will inspect their work area for safety hazards and will immediately notify the Project Superintendent of any safety concern
- They have been provided with the safety equipment necessary to perform assigned work in accordance with OSHA safety standards and will utilize safety equipment as required by the jobsite conditions and the work. Please reference the following list of common safety equipment:

- | | |
|------------------|---|
| - Hard Hat | - Respirator |
| - Safety Glasses | - Gloves |
| - Face Shield | - Ground Fault Circuit Interrupter (GFCI) |
| - Ear Plugs | - Harness and Lanyard |
| - Dust Mask | - 1st Aid Kit |

If anyone on the jobsite is in need of any of the above listed safety equipment or other safety equipment not identified on the list in order to safely perform assigned tasks, contact the Project Manager immediately.

SIGNATURE	PRINT NAME	DATE
	Chris Costigan	1/12/26
	Mark Lewis	
	Joel McGowan	
	Nate Miller	

Note to Superintendent: Please return this form with signature(s) to the office.
Time for this meeting is charged to Cost Code 905.

cc: PF-9C
R:\Accounting\Payroll\Safety news letters

Harness and Lanyard Inspections Safety Talk

Falls continue to be one of leading causes of fatalities in the workplace. When fall prevention safeguards such as barriers or guardrails are not available to protect employees who are working at heights, then fall arrest systems are often relied on. Fall arrest systems commonly utilize harnesses and lanyards as the main components of the system. It is critical that every item in a fall arrest system is inspected prior to use.

Inspecting Your Harness

Labels

- Ensure all labels/ inspection tags are present.
- Look for appropriate OSHA/ANSI markings.
- Check date of first use and last inspection date.

Hardware

- Check all hardware for corrosion, pitting, nicks, etc.
- Ensure all adjustment buckles are functioning properly.

Webbing

- Check webbing for corrosion, tears, chemical damage, UV wear, burns, holes, and cuts.
- Ensure all stitching is intact and has no excessive wear or damage. Torn stitching can be an indicator that the harness was involved in a fall or put under an excessive load.

Inspecting Your Lanyard

Labels

- Ensure all labels/ inspection tags are present.
- Look for appropriate OSHA/ANSI markings.
- Check date of first use and last inspection date.

Connectors

- Ensure the connector(s) closes and locks properly.
- Check the connector(s) for corrosion, pitting, nicks, etc.

Material (Web or Cable)

- Check webbing for corrosion, tears, chemical damage, UV wear, burns, holes, and cuts.
- Ensure all stitching is intact and has no excessive wear or damage. Torn stitching can be an indicator that the lanyard was involved in a fall or put under an excessive load.
- On cable lanyards, check for bird caging, kinks, and the condition of the termination points.

Shock Pack (If Present)

- Check the integrity of the cover- it should not be missing or cut.
- Check for damaged or frayed stitching.
- Ensure the impact indicator is intact and does not show signs of deployment.

**Note: For any component of a fall arrest system, refer to the manufacturer's literature for full instructions on proper inspection steps and care of the item.*

Summary

Pre-use inspections of any safety equipment is critical, but it is especially true regarding fall arrest systems. Take the time to thoroughly inspect your harness and lanyard before each use. If there is any issue at all with any component of the system you are using, immediately take it out of service. If you are ever unsure if a harness or lanyard is usable, stop and ask a supervisor or safety representative.

Discussion point:

1. What are common deficiencies regarding fall arrest equipment found during pre-use inspections?