

**Gambling Outpatient Treatment Program
AGENCY STAFF CHANGE REQUEST**One Penn Center, 5th Floor
2601 N. 3rd Street
Harrisburg, PA 17110
Email: RA-DA_GAMBLING@pa.gov
Ph: 717-783-8200 Fax: 717-787-6285**SECTION A – AGENCY INFORMATION**

AGENCY NAME: _____

CONTRACT NO.: _____

SAP VENDOR NO.: _____

 Remove gambling outpatient treatment staff person(*complete sections B and E*) Add gambling outpatient treatment staff person(*complete sections C, D and E*)**SECTION B – REMOVE GAMBLING OUTPATIENT TREATMENT STAFF PERSON**

The following DDAP-approved gambling outpatient staff person will no longer be providing outpatient gambling treatment services funded by DDAP:

COUNSELOR NAME: _____ EFFECTIVE DATE: _____

SECTION C – ADD GAMBLING OUTPATIENT TREATMENT STAFF

STAFF NAME: _____

POSITION/TITLE: _____

COUNSELOR EMAIL: _____

ADDRESS(ES) WHERE SERVICE(S) WILL BE PROVIDED: (*provide street, city, state, and zip*)_____

PHONE NUMBER(S): _____

STAFF PERSON IS: (*select one*)

A mental health treatment counselor, case worker, agency director, supervisor, clinical supervisor, case management trainee, case management specialist, case management supervisor, or case management administrator who is employed and practicing in an agency licensed by DHS to provide mental health.

A drug and alcohol counselor, project director, agency director, clinical supervisor, drug and alcohol case management specialist, drug and alcohol case management specialist trainee, case management supervisor, case management administrator, drug and alcohol treatment specialist, or drug and alcohol treatment specialist trainee who is employed by and practicing in an agency licensed by DDAP or an SCA.

Holds a master's degree in psychology, addiction, behavioral services, or similar field and is employed by a Qualified Service Entity and works under the direct guidance and supervision of an individual holding a license to practice in Pennsylvania as a physician, psychologist, social worker, marriage and family therapist, behavior specialist, or professional counselor.

Licensure to practice in Pennsylvania as a physician, psychologist, social worker, marriage and family therapist, behavior specialist, or professional counselor.

Licensed to practice in Pennsylvania as a physician, psychologist, social worker, marriage and family therapist, behavior specialist, or professional counselor.

Be certified or experienced with gambling treatment as demonstrated by one of the following:

- Hold a valid Certificate of Competency in Problem Gambling issued by the Pennsylvania Certification Board (PCB).
- Hold valid certification as an International Certified Gambling Counselor (ICGC-I or ICGC-II).
- Hold valid certification as a Certified Addictions Specialist (CAS) with a specialization in Gambling Addiction from the American Academy of Healthcare Providers in the Addictive Disorders.
- Progress toward receiving a certificate as an International Certified Gambling Counselor Level I or II from the IPGGC with at least 30 hours of gambling-specific training approved by the IPGGC. **An individual will have 36 months from the date their Provider application is approved to obtain full certification. Documentation is required to be submitted to DDAP to verify that the individual is actively working toward attaining certification.**

Yes No Has the Counselor's license been previously revoked?

Yes No Have you had any disciplinary action in the past 10 years?

(Disclaimer: Answering "Yes" to one of the questions above does not necessarily disqualify applicant.)

If you answered "Yes" to any of the above questions, please explain the circumstances and the disciplinary action taken.

SECTION D – VERIFICATION OF EMPLOYMENT

Verification of the staff person's employment is required by submitting a copy of one of the following documents with this application: W-2 form, Current pay statement, or I-9 Form.

SECTION E – ATTESTATION

Name of Agency Contact (*Please Print*)

Title

Signature of Agency Contact

Date

Department of Drug and Alcohol Use ONLY

Approved

Denied

DDAP Authorized Staff

Approval Date